

Finance Committee Meeting

Meeting date: Tuesday, October 18, 2022

Meeting time: 12:31pm – 1:46pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Cari Williamson

Committee Members Present:

X	Ben Chaffee, Jr., Board Chair	X	Sandy Hovest
X	Mitch Cawrse, Committee Chair	X	Carol Anderson
X	Tom Sharpnack		John Soisson - absent
X	Nora Knople		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Community Engagement & Resource Manager
X	Cari Williamson, Office & Fiscal Manager		Devin Pollick, Prevention Coordinator

Unfinished business/updates:

- Summary of Program Committee
 - Ms. Kristen Cardone shared the monthly presentations are Oriana House and Erie County Detox. Erie Detox requested to present. The Board funds Erie Detox through a regional contract. The Board has begun getting quarterly data from them which is helpful with our data tracking.
 - Ms. Cardone shared the meeting will be on October 25, 2022 at 6:30pm, located at Huron County Job & Family Services.
 - Ms. Cardone shared the Board's Onboarding Committee will give an update on the Onboarding process.
 - State Opioid Response 3.0 (SOR) funding update
 - Ms. Cardone shared the third year of SOR funding has been released. The State will only be allocating the base amount of funding given the first year \$345,000. Then next year they will be cutting it by 30%. This cut is due to Boards requesting more funding than they can use then leaving a significant amount of funding unspent at the end of the fiscal year.
 - The agencies requested close to \$1 million in funding. Because we are only receiving \$345,000 the Board had to look at what the community states the needs are, according to the community needs assessment and feedback from community partners. These needs are transportation and jail services. The Recovery Ride through Let's Get Real will be fully funded this year, as well as jail services through Oriana House and Let's Get Real. The remaining amount was equally split and offered to Firelands, Family Life and Oriana House.
 - Last year Recovery Housing was funded primarily by SOR 2.0. Since the allocated amount was reduced this year this the funding will be coming out of levy reserves.

- Ms. Cardone shared there is money allocated for SOR Innovations funding. She is requesting a motion allowing the Board to release a Request for Proposal (RFP) to community agencies and other interested collaborators. (Attachment V & Motion)
 - The State has given the Board just over \$483,000 to fund innovative uses of technology when serving individuals with Opioid Use Disorder and/or Stimulant Use Disorder. Instead of making phone calls offering the funding, Ms. Cardone is requesting the Board release a Request for Proposal (RFP), allowing anyone in the community to apply.
 - Mr. Tom Sharpnack shared information regarding new requirements around virtual security to ensure secure patient information and identified that this may be something the agencies can use the funding for.
 - Ms. Cardone will share the RFP with our agencies, hospitals, and community partners.
 - Program committee members were in support.
 - Motion: To authorize the Executive Director to release State Opioid Response (SOR) Innovations RFP, as found in Attachment V, by sending to community agencies and other interested collaborators, local newspapers, and posting on social media and Board's website.
 - No opposition from the Board members.
- December Special Board Meeting (Motion)
 - Ms. Cardone shared due to the length of time it will take to release the RFP and get the applications approved by the State, it will require a very short meeting in December to have the Board approve the requests. Ms. Cardone suggested a Special Meeting on December 5, 2022. The Program committee members agreed on time of 4:00pm, Finance committee members agreed with the time.
 - Motion: To schedule a Special Meeting of the MHAS Board on Monday, December 5, 2022 at 4pm.
 - Motion: To approve and adopt the Fiscal Year 2023 Calendar of Meetings as shown in Attachment X.
- HB 523 (Attachment I & Motion)
 - Ms. Cardone shared there will be a motion to approve and adopt the House Bill 523 Resolution as shown in Attachment III.
 - Ohio House of Representatives member D.J. Swearingen had proposed changes to the Behavioral Health portion of the House Bill. The original proposed changes were met with push back from Boards throughout the state, OACHBA, and other behavioral health organizations. Ohio Association of County Behavioral Health Authorities (OACHBA) has been working with him to come to a compromise, details of which may be found in Attachment III.
 - Committee members reviewed the proposed changes and Ms. Cardone provided information to Committee members regarding the impact these changes may have on the Board.
 - OACHBA is asking all Boards to support HB 523 and to pass a resolution to show this support.
 - Mr. Ben Chaffee inquired about our county commissioner's opinion on this proposal.
 - Ms. Cardone shared she will reach out to their office to get on the commissioners meeting agenda before the Board meeting. She will update the Board members once she talks with them.
 - No further concerns from Committee members.

- Ms. Cardone shared the on the resolution template attached OACHBA has their mission statement at the top, should it be changed to our boards mission?
 - Program Committee members agreed that is should be our boards mission statement, Finance Committee members agreed.

Discussion Items:

- Mobile Response and Stabilization Services (MRSS)
 - Motion: Authorize Executive Director to enter into a FY23 contract addendum with Family Life Counseling & Psychiatric Services in the amount of \$123,189.50.
 - Ms. Cardone requested this motion be added to the Board meeting agenda. MRSS is a mobile crisis team through FLC. Two months ago, the Board approved MRSS funding to allow non-Medicaid clients to have access to this service. These funds are to help support families. AETNA changed contract amount to \$237,787.50, requiring another motion to allocate the additional funds. These funds can only be used for MRSS.
 - MRSS have serviced 72 families since July 1, 2022. Their response time is within one hour, there has only been one instance they were outside that time. Currently their hours are 8am-10pm, by the end of June 2023 they will be a 24/7 service. There is a meeting with Firelands Counseling & Recovery Services on Wednesday to discuss and clarify their role with MRSS.
 - No concerns or objections from Committee members.
- Ms. Cardone shared next month real estate tax levy planning will start. Discussion will be had about keeping the levy the same or requesting for additional funds. OACHBA has a group that meets with Boards to give them guidance the year before they levy.
- September 2022 Financial Report & Statement of Activities (Attachment II, motion)
 - Revenues: \$41,676.75
 - Expenditures: \$271,601.14
 - Cash Balance: \$2,801,891.43
 - Encumbrances: \$866,701.97
 - Ending Balance: \$1,935,189.46
- September 2022 List of Bills (Attachment III, motion)
 - Ms. Cardone shared there were large sum invoices because SOR 2.0 ended in September so a lot of last-minute pushes to use the funds, such as billboards. A panic button was installed in the Board office. The end of September was the cut off for agencies to submit Fiscal Year 22 invoices.
 - Ms. Cardone shared Maple City Contracting is currently building a storage room at bottom of stairs due to the lack of storage now available in the Board office.
- Kristen Expenses (Attachment IV)
 - Mrs. Cardone shared there is a large invoice from Discount Mugs for reusable bags to distribute. They can be used at places such as grocery stores and food pantries. SOR 2.0 funds were used to purchase them.
- Ms. Cardone shared Ms. Mary Lisa Boose reached out requesting funding for plays that Norwalk Arts Council will be putting on quarterly for Huron County youth. They will have a subtle prevention message, such as anti-bullying message in The Emperor's New Clothes. She anticipates needing \$1300 to fund Sparks Theater Group who is coming to put on the plays.
 - Ms. Cardone shared given that the Board has already allocated all their funds and have already said no to a current agency, her recommendation is no. Ms. Cardone reached out to Mr. Devin Pollick with PROSPER in hope of funding available through them because it is a positive thing for the youth.
- Mr. Tom Sharpnack inquired about House of Hope.

