

## Finance Committee Meeting

**Meeting date:** Tuesday, April 12, 2022

**Meeting time:** 12:32pm – 1:54pm

**Meeting location:** 2 Oak Street, Norwalk OR Zoom

<https://us02web.zoom.us/j/87937463137?from=addon>

Meeting ID: 879 3746 3137, Passcode: 672973

**Recorder:** Cari Williamson

### Committee Members Present:

X	Ben Chaffee, Jr., Second Vice Chair, Committee Chair	X	Sandy Hovest
	Mitch Cawrse - excused	X	Carol Anderson
X	Tom Sharpnack		John Soisson - absent
X	Nora Knople – will be late		

### Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Community Engagement & Resource Manager
X	Cari Williamson, Office & Fiscal Manager		

### Unfinished business/updates:

- Summary of Program Committee
  - Monthly presentation
    - Ms. Kristen Cardone shared Firelands Counseling & Recovery Services will be presenting at this month's Board meeting.
  - Board member training and due date reminder
    - Ms. Cardone shared June 30, 2022 is the due date for Board member's annual training. She has sent remaining hours needed to each Board member; if this information is still needed let her know.
  - Terms ending 6/30/22
    - Ms. Cardone shared the following terms end June 30,2022:
      - Ms. Julie Landoll (OhioMHAS appointment, 1 term under OhioMHAS)
        - Ms. Landoll has opted to continue her term.
      - Ms. Amber Boldman (Commissioner appointment, 1 term)

- Ms. Boldman has opted to continue her term.
  - Mr. Ben Chaffee (Commissioner appointment, 1 term)
    - Mr. Chaffee indicated he would like to renew his term. Ms. Cardone will send application this week.
- Strategic Plan (Email Attachment),
  - Ms. Cardone shared she sent the updated Strategic Plan in an email to Board members.
    - Updated mission and vision, added to values and put in alphabetical order, and some other small changes as recommended by the Board. Please take time to review prior to the Board meeting if you have not done so already. This is a live document, so it can be changed at any point in time.
- Onboarding Committee (potential motion)
  - Ms. Cardone shared discussion was had in Program meeting to form an Onboarding Committee. The committee would have a plan into place for new Board members and figure out the most effective way to get information.
    - Ms. Sandy Hovest and Ms. Carol Anderson are both in support of being on committee.
    - Ms. Hovest suggested an extended onboarding process, not only to learn about Mental Health and Addiction Services, but to include getting to know each member of Board.
    - Mr. Ben Chaffee shared this is his third year on the Board and the first year he truly understood the annual proposals. Having a committee would help with onboarding and orientation process. He suggested having periodic check-ups the first two months, then six month and one year to ensure new members are understanding the process and continue the ongoing relationship.
    - Ms. Cardone suggested the committee be made up of newer Board members and would not start until next fiscal year.
    - Ms. Cardone shared the motion would be placed under board chair report because chair is the only member with the authority to request to form a committee. The goal is start in July and offset Governance meeting months.
- SFY 2023 RFI's (Live Binder link and email attachment)
  - Ms. Cardone shared email attachments showing SFY 2023 Proposals received, SFY 2023 Request for Information (RFI) requested funding amounts and the Live Binder link to access RFI's that have been submitted.
    - All organizations are required to submit RFI's annually if they are interested in receiving funding from the Board. The RFI summary document shows the breakdown of every proposal, funding requested and amount of funding received in prior fiscal year if applicable, outcomes, number served, etc.
    - The goal at this time is not to make decisions, just be informed and ask questions. Decisions will be made in May.
  - Ms. Cardone shared she had a conversation with Mr. Mircea Handru, the director of Mental Health & Recovery Services Board Seneca, Ottawa, Sandusky & Wyandot (SOSW) counties. His recommendation is the max allocation of Levy reserve funds should be \$400,000, though Ms. Cardone recommends the Board allocate no more than \$200,000 of levy reserves to allow for any unexpected expenses through the fiscal year.
    - To keep Levy funding at \$200,000 the Board will need to cut approximately \$138,000 in funding. The Board will need to decide who and what they will fund and ensure the funds are being used for areas that fall specifically under the Board's umbrella.