- Ms. Cardone shared there have been 4 relapses at both the men's and women's houses. There is a meeting scheduled for Wednesday with FLC, Ms. Cardone will attempt to see what is driving the relapses. The issue could be the women coming into the house with employment or obtaining employment soon after coming, instead of focusing on sobriety. The Board funds the first six months of rent for residents for them to spend their time on recovery. Another option discussed was putting in policy to only work at employment places that do drug testing.
- Praxis Update
 - Ms. Cardone shared she had a meeting with OhioMHAS last month regarding Praxis. She was very transparent about what is going on with Praxis and the concerns that have been presented. OhioMHAS shared there have been a lot of complaints when looking into the organization as a whole. OhioMHAS asked what the Board wants them to do. Ms. Cardone shared she wants clients to be able to receive good care wherever they go. OhioMHAS shared with were going to investigate, have a planned and an unplanned visit to the site. They said they would update every step of the way and has not heard back from them. She emailed requesting an update with no response.
 - Conversation was had regarding the complaints potentially being disgruntled employees or clients that were all there at the same time. Reports were looked at during a two-month period and the stories were the same across the board. There is also evidence being reported by Willard police, Willard fire, Let's Get Real, and clients.
 - Ms. Cardone shared the next step would be to contact Medicaid, because all of their clients are Medicaid clients. The Committee members suggested doing this sooner rather than later. Ms. Cardone will work with and draft a letter with the city of Willard, then send it to our County Prosecutor Mr. Randy Strickler for approval. Once it is approved she will share it with Board members.
- Mr. Chaffee shared Mr. Pollick, the Prevention Coordinator, sent an email to all the school superintendents and scheduled meetings with them in a week and a half period. He met with Mr. Pollick to discuss what the is being done in the school district for prevention. He hopes to get to a place where the schools can move forward.

Attachment I

Summary of Sub. H.B. 523

Proposed Changes to Chapter 340

Withdrawal from Joint-County Boards

- Requires proposed plan for withdrawal from a joint-county board to include proposed bylaws, proposed list of board members, proposed list of services to be made available (including inpatient, outpatient, prevention and housing) provision for employment of an Executive Director and plan for ensuring no disruption in services.
- Requires Director of OhioMHAS to approve the plan within 1 year of the resolution to withdraw.

Board Composition

- Provides for county commissioners to decide board size with options of 9, 12, 14, 15 or 18 members (existing 18 and 14 member boards can change to 15, 12 or 9 members). In a joint-county district, all county commissioners must jointly determine board size.
- Before adopting a resolution to change board size, the county commissioners must send a representative to a meeting of the board to solicit feedback on the matter and must consider the feedback received.
- A change in board size may not occur more frequently than once every four calendar years.
- A decrease in board size will occur by not filling vacancies as they occur.
- No action is required of existing 18 and 14 member boards that will stay with the current number of members.

Appointments

- OhioMHAS appoints 1/3 of members and the commissioners appoint 2/3.
- The appointing authorities must ensure that, at all times, ½ of the Board is comprised of persons who are receiving/have received mental health services, persons who are receiving/have received addiction services and the parents or other relatives of persons who are receiving/have received services.
- Newly established boards have staggered terms of 2, 3 and 4 years.
- Removes the prohibition on the family member of a county commissioner being an employee of the board.

Board Members

- After being informed in writing and afforded the opportunity for a public hearing, a board member may be removed by the appointing authority at will.

Contracting

- Removes the 120-day notice requirement in full.
- Requires contracts to include a process for early termination of the contract for any reason that the board determines termination is necessary that also provides a process for the provider to appeal the early termination.

- Adds language stating that a board can use any process it chooses for entering into contracts (competitive or otherwise).
- Makes the amendments to this section applicable only to contracts entered into, modified, or renewed on or after the effective date of the legislation.

Executive Directors

- Allows for an Executive Director to be removed for cause, contingent upon any contract between the Board and the Executive Director. (current language also allows removal for cause without reference to a contract). A hearing before the board must still be afforded upon request.

Opiate Hub Reporting

- Removes the county opiate hub reporting requirement.

Wait List Reporting

- Repeals the wait list section (340.20) in its entirety.

Data Language

- Requires Boards to implement working agreements with other government programs that provide public benefits for the purpose of coordinating public benefits and improving the administration and management of the government programs.
- Requires OhioMHAS and the Ohio Department of Medicaid to establish requirements and procedures for the provision of Medicaid-recipient data to Boards for the purpose of coordinating public benefits, the administration and management of the programs and ensuring the essential elements of the board's continuum of care is available to recipients of BH services, as appropriate.

Board Input on Provider Certification and Investigations

- Requires Boards to provide input and recommendation to OhioMHAS regarding initial or renewal applications for certification and when provider is being investigated when they have information that would be beneficial to those determinations.

Proposed Change to OhioMHAS Statute

- Eliminates the requirement that OhioMHAS to establish rules applicable to Boards around the waiting list requirement. Does not change provider wait list requirements.

Proposed Change to Medicaid Statute Regarding Board Access to Data

- Excepts the disclosure of Medicaid recipient information made in accordance with the proposed 340 language from the general prohibition on disclosure.

Proposed Changes to Tax levy Statute

- Allows tax levies that were sought by county commissioners under 5705.221 on behalf of a Board to continue to be collected for the benefit of a newly expanded or contracted service district as long as the county remains a part of the district and any renewal or replacement of the levy lists the name of the newly expanded board.
- Provides that when a county withdraws from a joint-county district, a tax levy that was sought by the

county commissioners under 5705.221 on behalf of Board, may continue in effect for a newly formed single board or as the county's contribution to a newly joined joint-county district if joined in the tax year after withdrawal.

- Requires the following when a county withdraws from a joint-county district that levies a tax under section 5705.19 (the section a joint-county board uses to seek a levy on its own) in the tax year that the withdrawal occurs and the board of county commissioners of the withdrawing county adopts a resolution proposing a tax that specifies that the first tax year the tax is to be levied by the board is the tax year after the year the joint-county Board's existing tax expires or is renewed or replaced:
 - the county auditor must certify to the county commissioners that the proposed tax is a renewal, renewal and decrease, or renewal and increase for the purpose of being identified as such in the proposed tax's election notice and ballot language under section 5705.25 of the Revised Code if the collections in the first year the tax is to be levied, calculated using only carryover property in the county as defined in ORC 319.301 of the Revised Code, is equal to, less than, or more than, respectively, the collections of the existing joint-county tax in the county in the last tax year such tax is to be levied in the county.
 - The required auditor's certification must be certified by the county commissioners to the board of elections and the election notice and ballot language must specify that the tax is a renewal, renewal and decrease, or renewal and increase as stated in the auditor's certification.
 - If the tax is approved by electors, the tax must be treated as a tax levied for the first time for the purpose of calculating the reduction under ORC 319.301.

Sub HB 523

What The Proposed Changes Would Mean for Local ADAMH Boards

Board Composition

- The proposed changes to Governing Board composition would mean the following:
 - Existing 14 and 18 member boards can remain at that size and would not have to take any action if there is agreement that this size board works for the community.
 - Prior to making a change in the size of the Governing Board, the County Commissioners or one of their representatives must attend an open board meeting to get input.
 - Fifty percent of the Governing Board members must be family members or persons in recovery, and that both the County Commissioners and OhioMHAS have a responsibility to ensure this.
 - Having individuals with lived experience at the table, providing input and making decisions about their community's mental health and substance use disorder services and supports, is the best way to ensure that local systems of care are both consumer-focused and recovery-oriented.
 - County Commissioners would make 2/3rds of the appointments and OhioMHAS would make 1/3 of the appointments to the Governing Board.
 - The bill would give local communities more input into the structure of ADAMH Boards and their governing Boards.

Contracting

- Chapter 340 currently dictates certain aspects of how ADAMH Boards contract with community behavioral health providers for the provision of services. The bill provides for more local flexibility on these decisions which gives ADAMH Boards the ability to make contracting and procurement decisions in the way that makes the most sense for the local system's needs while making the best use of the federal, state, and local dollars they use to purchase mental health and substance use disorder prevention and treatment services and recovery supports.

- The language removes the present 120-day requirement, but it requires that a due process for early termination be put in place as new contracts are negotiated. (This provision was included by the bill's sponsor, Representative Swearingen, at our request following feedback received during previous advocacy efforts.)
- The changes proposed in the bill would allow Boards to make decisions about the services they purchase with public dollars based on their local assessment of what services are needed and which providers are best suited to provide quality services. Boards would have greater ability to determine service mix and service providers to ensure that the needs of their communities are being met with quality care. Boards would also be given more latitude to change service mix and service providers when that is in the best interest of the local system of care.
- The bill clarifies that Boards have the right to do an RFP process for contracting if they choose to.
- In the last two contracting cycles, multiple lawsuits have been filed over the interpretation of the 120-day notice language and the ability for a Board to do an RFP. The dollars that ADAMH Boards have spent in defending against the lawsuits are dollars that should have gone to funding behavioral health services and supports.
- The changes in HB 523 bring contracting in line with how the state and other governmental agencies contract.
- Allows contracts to change if and when there is a change in community needs.
- The outdated contracting language and the volume of recent lawsuits have stifled innovation and restrained Boards from making changes that would advance the local systems of care to better serve clients and more effectively utilize public funds as they are concerned about the costs of potential lawsuits that would pull funds from local services.

Data

- Boards are required to plan for the entire local system of care; yet have to do it without a complete picture of the services provide in the local system because they are unable to access Medicaid data.
- Boards are HIPAA-covered health plans and have been responsible for the privacy and security of client personal health information (PHI) since the implementation of HIPAA.
- The bill provides for the much-needed exchange of health information among public benefit systems. Currently, Ohio's Medicaid and public behavioral health systems, which both provide public benefits to the same or similar population, do not exchange recipient information with one another. Many other states have legislation or policies in place that provide for the exchange of health information between their Medicaid and public behavioral health systems. There is also a national movement underway for providing health systems with better access to data and enhanced data-sharing to improve the provision of health care and outcomes for persons receiving health care.
- The bill would require the two systems to share data with one another which will allow for coordination and improvement of the public benefit programs but will most importantly enable ADAMH Boards to ensure that the essential elements of their local continuums of care are available to persons seeking or receiving addiction or mental health services, even if they are receiving those service from the Medicaid program.

Certification

- Language in the bill would require that Boards to be in the loop for a certification, re-certification and/or when there is an investigation.
- All too often new providers come into the county and a Board doesn't know until the Board hears a concern.
- ADAMH Boards are in the best position to have information about the service providers operating in their local communities that may be of help with OhioMHAS' certification and investigation processes
- Boards are on the ground in the local community, they know when there are problems and when they need to be addressed.

Template Resolution – Please Edit to Meet Your Needs

(Insert Logo Here)

RESOLUTION: The *(Insert Organization Name)* calls on the Ohio General Assembly to pass House Bill 523 to make needed changes to Ohio Revised Code Chapter 340.

WHEREAS, the members of the *(insert organization name)* are committed to assuring that residents of every Ohio community live healthier lives through access to high-quality, cost effective and comprehensive mental health, and addiction prevention, treatment, and recovery support services *(note: This is the OACBHA mission. You are welcome to use it or put your mission here.)* (Ensuring access to mental health and addiction services and resources for prevention, treatment, and recovery supports while educating and advocating for all community members.) ; and

WHEREAS, Ohio Revised Code Chapter 340 is the authorizing statute for Ohio's Alcohol, Drug Addiction, and Mental Health Boards that empowers ADAMH Boards to assess, plan, develop, fund, administer, and evaluate the local system of mental health and addiction services, ensuring the provision of high quality, cost-effective, and culturally-appropriate services and supports; and

WHEREAS, local ADAMH Boards, who do not provide services, have a statutory requirement to ensure a local continuum of care through contracts with agencies; and

WHEREAS, Ohio is experiencing an increasing incidence of overdose and suicide deaths and the demand for treatment and support services continues to grow, the members of *(insert organization name)* have determined that there is a critical need for modernization of Chapter 340; and

WHEREAS, Boards are uniquely positioned to rapidly identify changing community needs, respond to crisis situations, and serve as a catalyst for change; and

WHEREAS, HB 523 will modernize governing board appointments, revise board contracting authority, allow for the exchange of Medicaid recipient data, and provide for consideration of additional information related to the certification of providers.

THEREFORE, BE IT RESOLVED the members of the *(insert organization name)* respectfully request that the Ohio General Assembly support Ohioans impacted by mental illness and substance use disorders by expeditiously passing HB 523 to modernize Chapter 340.

Ratified on the *(insert day)* day of *(insert month)*, Two Thousand and Twenty-Two.

(Insert Leadership Name, Title)

Attachment II

HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES STATEMENT OF ACTIVITIES FISCAL YEAR 2023