- Committee members reviewed proposals and services provided by each agency, to determine which fall under the Board's umbrella.
- Ms. Cardone highlighted certain areas from SFY 2023 RFI funding request attachment.
  - Ohio Guidestone did not submit proposal because they have not been able to maintain staff. They are willing to continue to try to find staff to provide these services, the Board has no other agencies that offer Early Childhood Mental Health services. If funds are not utilized, they will go back to the State.
  - Family Life Counseling will have an additional \$70,000 because of Women's House of Hope.
  - There is no funding allocated to the schools, for the Quick Response Team (QRT) because it is covered in a new grant, and National Alliance on Mental Illness (NAMI) did not request funding.
  - Ongoing funding for SOSW for continued financial support to assist Office and Fiscal Manager as there are multiple things she has yet to learn.
  - Firelands Counseling and Recovery, Family Life Counseling, and Oriana House treatment payments go through the client's insurance, then the Board's sliding fee scale through GOSH, which allows for an income-based fee amount for client.
  - Bulk of Firelands other expenses are for group homes and emergency transportation and this category makes up \$300,000.00 of their total funding request. Their funding was cut significantly last year to be more in line with what they actually spent in prior fiscal years.
  - Now that the Board is funding Women's House of Hope, discussion needs to be had regarding Miriam House funding. Miriam House does allow women with their children and women with mental health issues and we do not have any other housing options for this population.
  - The past two years the Board has funded Northwest Ohio Behavior and Reporting Services (NOBARS), which is ran by Oriana House. When originally approached by Oriana House, it was stated that they needed funding for two years for the NOBARS program; FY23 would be year three. The intent was for NOBARS to obtain additional funding during those two years. This is one of the big funding expenses that has spent down Levy reserves as the Board has funded this program in an amount of over \$400,000 in the past two years.
    - NOBARS offers day reporting for adult felony offenders referred by Huron County Common Pleas Court. It includes case management, electronic monitoring, and drug screens. They work closely with Adult Probation.
    - Decision needs to be made regarding whether these services fall under the Board's umbrella of areas they fund. The bulk of their request are for wages, salaries, and fringe benefits; these are not clinical positions, the Board funds clinical positions.
    - Ms. Cardone is meeting with NOBARS and Judge Conway to discuss what exactly are the staff doing, does it fall under the Board's umbrella, and what are the plans for obtaining funding.
      - Board members agreed it is time to start asking questions, though they do not want to damage relationships or hurt services.
      - Ms. Cardone will email Board members after the meeting.

- From a sustainability standpoint, the NOBARS proposal stated they would ask the Judge's permission to apply for a grant that would begin in FY24.
- If it is determined that the services provided under NOBARS do not fall under the Board's umbrella and are not clinical services, Ms. Cardone's recommendation is to cut the requested amount in half.
- Additional information
  - Ms. Cardone shared a potential added expense that was talked about at the Strategic Planning meeting was adding Mental Health peer support.
    - Currently Let's Get Real (LGR) offers two substance abuse peer supporters and neither live in Huron county. It would be ideal for them to offer mental health peer support also.
  - Mr. Chaffee asked what is the current graduation success for Huron County Juvenile Family Dependency Court? Ms. Cardone shared quarterly reports due in three days.
  - Ms. Cardone shared LGR is starting the process to be able to bill Medicaid, which will free up a significant amount of money.
- There were no further questions or concerns from committee members.

#### **Discussion Items:**

- Amend Let's Get Real vehicle lease contract (motion)
  - Ms. Cardone shared she received notification from the COSSAP grant holder, Mansfield Police Department, stating funding dates run January 7, 2022 – October 31, 2022.
  - Ms. Cardone is requesting to change funding amount to \$5,000.
  - Motion: To amend Motion #4 in the March 22, 2022 MHAS Board meeting to authorize Executive Director to enter into a contract with Let's Get Real from January 7, 2022 to October 31, 2022 in an amount not to exceed \$5,000.00 utilizing COSSAP funding.
- OhioMHAS Prevention Grant (potential motion)
  - Ms. Cardone requests authorization for Executive Director to apply for OhioMHAS Ohio Community Impact Initiative for Coalitions and Youth Led Programs funding in an amount not to exceed \$60,000.00 per fiscal year, not sure how many years funding is available. Application is due May 2, 2022.
    - Ms. Cardone shared the Board is working with Family & Children First Council (FCFC) to find out what how they could utilize funding for evidence-based prevention. Currently not sure exactly how funds will be utilized but part of funding will be focusing on youth lead coalition, improving youth leadership skills, and parenting classes and groups.
    - Funds can be used for Reach Our Youth (ROY) to pay current mentors, but not to add staff.
      - Currently there are 80 children on waitlist for ROY, due to lack of staff members to be able to process applications for potential mentors. The goal for ROY is to obtain a position to process these applications and train mentors.
    - Mr. Chaffee stressed the importance of parenting piece.
      - While at school students are shown care, love, and strictness then some go home to a different environment. Teaching parenting skill is important because most negative traits are generational and are not taught at home. We are loving and hard on them and care about them then go home to environment. Getting parents to go to meeting is a struggle. Have to teach the parents skills and is very generational.