SEPTEMBER YTD	MONTH TO DATE ACTIVITES	YEAR TO DATE ACTIVITES	ANNUAL BUDGET	\$OVER/UNDER BUDGET	% OF BUDGET
<u>INCOME</u>					
REAL ESTATE TAX	\$0.00	\$238,062.20	\$540,000.00	(\$301,937.80)	44.09%
TANGIBLE PERSONAL TAX	\$0.00	\$0.00	\$80.00	(\$80.00)	0.00%
TAXES-ROLLBACK & HOMESTEAD	\$0.00	\$7,318.53	\$16,000.00	(\$8,681.47)	45.74%
MH SUBSIDY	\$19,250.75	\$286,212.75	\$874,832.00	(\$588,619.25)	32.72%
ADTR BLOCK GRANT	\$0.00	\$97,423.00	\$189,692.00	(\$92,269.00)	51.36%
RECOVERY HOUSING	\$0.00	\$22,950.00	\$45,900.00	(\$22,950.00)	50.00%
MH BLOCK GRANT	\$0.00	\$10,576.00	\$42,304.00	(\$31,728.00)	25.00%
AOD SUBSIDY	\$0.00	\$37,644.00	\$131,870.50	(\$94,226.50)	28.55%
TITLE XX	\$0.00	\$10,019.00	\$40,285.00	(\$30,266.00)	24.87%
STATE GRANTS	\$4,326.00	\$10,576.00	\$74,998.00	(\$64,422.00)	14.10%
FEDERAL GRANTS	\$0.00	\$0.00	\$156,526.71	(\$156,526.71)	0.00%
IDAT	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
OTHER RECEIPTS	\$2,100.00	\$6,457.62	\$5,000.00	\$1,457.62	129.15%
TOTAL INCOME	\$ 25,676.75	\$ 727,239.10	\$2,117,488.21	(\$1,390,249.11)	34.34%
<u>EXPENSES</u>					
ADMIN	\$41,883.78	\$100,337.87	\$416,381.80	(\$316,043.93)	24.10%
ADULT ADVOCACY	\$0.00	\$0.00	\$30,000.00	(\$30,000.00)	0.00%
BROWN CONSULTING	\$0.00	\$0.00	\$28,350.00	(\$28,350.00)	0.00%
BUILDING REPAIRS	\$0.00	\$0.00	\$15,000.00	(\$15,000.00)	0.00%
DARE/SRO CONTRACTS	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
CARLA DAVIS	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY & CHILDREN FIRST COUNCIL	\$0.00	\$0.00	\$2,000.00	(\$2,000.00)	0.00%
FAMILY LIFE COUNSELING	\$5,252.89	\$9,353.36	\$128,466.00	(\$119,112.64)	7.28%
FAMILY LIFE COUNSELING-RECOVERY HOUSING	\$0.00	\$0.00	\$45,900.00	(\$45,900.00)	0.00%
FIRELANDS COUNSELING & RECOVERY	\$44,001.55	\$60,228.74	\$748,478.10	(\$688,249.36)	8.05%
GEISLER IT-GOSH	\$0.00	\$0.00	\$2,500.00	(\$2,500.00)	0.00%
GUARDIANSHIP LEGAL FEES	\$0.00	\$0.00	\$3,000.00	(\$3,000.00)	0.00%
HURON COUNTY JUVENILE COURT	\$0.00	\$0.00	\$30,000.00	(\$30,000.00)	0.00%
HURON COUNTY SCHOOLS-AFTERPROM	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	0.00%
HURON COUNTY SHERIFF-PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
LET'S GET REAL	\$0.00	\$0.00	\$85,000.00	(\$85,000.00)	0.00%
MHFA ADMIN-A. MORROW INSTRUCTOR REIMBURSEMENT	\$600.00	\$600.00	\$0.00	\$600.00	#DIV/0!
MHR SB CLARKE, GREENE, MADISON-GOSH	\$0.00	\$2,625.00	\$10,000.00	(\$7,375.00)	26.25%
MHR SB SOSW	\$3,000.00	\$3,000.00	\$12,000.00	(\$9,000.00)	25.00%
MIRIAM HOUSE	\$5,869.38	\$5,869.38	\$45,000.00	(\$39,130.62)	13.04%
NAMI NW - CISM & CIT	\$0.00	\$37,220.00	\$38,000.00	(\$780.00)	97.95%
OACHBHA	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
OHIO GUIDESTONE	\$0.00	\$0.00	\$19,998.00	(\$19,998.00)	0.00%
ORIANA HOUSE	\$18,701.17	\$38,588.51	\$165,918.00	(\$127,329.49)	23.26%
PREVENTION	\$37.15	\$2,711.58	\$34,202.00	(\$31,490.42)	7.93%
PROMO-Board Operating Expenses	\$1,191.65	\$5,732.66	\$35,000.00	(\$29,267.34)	16.38%
REACH OUR YOUTH	\$0.00	\$0.00	\$40,000.00	(\$40,000.00)	0.00%
SERVICES FOR AGING	\$0.00	\$0.00	\$20,516.00	(\$20,516.00)	0.00%
ORIGINAL CONTRACT TOTAL	\$120,537.57	\$282,267.10	\$1,986,709.90	(\$1,704,442.80)	14.21%
<u>Additional Funding</u>					
ADDICTION TREATMENT PROGRAM (ATP) & CARRYOVER	\$2,350.72	\$4,210.64	\$70,248.05	(\$66,037.41)	5.99%
COMMUNITY TRANSITION PROGRAM (CTP) CARRYOVER	\$0.00	\$0.00	\$42,693.91	(\$42,693.91)	0.00%
IDAT	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
MHBG COVID MITIGATION FUNDING CARRYOVER	\$1,343.39	\$1,343.39	\$7,026.38	(\$5,682.99)	19.12%
MRSS	\$27,298.25	\$34,875.59	\$114,598.00	(\$79,722.41)	30.43%
MULTI-SYSTEM ADULT		\$0.00	\$10,170.00	(\$10,170.00)	0.00%
PSYCH JAIL MEDS		\$0.00	\$0.00	\$0.00	#DIV/0!
SAPT AUD COVID MITIGATION FUNDING		\$0.00	\$7,611.84	(\$7,611.84)	0.00%
SAPT COVID AUD TX ADULT WITH AUD (CARRYOVER THROUGH 3/14/2023)	\$122.31	\$572.29	\$23,165.42	(\$22,593.13)	2.47%
ADDITIONAL FUNDING TOTAL	\$31,114.67	\$41,001.91	\$275,513.60	(\$234,511.69)	14.88%
SUBTOTAL	\$151,652.24	\$323,269.01	\$2,262,223.50	(\$1,938,954.49)	14.29%
<u>FEDERAL FY22</u>					
SOR 2.0 (9/30/21-9/29/22)	\$35,245.92	\$2.00	\$345,379.92	(\$345,377.92)	0.00%
SOR 2.0 CARRYOVER (9/30/21-9/29/22)	\$33,517.92	\$159,053.60	\$196,694.27	(\$37,640.67)	80.86%
COSSAP (OCTOBER 2021-OCTOBER 2022)	\$1,550.00	\$17,268.07	\$31,370.74	(\$14,102.67)	55.05%
FEDERAL FISCAL YEAR TOTAL	\$70,313.84	\$176,323.67	\$573,444.93	(\$397,121.26)	30.75%
TOTAL EXPENSES	\$221,966.08	\$458,590.77	\$2,560,154.83	(\$2,101,564.06)	17.91%

REPORTING PERIOD THRU

9/30/2022

% OF BUDGET / YTD (OVER/UNDER)

-82.09%

YTD % OF ANNUAL BUDGET

-65.66%

RESERVES

\$1,935,189.46

Calendar Year 2022 Receipts and Cash Journal

September 2022							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title XX	100.100.10165	Fed MH	39,802.00	0.00	39,802.00	98.8%	40,285.00
MH Block Grant	100.100.10126	Fed MH	41,378.58	0.00	41,378.58	97.8%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	249,880.84	0.00	249,880.84	131.7%	189,692.00
Federal Grants	100.100.10167	Federal Grants	801,197.83	16,000.00	817,197.83	522.1%	156,526.71
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	644,089.00	19,250.75	663,339.75	75.8%	874,832.00
Recovery Housing	100.100.10123	State AOD	45,900.00	0.00	45,900.00	100.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	63,332.00	0.00	63,332.00	48.0%	131,870.50
State Grants	100.100.10168	State MH & Aod	20,400.00	4,326.00	24,726.00	33.0%	74,998.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	562,607.42	0.00	562,607.42	104.2%	540,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	14,748.09	0.00	14,748.09	92.2%	16,000.00
Other Receipts	100.100.10170	Other Receipts	12,716.65	2,100.00	14,816.65	296.3%	5,000.00
IDAT	100.100.10168	IDAT	4,591.04	0.00	4,591.04	#DIV/0!	0.00
TOTAL RECEIPTS:			\$ 2,500,643.45	\$ 41,676.75	\$ 2,542,320.20	120.1%	2,117,488.21
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,031,815.82				
Plus: Receipts			41,676.75				
Equals: Total Balance			\$ 3,073,492.57				
Minus: Expenditures			271,601.14				
Equals: Ending Balance			\$ 2,801,891.43				
Minus: Encumbrances			866,701.97				
Equals:			\$ 1,935,189.46				

September 2022	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED	CURRENT MONTH	YEAR-TO-DATE	YEAR-TO-DATE	* OUTSTANDING	UNENCUMBERED
	APPROPRIATION	EXPENDITURES	EXPENDITURES	PERCENTAGE	ENCUMBRANCES	BALANCE
SALARIES	172,000.00	29,024.16	155,297.67	90.3%	0.00	16,702.33
100.100.00125						
SUPPLIES	25,116.00	1,689.24	21,325.82	84.9%	3,790.18	0.00
100.100.00175						
EQUIPMENT	2,000.00	0.00	0.00	0.0%	0.00	2,000.00
100.100.00200						
CONTRACT REPAIRS	3,643,917.74	220,050.15	2,796,172.91	76.7%	847,744.83	0.00
100.100.00275						
RESIDENTIAL PROGRAM	0.00	0.00	0.00	#DIV/0!	0.00	0.00
100.100.00280						
TRAVEL	5,066.75	714.54	4,004.64	79.0%	1,062.11	0.00
100.100.00300						
O.P.E.R.S.	25,800.00	2,708.92	20,552.50	79.7%	0.00	5,247.50
100.100.00400						
WORKERS' COMP	2,150.00	0.00	119.69	5.6%	0.00	2,030.31
100.100.00425						
UNEMPLOYMENT	0.00	0.00	0.00	#DIV/0!	0.00	0.00
100.100.00450						
MEDICARE	2,500.00	273.02	2,049.65	82.0%	0.00	450.35
100.100.00460						
OTHER EXPENSES	50,025.99	12,816.51	35,921.14	71.8%	14,104.85	0.00
100.100.00475						
HOSPITALIZATION	52,000.00	4,324.60	32,806.40	63.1%	0.00	19,193.60
100.100.00500						
TOTAL:	3,980,576.48	271,601.14	3,068,250.42	77.1%	866,701.97	45,624.09