- Ms. Cardone shared a new initiative, the Strengthening Families Program, as something FCFC is considering using the funds for. CLI will be heading it up this program.
    - There were no further questions or concerns from committee members.
- March 2022 Financial Report (Attachment I, motion)
  - Revenues: \$452,093.43
  - Expenditures: \$636,385.88
  - Cash Balance: \$3,007,117.47
  - Encumbrances: \$2,627,272.41
  - Ending Balance: \$379,845.06
    - Ms. Cardone shared the Board has not requested reimbursement every expense, for example no reimbursements for recovery house until the house is complete. That amount will be \$212,500 from the State. Attorneys are still negotiating the note for the property.
    - Ms. Cardone shared the Board operates on State Fiscal Year, the county operates on calendar year and certain grants operate on their own calendar which makes it challenging at times to see the full financial picture in our monthly reports.
    - Mr. Tom Sharpnack shared any business needs at least three months of cash flow in reserves to cover ebb and flow of expenses and emergencies.
      - Ms. Cardone reminded him that the Board's policy states we are required to maintain a minimum of 6 months in reserves, which we have.
    - Mr. Sharpnack ensured insurance policies are appropriate.
    - There were no further questions or concerns from committee members.
- March 2022 List of Bills (Attachment II, motion)
  - Ms. Cardone shared a list of her expenses (Attachment III)
    - May will be the last month of expenses from recovery house.
  - Mr. Sharpnack asked what the recovery house still needs. Ms. Cardone shared the only needs are patio furniture and eight bicycles, as the women are not permitted to have vehicles and need a way to get around.
    - Ms. Nora Knople suggested contacting Norwalk Police Department regarding bicycles.
  - There were no further questions or concerns from committee members.
- Additional information
  - Ms. Knople shared her experience of visiting the recovery house, saying it looked great. Some of the women were making art decorations for the walls, to make the space more their own.
  - Ms. Cardone shared if anyone would like to walkthrough the recovery house it will have to be before Friday, May 15, 2022 at 5:00pm.
  - Ms. Cardone shared the anticipation is for the two open beds on the finished side to be full by the end of this week, and two beds on the second side full by the end of next week. Turnover is not unusual in recovery housing.
  - Ms. Cardone shared speaking to two women living at the recovery house and they enjoy living there, they voiced their gratitude and said it feels homey. Having a nice, safe, sober home has made a great impact.
  - Ms. Cardone shared the women will be receiving food benefits from Huron County Job and Family Services. Family Life Counseling will be putting together a list of approved ongoing donations to help the women cut their expenses.

- Ms. Cardone shared there will be a press release in paper soon for Men's House of Hope in Willard. The house manager lives in the house, but they are currently adding on to the back of the building allowing for his own personal space. Appliances and other furnishings will be needed.
- There were no further questions or concerns from committee members.

# Attachment I

## Calendar Year 2022 Receipts and Cash Journal

<b>March 2022</b>							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
<b>FEDERAL FUNDS</b>							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	15,206.00	0.00	15,206.00	37.7%	40,285.00
MH Block Grant	100.100.10126	Fed MH	12,136.00	8,090.58	20,226.58	30.1%	67,304.00
ADTR Block Grant	100.100.10122	Fed AOD	97,423.00	7,611.84	105,034.84	55.4%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	565.00	107,837.00	108,402.00	69.3%	156,527.00
<b>STATE FUNDS</b>							
MH Subsidy	100.100.10121	State MH	201,744.75	3,607.00	205,351.75	22.6%	909,131.00
Recovery Housing	100.100.10123	State AOD	22,950.00	0.00	22,950.00	50.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	12,844.00	0.00	12,844.00	16.9%	76,176.00
State Grants	100.100.10166	State MH & Aod	6,250.00	0.00	6,250.00	6.0%	104,393.00
<b>LOCAL FUNDS</b>							
Real Estate Tax	100.100.10100	Huron Levy	0.00	324,545.22	324,545.22	61.8%	525,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	3,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	0.00		0.00	0.0%	18,000.00
Other Receipts	100.100.10170	Other Receipts	666.86	326.79	993.65	1.3%	75,000.00
IDAT	100.100.10168	IDAT	0.00	75.00	75.00	0.8%	10,000.00
<b>TOTAL RECEIPTS:</b>			<b>\$ 369,785.61</b>	<b>\$ 452,093.43</b>	<b>\$ 821,879.04</b>	<b>37.0%</b>	<b>2,220,408.00</b>
<b>CASH JOURNAL RECONCILIATION</b>							
Beginning Cash Balance:			<b>\$ 3,191,409.92</b>				
Plus: Receipts			<b>452,093.43</b>				
Equals: Total Balance			<b>\$ 3,643,503.35</b>				
Minus: Expenditures			<b>(636,385.88)</b>				
Equals: Ending Balance			<b>\$ 3,007,117.47</b>				
Minus: Encumbrances			<b>(2,627,272.41)</b>				
Equals:			<b>\$ 379,845.06</b>				

March 2021	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES 100.100.00125	14,216.10	40,128.29	23.8%	0.00	168,491.00	128,362.71
SUPPLIES 100.100.00175	2,616.67	7,323.56	48.0%	7,926.44	15,250.00	0.00
EQUIPMENT 100.100.00200	0.00	0.00	0.0%	0.00	2,000.00	2,000.00
CONTRACT REPAIRS 100.100.00275	612,964.58	1,076,801.68	55.3%	773,198.32	1,947,833.00	97,833.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	#DIV/0!	0.00	0.00	0.00
TRAVEL 100.100.00300	256.10	520.52	8.1%	5,879.48	6,400.00	0.00
O.P.E.R.S. 100.100.00400	1,990.24	6,142.64	15.2%	0.00	40,438.00	34,295.36
WORKERS' COMP 100.100.00425	97.68	119.69	3.7%	0.00	3,202.00	3,082.31
UNEMPLOYMENT 100.100.00450	0.00	0.00	#DIV/0!	0.00	0.00	0.00
MEDICARE 100.100.00460	198.58	565.28	23.1%	0.00	2,444.00	1,878.72
OTHER EXPENSES 100.100.00475	359.48	2,208.31	4.4%	48,291.69	50,500.00	0.00
HOSPITALIZATION 100.100.00500	3,686.45	8,773.25	24.4%	0.00	36,000.00	27,226.75
<b>TOTAL:</b>	<b>636,385.88</b>	<b>1,142,583.22</b>	<b>50.3%</b>	<b>835,295.93</b>	<b>2,272,558.00</b>	<b>294,678.85</b>