Attachment III

Huron County

Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 9/1/2022 to 9/30/2022

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00175 Supplies						
EJ2022090009-225	09/08/2022	Promo Recovery Walk Signs fr	CK0000419562-01 PO2022-00276 Insight Type & Graphics	22-0629 Inv 14752	\$360.00	\$0.00
EJ2022090012-221	09/14/2022	Color pencils for gift basket for	CK0000419738-01 PO2022-00276 Amazon Capital Services	22-0638 Inv 1TDR-	\$5.97	\$0.00
EJ2022090012-231	09/14/2022	LEVY Paint, bookcase, storage	CK0000419748-01 PO2022-00276 Ashley Morrow	22-0657 Misc	\$170.45	\$0.00
EJ2022090012-247	09/14/2022	Prevention super glue from 343	CK0000419746-01 PO2022-00276 Devin Pollick	22-0655 Supplies	\$5.99	\$0.00
EJ2022090012-267	09/14/2022	LEVY paint, rollers, trays, rug, t	CK0000419747-01 PO2022-00276 Kristen Cardone	22-0656 Misc	\$361.62	\$0.00
EJ2022090020-183	09/21/2022	LEVY Promo Drawstring Bags f	CK0000420001-01 PO2022-00276 Insight Type & Graphics	22-0672 Inv 14773	\$702.00	\$0.00
EJ2022090020-217	09/21/2022	Wireless Mouse from 344193 -	CK0000420000-01 PO2022-00276 CDW Government	22-0658 Inv CP217	\$26.75	\$0.00
EJ2022090020-219	09/21/2022	Blanket, adult coloring book, th	CK0000419999-01 PO2022-00276 Amazon Capital Services	22-0657 Inv 1FRM-	\$56.46	\$0.00
100.100.00175 Total:					\$1,689.24	\$0.00
100.100.00275 Contract Repairs						
EJ2022090009-215	09/08/2022	LEVY Adult Advocacy Services	CK0000209091-01 PO2022-00277 Catholic Charities Diocese of	22-0626 June 2022	\$1,331.25	\$0.00
EJ2022090009-217	09/08/2022	LEVY Lawn Services August 2	CK0000419564-01 PO2022-00277 Cutting Time LLC	22-0627 Inv 1969	\$350.00	\$0.00
EJ2022090009-219	09/08/2022	LEVY MH/SUD FY22 GOSH 0	CK0000209092-01 PO2022-00277 Family Life Counseling and Ps	22-0628 FY22 MH/	\$4,505.28	\$0.00
EJ2022090009-221	09/08/2022	GRF 421 MH GOSH 083022 fr	CK0000209092-01 PO2022-00277 Family Life Counseling and Ps	22-0628 FY23 MH	\$641.02	\$0.00
EJ2022090009-223	09/08/2022	SAPT TX FY23 GOSH 083022	CK0000209092-01 PO2022-00277 Family Life Counseling and Ps	22-0628 FY23 SU	\$129.56	\$0.00
EJ2022090009-227	09/08/2022	SOR 2.0 CO Production Monop	CK0000419565-01 PO2022-00277 Lind Media Company	22-0630 Inv L0967	\$212.00	\$0.00
EJ2022090009-229	09/08/2022	SOR 2.0 CO Billboard 081522-	CK0000419565-01 PO2022-00277 Lind Media Company	22-0631 Inv L0296	\$520.00	\$0.00
EJ2022090009-231	09/08/2022	SOR 2.0 CO Billboard 091222-	CK0000419565-01 PO2022-00277 Lind Media Company	22-0632 Inv L0296	\$6,240.00	\$0.00
EJ2022090009-233	09/08/2022	LEVY Huron County NAMI Coo	CK0000419563-01 PO2022-00277 Kevin Christopher Mount	22-0633 FY22 HC	\$1,650.00	\$0.00
EJ2022090009-235	09/08/2022	Ofc Electric Services 081522-0	CK0000419566-01 PO2022-00277 Ohio Edison	22-0634/90047793	\$211.63	\$0.00
EJ2022090009-237	09/08/2022	SOR 2.0 WRH-A Electric Servi	CK0000419566-01 PO2022-00277 Ohio Edison	22-0635/90367098	\$222.08	\$0.00
EJ2022090009-239	09/08/2022	SOR 2.0 WRH-B Electric Servi	CK0000419566-01 PO2022-00277 Ohio Edison	22-0636/90367098	\$277.78	\$0.00
EJ2022090012-229	09/14/2022	LEVY Zoom, Cell phone reimb	CK0000419748-01 PO2022-00277 Ashley Morrow	22-0657 Misc	\$74.99	\$0.00
EJ2022090012-235	09/14/2022	Ofc water & sewer 072222-082	CK0000209164-01 PO2022-00277 City of Norwalk	22-0639 Acct E041	\$27.60	\$0.00
EJ2022090012-237	09/14/2022	SOR 2.0 WRH-A water & sewe	CK0000209164-01 PO2022-00277 City of Norwalk	22-0640 Acct D274	\$81.30	\$0.00
EJ2022090012-239	09/14/2022	SOR 2.0 WRH-B water & sewe	CK0000209164-01 PO2022-00277 City of Norwalk	22-0641 Acct D274	\$72.90	\$0.00
EJ2022090012-241	09/14/2022	Copier (LGR) base rate 082222	CK0000209165-01 PO2022-00277 ComDoc Inc	22-0642 Inv IN520	\$13.45	\$0.00
EJ2022090012-249	09/14/2022	Prevention Cell phone reimburs	CK0000419746-01 PO2022-00277 Devin Pollick	22-0655 Cell phon	\$60.00	\$0.00
EJ2022090012-251	09/14/2022	GRF 421 MH HC GOSH from	CK0000209166-01 PO2022-00277 Family Life Counseling and Ps	22-0643 Inv 1378	\$951.22	\$0.00
EJ2022090012-253	09/14/2022	GRF 421 MH GOSH 090622 fr	CK0000209166-01 PO2022-00277 Family Life Counseling and Ps	22-0644 MH GOS	\$1,639.85	\$0.00
EJ2022090012-255	09/14/2022	SAPT TX GOSH 090622 from	CK0000209166-01 PO2022-00277 Family Life Counseling and Ps	22-0644 SUD GOS	\$209.53	\$0.00
EJ2022090012-257	09/14/2022	Crisis Infra After-hours crisis se	CK0000419739-01 PO2022-00277 Firelands Counseling & Recov	22-0645 Inv 2586	\$11,111.86	\$0.00
EJ2022090012-259	09/14/2022	LEVY After-hours crisis service	CK0000419740-01 PO2022-00277 Firelands Counseling & Recov	22-0645 Inv 2586	\$14,432.62	\$0.00
EJ2022090012-269	09/14/2022	22-0656 Wix website, GoDadd	CK0000419747-01 PO2022-00277 Kristen Cardone	22-0656 Misc	\$636.84	\$0.00
EJ2022090012-271	09/14/2022	LEVY Phone Services 100122-	CK0000419742-01 PO2022-00277 Mitel	22-0646 Inv 41018	\$206.33	\$0.00
EJ2022090012-273	09/14/2022	SAPT TX GOSH 090622 from	CK0000209167-01 PO2022-00277 Oriana House Inc	22-0647 SUD GOS	\$295.00	\$0.00
EJ2022090012-275	09/14/2022	LEVY Install panic button from	CK0000419744-01 PO2022-00277 Smetzer Security Systems LL	22-0648 Inv m450	\$812.00	\$0.00