## Attachment II

# Huron County Expense Audit Trail Report

Accounts: 100,100.00125 to 100,100.00500

From: 3/1/2022 to 3/31/2022

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
<b>100,100.00175 Supplies</b>							
EJ2022030001-115	03/02/2022	Recovery House Bedframe, rug	CK0000414439-01	PO2022-00276 Amazon Capital Services	22-0133 Inv 1NCD-	\$310.13	\$0.00
EJ2022030009-067	03/09/2022	Recovery House-Trash cans fr	CK0000414562-01	PO2022-00276 Kristen Cardone	22-0169 Kristen Ca	\$39.96	\$0.00
EJ2022030009-121	03/09/2022	Recovery House-quilts, bedfra	CK0000414557-01	PO2022-00276 Amazon Capital Services	22-0148 Inv 1NCY-	\$1,082.72	\$0.00
EJ2022030009-123	03/09/2022	Office-Paper from 332684 - 20	CK0000414557-01	PO2022-00276 Amazon Capital Services	22-0149 19GM-JM	\$23.99	\$0.00
EJ2022030021-091	03/16/2022	Office Monitor from 333141 - 2	CK0000414751-01	PO2022-00276 CDW Government	22-0171 Inv S2372	\$260.39	\$0.00
EJ2022030033-165	03/23/2022	Flashdrives for TIC Meeting fro	CK0000414982-01	PO2022-00276 Amazon Capital Services	22-0185 LEVY Inv	\$103.20	\$0.00
EJ2022030039-135	03/30/2022	WRH Bed Frames, Loft Bed, St	CK0000415154-01	PO2022-00276 Amazon Capital Services	22-0218 Inv 13H1-	\$646.85	\$0.00
EJ2022030039-137	03/30/2022	Office Clorox Toilet Wand Refill	CK0000415154-01	PO2022-00276 Amazon Capital Services	22-0218 Inv 13H1-	\$11.99	\$0.00
EJ2022030039-139	03/30/2022	QRT Resource Bags from 3341	CK0000415154-01	PO2022-00276 Amazon Capital Services	22-0217 Inv 1XTL-	\$137.44	\$0.00
<b>100,100.00175 Total:</b>					<b>\$2,616.67</b>	<b>\$0.00</b>	
<b>100,100.00275 Contract Repairs</b>							
EJ2022030001-025	03/02/2022	GRF 421 MH Jan 22 Services f	CK0000207312-01	PO2022-00277 Catholic Charities Diocese of	22-0135	\$1,402.50	\$0.00
EJ2022030001-027	03/02/2022	LEVY Jan 22 Prevention Servic	CK0000414445-01	PO2022-00277 Huron County Job & Family S	22-0136	\$1,700.00	\$0.00
EJ2022030001-049	03/02/2022	GRF 421 MH Dec 21 Services f	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0141	\$9,233.00	\$0.00
EJ2022030001-051	03/02/2022	QRT Nov 21 Services from 332	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0142	\$600.00	\$0.00
EJ2022030001-053	03/02/2022	GRF 421 MH Nov 21 Services f	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0140	\$8,447.00	\$0.00
EJ2022030001-055	03/02/2022	SOR 2.0 Nov 21 Services from	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0144	\$3,595.00	\$0.00
EJ2022030001-057	03/02/2022	SOR 2.0 Dec 21 Services from	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0145	\$5,170.00	\$0.00