Expense Audit Trail Report
From: 9/1/2022 to 9/30/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022090012-277	09/14/2022	SOR 2.0 WRH-B Internet servi	CK0000419741-01 PO2022-00277 Spectrum	22-0649 Acct 8361	\$76.43	\$0.00
EJ2022090012-279	09/14/2022	SOR 2.0 CO Radio Ads 07012	CK0000419743-01 PO2022-00277 WEOL-WKFM-WLKRFM-AM	22-0650 41011-2/4	\$480.00	\$0.00
EJ2022090020-161	09/21/2022	SOR 2.0 WRH A Internet Servi	CK0000420016-01 PO2022-00277 Spectrum	22-0681 # 836110	\$76.43	\$0.00
EJ2022090020-163	09/21/2022	SOR 2.0 Recovery Nav Aug 20	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0680 Inv AR168	\$5,213.59	\$0.00
EJ2022090020-165	09/21/2022	SOR 2.0 Recovery Nav July 20	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0679 Inv AR168	\$1,858.88	\$0.00
EJ2022090020-167	09/21/2022	GRF 421 ADDL COMM INVES	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0678 Inv AR168	\$4,699.05	\$0.00
EJ2022090020-169	09/21/2022	5T20 COMM INVEST NOBAR	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0678 Inv AR168	\$5,843.77	\$0.00
EJ2022090020-171	09/21/2022	COSSAP QRT Aug 2022 from	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0677 Inv AR168	\$450.00	\$0.00
EJ2022090020-173	09/21/2022	LEVY FY23 Admin Costs from	CK0000209266-01 PO2022-00277 Oriana House Inc	22-0676 FY23 Ad	\$7,863.35	\$0.00
EJ2022090020-175	09/21/2022	SOR 2.0 WHO, Recovery Navi	CK0000209267-01 PO2022-00277 Lets Get Real Inc	22-0675 Aug 2022	\$8,404.00	\$0.00
EJ2022090020-177	09/21/2022	COSSAP Personnel & Auto fro	CK0000209267-01 PO2022-00277 Lets Get Real Inc	22-0674 Aug 2022	\$1,100.00	\$0.00
EJ2022090020-179	09/21/2022	LEVY Peer Support Services F	CK0000209267-01 PO2022-00277 Lets Get Real Inc	22-0673 Aug 2022	\$145.00	\$0.00
EJ2022090020-181	09/21/2022	SOR 2.0 Peer Support Service	CK0000209267-01 PO2022-00277 Lets Get Real Inc	22-0673 Aug 2022	\$10,481.00	\$0.00
EJ2022090020-187	09/21/2022	LEVY Community Education-H	CK0000420004-01 PO2022-00277 Firelands Counseling & Recov	22-0670 Inv 2630	\$8.00	\$0.00
EJ2022090020-189	09/21/2022	Crisis Flex from 344193 - 2022	CK0000420015-01 PO2022-00277 Firelands Counseling & Recov	22-0669 Inv 2629	\$7,375.00	\$0.00
EJ2022090020-191	09/21/2022	SOR 2.0 Transportation & Gas	CK0000420010-01 PO2022-00277 Firelands Counseling & Recov	22-0668 Inv 2624	\$6,499.51	\$0.00
EJ2022090020-193	09/21/2022	Crisis Infra Out of County MH	CK0000420013-01 PO2022-00277 Firelands Counseling & Recov	22-0667 Inv 2623	\$546.15	\$0.00
EJ2022090020-195	09/21/2022	GRF 421 AOD Clinical Excepti	CK0000420012-01 PO2022-00277 Firelands Counseling & Recov	22-0666 Inv 2622	\$102.31	\$0.00
EJ2022090020-197	09/21/2022	GRF 421 MH Clinical Exceptio	CK0000420014-01 PO2022-00277 Firelands Counseling & Recov	22-0666 Inv 2622	\$1,107.98	\$0.00
EJ2022090020-199	09/21/2022	FY22 SAPT COVID AUD from	CK0000420005-01 PO2022-00277 Firelands Counseling & Recov	22-0665 Inv 2609	\$413.27	\$0.00
EJ2022090020-201	09/21/2022	LEVY FY22 Clinical Exceptions	CK0000420011-01 PO2022-00277 Firelands Counseling & Recov	22-0664 Inv 268	\$2,388.75	\$0.00
EJ2022090020-203	09/21/2022	LEVY OOC WRAP Emergency	CK0000420009-01 PO2022-00277 Firelands Counseling & Recov	22-0663 Inv 2607	\$212.00	\$0.00
EJ2022090020-205	09/21/2022	GRF 421 AOD GOSH 091322 f	CK0000420008-01 PO2022-00277 Firelands Counseling & Recov	22-0662 GOSH SU	\$513.59	\$0.00
EJ2022090020-207	09/21/2022	GRF 421 MH GOSH 091322 fr	CK0000420003-01 PO2022-00277 Firelands Counseling & Recov	22-0662 GOSH M	\$29,478.60	\$0.00
EJ2022090020-209	09/21/2022	LEVY FY22 GOSH 091322 fro	CK0000420002-01 PO2022-00277 Firelands Counseling & Recov	22-0662 GOSH	\$6,518.83	\$0.00
EJ2022090020-211	09/21/2022	LEVY FY22 GOSH 091322 fro	CK0000209268-01 PO2022-00277 Family Life Counseling and Ps	22-0661 FY23 MH	\$499.60	\$0.00
EJ2022090020-213	09/21/2022	Trash services Sept 2022 from	CK0000420006-01 PO2022-00277 Cyclone Services Inc	22-0660 Inv 10229	\$133.00	\$0.00
EJ2022090020-215	09/21/2022	SOR 2.0 WRH-B Gas services	CK0000420007-01 PO2022-00277 Columbia Gas of Ohio	22-0659 # 207031	\$40.06	\$0.00
EJ2022090030-197	09/28/2022	Ofc copier services 090822-10	CK0000420193-01 PO2022-00277 US Bank Equipment Finance	22-0700 Inv 48240	\$343.71	\$0.00
EJ2022090030-199	09/28/2022	Ofc internet services 091622-1	CK0000420192-01 PO2022-00277 Spectrum	22-0698 Inv 01577	\$217.96	\$0.00
EJ2022090030-201	09/28/2022	MH Stabilization Carryover-Re	CK0000209284-01 PO2022-00277 Mental Health & Recovery Ser	22-0697 Inv 2022-	\$4,039.00	\$0.00
EJ2022090030-203	09/28/2022	GRF 421 MH Financial Service	CK0000209284-01 PO2022-00277 Mental Health & Recovery Ser	22-0696 Inv 2022-	\$3,000.00	\$0.00
EJ2022090030-205	09/28/2022	Copier Service 091422-101322	CK0000420185-01 PO2022-00277 FTG of Greater Ohio LLC	22-0695 Inv 32440	\$199.00	\$0.00
EJ2022090030-207	09/28/2022	LEVY FY22 OOC MH Crisis fro	CK0000420186-01 PO2022-00277 Firelands Counseling & Recov	22-0694 Inv 2634	\$292.21	\$0.00
EJ2022090030-209	09/28/2022	LEVY FY22 Clinical Exceptions	CK0000420191-01 PO2022-00277 Firelands Counseling & Recov	22-0693 Inv 2633	\$600.73	\$0.00
EJ2022090030-211	09/28/2022	COVID Mitigation from 344708	CK0000420189-01 PO2022-00277 Firelands Counseling & Recov	22-0692 Inv 2628R	\$1,343.39	\$0.00
EJ2022090030-213	09/28/2022	ATP Huron County Juv Court f	CK0000420187-01 PO2022-00277 Firelands Counseling & Recov	22-0691 Inv 2625	\$401.55	\$0.00
EJ2022090030-215	09/28/2022	COVID AUD Grant FY23 from	CK0000420194-01 PO2022-00277 Firelands Counseling & Recov	22-0690 Inv 2621	\$122.31	\$0.00
EJ2022090030-217	09/28/2022	GRF 421 AOD GOSH 092022 f	CK0000420188-01 PO2022-00277 Firelands Counseling & Recov	22-0689 FY23 SU	\$285.31	\$0.00
EJ2022090030-219	09/28/2022	GRF 421 MH GOSH 092022 fr	CK0000420184-01 PO2022-00277 Firelands Counseling & Recov	22-0689 FY23 MH	\$4,584.61	\$0.00
EJ2022090030-221	09/28/2022	LEVY FY22 MH GOSH 092022	CK0000420190-01 PO2022-00277 Firelands Counseling & Recov	22-0689 FY22 MH	\$176.59	\$0.00
EJ2022090030-223	09/28/2022	SAPT TX GOSH 092022 from	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0688 FY23 SU	\$276.19	\$0.00
EJ2022090030-225	09/28/2022	GRF 421 MH GOSH 092022 fr	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0688 FY23 MH	\$905.92	\$0.00
EJ2022090030-227	09/28/2022	LEVY FY22 MH GOSH 092022	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0688 FY22 MH	\$1,880.39	\$0.00
EJ2022090030-229	09/28/2022	SOR 2.0 HOH Rent/Transporta	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0687 Inv 1389	\$16,737.95	\$0.00
EJ2022090030-231	09/28/2022	ATP GT Cab Services from 34	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0686 Inv 1388	\$1,949.17	\$0.00

Expense Audit Trail Report
From: 9/1/2022 to 9/30/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022090030-233	09/28/2022	MRSS Mileage/Cell Phone/Billb	CK0000209285-01 PO2022-00277 Family Life Counseling and Ps	22-0685 Inv 1385	\$27,298.25	\$0.00
EJ2022090030-235	09/28/2022	SOR 2.0 WRH A Gas Services	CK0000420195-01 PO2022-00277 Columbia Gas of Ohio	22-0684 #: 207031	\$38.95	\$0.00
EJ2022090030-237	09/28/2022	Ofc Gas services 081522-0914	CK0000420195-01 PO2022-00277 Columbia Gas of Ohio	22-0683 #: 207031	\$43.34	\$0.00
EJ2022090030-239	09/28/2022	LEVY Miriam House July 22 Se	CK0000209286-01 PO2022-00277 Catholic Charities Diocese of	22-0682 July Servi	\$5,869.38	\$0.00
100.100.00275 Total:					\$220,050.15	\$0.00
100.100.00300 Travel						
EJ2022090009-241	09/08/2022	LEVY FY22 Board member mil	CK0000419567-01 PO2022-00278 Dorothy Ruffer	22-0637 Mileage	\$5.85	\$0.00
EJ2022090012-223	09/14/2022	Travel expenses August 22 fro	CK0000419748-01 PO2022-00278 Ashley Morrow	22-0651 Mileage	\$121.31	\$0.00
EJ2022090012-233	09/14/2022	Travel expenses August 22 fro	CK0000419745-01 PO2022-00278 Carolyn Williamson	22-0652 Mileage	\$98.75	\$0.00
EJ2022090012-243	09/14/2022	Travel expenses August 22 fro	CK0000419746-01 PO2022-00278 Devin Pollick	22-0653 Mileage	\$203.13	\$0.00
EJ2022090012-261	09/14/2022	Travel expenses August 22 fro	CK0000419747-01 PO2022-00278 Kristen Cardone	22-0654 Mileage	\$285.50	\$0.00
100.100.00300 Total:					\$714.54	\$0.00
100.100.00400 OPERS						
EJ2022090013-113	09/21/2022	Matching for OPERS 2129-08 (CK0000020228-32 O.P.E.R.S.	Inv_161203	\$1,354.46	\$0.00
EJ2022090013-275	09/21/2022	Matching for OPERS 2129-08 (CK0000020228-32 O.P.E.R.S.	Inv_161828	\$1,354.46	\$0.00
100.100.00400 Total:					\$2,708.92	\$0.00
100.100.00460 Medicare						
EJ2022090006-147	09/06/2022	Matching for Medicare (Matchi	CK0000020227-36 Civista Bank-Payroll Taxes	Inv_161830	\$136.51	\$0.00
EJ2022090017-105	09/19/2022	Matching for Medicare (Matchi	CK0000020229-40 Civista Bank-Payroll Taxes	Inv_162745	\$136.51	\$0.00
100.100.00460 Total:					\$273.02	\$0.00
100.100.00475 Other Expenses						
EJ2022090009-213	09/08/2022	Promo Gift Basket items, socks	CK0000419568-01 PO2022-00279 Amazon Capital Services	22-0625 Inv 1393-	\$54.92	\$0.00
EJ2022090012-225	09/14/2022	SOR 2.0 CO Facebook Ads fro	CK0000419748-01 PO2022-00279 Ashley Morrow	22-0657 Facebook	\$429.41	\$0.00
EJ2022090012-227	09/14/2022	LEVY Sandusky Register from	CK0000419748-01 PO2022-00279 Ashley Morrow	22-0657 Newspaper	\$20.00	\$0.00
EJ2022090012-245	09/14/2022	Prevention Light breakfast fare	CK0000419746-01 PO2022-00279 Devin Pollick	22-065 PROSPER	\$31.16	\$0.00
EJ2022090012-263	09/14/2022	OACHBA Mini Grant Coolers fo	CK0000419747-01 PO2022-00279 Kristen Cardone	22-0656 Coolers	\$1,406.29	\$0.00
EJ2022090012-265	09/14/2022	LEVY background check, food f	CK0000419747-01 PO2022-00279 Kristen Cardone	22-0656 Misc	\$141.73	\$0.00
EJ2022090020-185	09/21/2022	SOR 2.0 Coffee Sleeves for Co	CK0000420001-01 PO2022-00279 Insight Type & Graphics	22-0671 Inv 14751	\$10,733.00	\$0.00
100.100.00475 Total:					\$12,816.51	\$0.00
100.100.00500 Hospitalization						
EJ2022090003-071	09/01/2022	Deduction: Hartford Life Insura	CK0000419518-17 The Hartford	Inv_161196	\$6.68	\$0.00
EJ2022090024-015	09/20/2022	Health Insurance from 342844	CK0000420030-01 Huron County Treasurer	September 2022	\$4,317.92	\$0.00
100.100.00500 Total:					\$4,324.60	\$0.00
Mental Health Totals:					\$242,576.98	\$0.00
Fund: 100 Total:					\$242,576.98	\$0.00
Grand Total:					\$242,576.98	\$0.00

Attachment IV

EXPENSE REIMBURSEMENT FORM

Use this form to report expenses incurred by me in the performance of my official duties. Attach receipts for **ONLY** these expenses.