EJ2022030001-059	03/02/2022	QRT Dec 21 Services from 332	CK0000207313-01	PO2022-00277 Lets Get Real Inc	22-0143	\$900.00	\$0.00
EJ2022030001-061	03/02/2022	Brochures from 332461 - 2022.	CK0000414443-01	PO2022-00277 Laser Images Inc	22-0139 Inv 22-10	\$660.00	\$0.00
EJ2022030001-103	03/02/2022	GOSH 022222 from 332461 - 2	CK0000207314-01	PO2022-00277 Family Life Counseling and Ps	22-0137 GOSH 02	\$519.17	\$0.00
EJ2022030001-119	03/02/2022	Peer Review Services from 332	CK0000414442-01	PO2022-00277 Brown Consulting LTD	22-0134 Inv 1223-	\$6,075.00	\$0.00
EJ2022030001-123	03/02/2022	Room Rental for Strategic Plan	CK0000414444-01	PO2022-00277 Milestone Event Center	22-0146	\$100.00	\$0.00
EJ2022030001-137	03/02/2022	LEVY School Staff Wellness Ini	CK0000414441-01	PO2022-00277 Monroeville School District	22-0147	\$835.48	\$0.00
EJ2022030001-227	03/02/2022	GOSH 022222 from 332461 - 2	CK0000414440-01	PO2022-00277 Firelands Counseling & Recov	22-0138 GOSH 02	\$2,383.20	\$0.00
EJ2022030009-007	03/09/2022	Copier Usage 022222-022122 f	CK0000207333-01	PO2022-00277 ComDoc Inc	22-0153 Inv IN484	\$90.49	\$0.00
EJ2022030009-013	03/09/2022	LEVY Jan 22 QRT Services fro	CK0000207335-01	PO2022-00277 Lets Get Real Inc	22-0159 QRT	\$600.00	\$0.00
EJ2022030009-015	03/09/2022	SOR Jan 22 Services from 332	CK0000207335-01	PO2022-00277 Lets Get Real Inc	22-0160 SOR	\$3,440.00	\$0.00
EJ2022030009-017	03/09/2022	LEVY Jan 22 Peer Support Ser	CK0000207335-01	PO2022-00277 Lets Get Real Inc	22-0158 Peer Sup	\$7,204.00	\$0.00
EJ2022030009-019	03/09/2022	Salting Services Inv SNOW472	CK0000414561-01	PO2022-00277 Firelands Lawn & Landscape I	22-0157 SNOW47	\$69.00	\$0.00
EJ2022030009-053	03/09/2022	GOSH 030122 from 332684 - 2	CK0000414559-01	PO2022-00277 Firelands Counseling & Recov	22-0156 GOSH 03	\$4,101.03	\$0.00
EJ2022030009-057	03/09/2022	021622-031522 Phone & Intern	CK0000414560-01	PO2022-00277 Time Warner Cable Northeast	22-0164 Inv 01577	\$207.96	\$0.00
EJ2022030009-065	03/09/2022	Feb 22 Cell Phone Reimburse	CK0000414562-01	PO2022-00277 Kristen Cardone	22-0169 Cell Phon	\$359.98	\$0.00
EJ2022030009-101	03/09/2022	100-00275 Contract Repairs fro	CK0000414558-01	PO2022-00277 Firelands Counseling & Recov	22-0155 Invoice 22	\$116.79	\$0.00
EJ2022030009-111	03/09/2022	FLC GOSH 030122 from 3326	CK0000207346-01	PO2022-00277 Family Life Counseling and Ps	22-0154	\$665.65	\$0.00
EJ2022030009-147	03/09/2022	Feb 22 Cell Phone Reimburse	CK0000414565-01	PO2022-00277 Ashley Morrow	22-0166 Cell Phon	\$60.00	\$0.00
EJ2022030009-169	03/09/2022	01212022-02172022 Water Ser	CK0000207351-01	PO2022-00277 City of Norwalk	22-0151 D2746722	\$24.00	\$0.00