DATE	PURPOSE	AMOUNT	FUNDING SOURCE
9/9/22	Walmart: white boards and markers for outreach video	27.08	Board operated services
9/12/22	Millers: food for committee meetings	45.87	Board administration
9/6/22	Walmart: baskets for gift baskets (one for Firelands Symphony, one for Firelands Forward workforce event)	38.24	Board operated services
9/23/22	Walmart: food for Recovery Walk	148.08	Board administration
9/9/22	Wix.com: events calendar renewal for website	47.88	Board administration
9/15	Zoom: monthly Zoom fee for office	14.99	Board administration
9/22/22	GoDaddy.com: Standard Wildcard SSL for JobRouter	591.98	SOR
9/22/22	Discount Mugs: bags for outreach. To be distributed at outreach events, food pantries, etc.	4417.04	SOR
9/30/22	Monthly cell phone reimbursement	60.00	Board administration

Total Reimbursement: \$5391.16

Attachment V



**STATE OPIOID RESPONSE INNOVATIONS
REQUEST FOR PROPOSAL (RFP)**
Revised 10.13.2022

Issue Date	October 25, 2022
Deadline for Submissions	November 23, 2022
Technical Assistance The Board will respond to written questions only. Questions may only be posed through email at director@huroncountymhas.org . All questions and responses will be distributed to all applicants. Questions must be submitted by <u>November 15, 2022 @ 4:00 pm</u> . Any question submitted after this deadline will not be issued a reply.	Kristen Cardone, LPCC-S, LICDC Executive Director Email: director@huroncountymhas.org
Presentations (if requested)	TBD
Final Award Acceptance (tentative)	Meeting of the HCBMHAS Board December 5, 2022

I. Background

The Huron County Board of Mental Health and Addiction Services (HCBMHAS) is a public agency organized under Chapter 340 of the Ohio Revised Code and created to establish a unified system of behavioral health care for Huron County citizens. The Board seeks to provide citizens of Huron County with services of the highest quality in a cost-effective manner and in a manner that promotes continuity of care.

The primary duties of the Board include the following:

- Planning (needs assessment)
- Setting system goals and priorities
- Contracting services with certified providers
- Monitoring and coordinating service delivery
- Evaluating service effectiveness and outcomes

II. Program Objectives

1. To provide innovative approaches to integrated care for individuals with opioid or stimulant use/misuse disorder.

III. Scope of Service

HCBMHAS seeks applications from organizations to expand the utilization of technology to manage co-occurring substance use disorders (SUD) and mental health conditions. This will include the use of web applications, medical devices, and technology that assists with coordinating activities of state agencies and local county systems through an integrated approach to multi-system needs. Innovative technology will especially assist those with co-occurring disorders through partnerships with community behavioral health agencies and ongoing connection to telehealth and recovery support services including housing, MAT, peer recovery supports and vocational programs. Attention to services and supports which address improving the social determinants of health are important areas of focus for community partners.

Total funding allocated for accepted proposals will be made available up to \$483,210.00 for SFY 2023. This funding must comply with State Opioid Response (SOR) guidelines as detailed in Attachment 3.

IV. Requirements for Applicants

a. General

The project must expand the utilization of technology to manage co-occurring SUD and mental health conditions and must align with the Scope of Service detailed above.

b. Contract for Accepted Proposals

A specific contract for State Opioid Response Innovations projects funded by the Board will be required for all programs who are awarded funding. This contract will stand alone and be one time funding. Providers with existing Board contracts will be required to have this additional contract specific to the State Opioid Response Innovations project.

c. Reporting Requirements

Additionally, all accepted programs will be required to submit an annual report to the Board detailing utilization of funding.

V. Review Criteria

a. Considerations

Members of the Huron County Board of Mental Health and Addiction Services will review submitted responses. Responses that do not conform to the requirements of the application, do not address the criteria of the program, or are submitted late will be returned without comment. Proposals will be evaluated on the basis of the following criteria:

- The Board will consider the structure of the project, anticipated number served, and potential community impact of the project.
- The Board will also consider the responsiveness of the proposal to the description of the required scope of service elements.
- The Board will review proposals with OhioMHAS to ensure projects are approved for funding; OhioMHAS has final approval of all proposals.
- The Board reserves the right to allocate funding to some, none or all of the applicants.
- The Board reserves the right to negotiate with any or all applicants and thereafter alter any terms of the proposal submitted by the applicants with whom negotiations have been undertaken.

b. Evaluation & Scoring

The Huron County Board of Mental Health and Addiction Services will review and evaluate all proposals. Board staff will assist Board members by reviewing all proposals and provide content summaries highlighting areas of focus for Board members including relevant questions for applicant during RFP presentations (if requested) and review. A standard evaluation scoring grid (Attachment 2) will be used offering a maximum score of 105 points. RFP applicants may be asked to present their proposal and address any questions from the members of the Board.

VI. Responses shall include the following information

a. Coversheet – Agency Contact Information, Total Funding Request & Certifications, if applicable (Attachment 1)

b. Abstract – provide a brief, no more than a two (2) page description of the project(s). Include how project will serve special population groups, improve social determinants of health, anticipated number served, and potential community impact. Clearly explain how the project aligns with Scope of Service.

c. Elements to be Included in the Proposal

i. Your Customer

Describe who you are targeting with these program(s) and service(s). Define the characteristics of the population.

ii. Your Service

Describe your proposed project, mission and key policies, its key features and its comparative advantages over other approaches to achieve similar

outcomes.

Highlight any aspects of the proposal that are innovative and that describe integrated best practices.

iii. Performance Targets/Outcomes

Define the specific client-focused performance targets/outcomes you are committed to achieving. Describe the methods you will use to verify that your performance targets/outcomes were achieved.

iv. Collaboration & Partnerships

Describe how the provider will network with organizations within the Board's provider system and any other key community stakeholders.

v. Organizational Supports

List specific financial, physical, staff and other resources that the provider will contribute to the program(s) and/or service(s) to help achieve the intended target outcome(s).

vi. Implementation Plan & Timelines

How will the provider put what has been proposed into place? Describe the timeline for the implementation of the project(s) from the date of the award.

vii. Accountability

A condition for consideration for an award is that the applicant, a) on the date of the award, is not delinquent with the submission of any required fiscal reports, reconciliations, governance and/or informational reports required under any prior agreements with the Board; and b) include an affirmative statement that the applicant will perform all fiscal and compliance audits; promptly submit claims and service invoices; and comply with contracted reporting guidelines.

e. **Budget**

Provide a detailed budget for the program(s) described in this proposal. Please include the following:

- Project Budget
 - Include all estimated expenses, detail revenue (if applicable) and expenses.
- Financial Audit Statements, if applicable

VII. Application Process

The Board may provide answers to written questions, submitted prior to November 15, 2022 at 4:00 pm. Any responses to the written questions will be disseminated to all interested entities who have indicated a desire to receive them by written notice given to the Board.

Proposals are to be in a PDF document and titled in the following format: "SOR Innovations RFP Proposal- *Agency Name- FY2023*".

Proposals must be received **no later than 4:00 PM, November 23, 2022**, by email to: director@huroncountymhas.org. The subject heading should follow the same format as the PDF document title and appropriate agency contact information (including designated contact person with phone number, email, and address) should be included in the coversheet of the document as well as the body of the email.

Proposals not submitted according to requirements indicated above may not be reviewed by the Board, pending the discretion of the Executive Director.

If desired by the Board, an RFP Presentation & Review meeting may be scheduled. Final recommendations will be considered at the subsequent Board meeting, December 5, 2022 at 4:00pm. The Board reserves the right to delay decisions on funding if additional information is needed.