From: 3/1/2022 to 3/31/2022

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022030009-171	03/09/2022	01212022-02172022 Water Ser	CK0000207351-01	PO2022-00277 City of Norwalk	22-0150 E0414040	\$30.00 \$0.00
EJ2022030009-173	03/09/2022	01212022-02172022 Water Ser	CK0000207351-01	PO2022-00277 City of Norwalk	22-0152 D2746724	\$24.00 \$0.00
EJ2022030009-189	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0163 90416860	\$52.05 \$0.00
EJ2022030009-191	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0162 90416860	\$45.21 \$0.00
EJ2022030009-193	03/09/2022	012722-022422 Electric Servic	CK0000414563-01	PO2022-00277 Ohio Edison	22-0161 90416860	\$142.67 \$0.00
EJ2022030019-002	03/10/2022	Void Pmt for Inv 22-0146 Ln Ro	CK0000414444-01	PO2022-00277 Milestone Event Center	22-0146	\$0.00 \$100.00
EJ2022030021-005	03/16/2022	SOR Preventative Bug Spray R	CK0000414759-01	PO2022-00277 Professional Bug Solutions	22-0178 18288	\$77.75 \$0.00
EJ2022030021-007	03/16/2022	LEVY Preventative Spray Offic	CK0000414759-01	PO2022-00277 Professional Bug Solutions	22-0182 Invoice 18	\$77.76 \$0.00
EJ2022030021-023	03/16/2022	2022 Huron County Fair Comm	CK0000414756-01	PO2022-00277 Huron County Agricultural Soc	22-0180 Huron Co	\$400.00 \$0.00
EJ2022030021-057	03/16/2022	Recovery Housing HOH Dec 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0178 Dec 2021	\$681.49 \$0.00
EJ2022030021-059	03/16/2022	Recovery Housing HOH Nov 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0177 Nov 2021	\$7,952.40 \$0.00
EJ2022030021-061	03/16/2022	GOSH 030822 from 333141 - 2	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0175 FLC GOS	\$1,880.35 \$0.00
EJ2022030021-063	03/16/2022	Recovery Housing HOH Oct 20	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0176 FLC HOH	\$8,261.56 \$0.00
EJ2022030021-065	03/16/2022	LEVY HOH Dec 21 from 33314	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0178 Dec 2021	\$10,776.34 \$0.00
EJ2022030021-067	03/16/2022	SOR HOH Rent Jan & Feb Inv	CK0000207487-01	PO2022-00277 Family Life Counseling and Ps	22-0179 HOH 122	\$1,200.00 \$0.00
EJ2022030021-069	03/16/2022	SOR Cable & Internet Service	CK0000414753-01	PO2022-00277 Spectrum	22-0183 Acct #: 83	\$141.66 \$0.00
EJ2022030021-085	03/16/2022	Trash services March 22 from	CK0000414758-01	PO2022-00277 Cyclone Services Inc	22-0172 Inv 93991	\$110.00 \$0.00
EJ2022030021-129	03/16/2022	GRF 421 MH Guardianship Le	CK0000207489-01	PO2022-00277 Catholic Charities Diocese of	22-0170 Guardians	\$180.00 \$0.00
EJ2022030021-137	03/16/2022	Crisis Flex MH Inpatient Hospit	CK0000414755-01	PO2022-00277 Firelands Counseling & Recov	22-0174 Invoice 23	\$17,779.54 \$0.00
EJ2022030021-169	03/16/2022	Copier Usage 022422-032422 f	CK0000414752-01	PO2022-00277 US Bank Equipment Finance	22-0184 Invoice 46	\$395.26 \$0.00
EJ2022030021-215	03/16/2022	2022 Phone Services 030122-0	CK0000414757-01	PO2022-00277 Mitel	22-0181 Invoice 39	\$405.29 \$0.00
EJ2022030021-227	03/16/2022	GOSH 030822 from 333141 - 2	CK0000414754-01	PO2022-00277 Firelands Counseling & Recov	22-0173 FCRS GO	\$24,620.41 \$0.00
EJ2022030033-001	03/23/2022	SOR Innovation Technology Gr	CK0000414987-01	PO2022-00277 Huron County Job & Family S	22-0203 Inv 2022-	\$7,059.72 \$0.00
EJ2022030033-005	03/23/2022	SOR 2.0 Inv 2318 from 333689	CK0000414985-01	PO2022-00277 Firelands Counseling & Recov	22-0198 Inv 2318	\$4,480.18 \$0.00
EJ2022030033-035	03/23/2022	LEVY Phone & Internet Service	CK0000414986-01	PO2022-00277 Spectrum	22-0216 Inv 01577	\$211.07 \$0.00
EJ2022030033-037	03/23/2022	SOR Innovation Technology Gr	CK0000414988-01	PO2022-00277 Huron County Juvenile Court	22-0204	\$4,163.88 \$0.00
EJ2022030033-057	03/23/2022	SOR Innovation Technology Gr	CK0000414994-01	PO2022-00277 Huron County Common Pleas	22-0202	\$64,196.70 \$0.00
EJ2022030033-069	03/23/2022	IDAT Inv 2184 Oct & Nov 21 fr	CK0000414984-01	PO2022-00277 Firelands Counseling & Recov	22-0195 Inv 2184	\$250.59 \$0.00
EJ2022030033-073	03/23/2022	Psychotropic Drug Reimburse	CK0000414996-01	PO2022-00277 Huron County Sheriff	22-0207	\$3,607.00 \$0.00
EJ2022030033-075	03/23/2022	SOR Innovation Smartboard, to	CK0000414996-01	PO2022-00277 Huron County Sheriff	22-0206	\$188,700.96 \$0.00
EJ2022030033-077	03/23/2022	SOR 2.0 WRH-B Gas services	CK0000414995-01	PO2022-00277 Columbia Gas of Ohio	22-0194 Acct #: 20	\$183.42 \$0.00
EJ2022030033-079	03/23/2022	SOR 2.0 WRH-A Gas services	CK0000414995-01	PO2022-00277 Columbia Gas of Ohio	22-0193 Acct #: 20	\$14.56 \$0.00
EJ2022030033-081	03/23/2022	Recovery House Draw #3 Marc	CK0000414989-01	PO2022-00277 Legends LLC	22-0208 Project: 2	\$41,253.00 \$0.00
EJ2022030033-083	03/23/2022	LEVY Office Copier service 03	CK0000414992-01	PO2022-00277 FTG of Greater Ohio LLC	22-0201 Inv 31258	\$199.00 \$0.00
EJ2022030033-091	03/23/2022	GRF 421 MH Adult Advocacy F	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0187 Feb 2022	\$2,296.25 \$0.00
EJ2022030033-093	03/23/2022	2021 Miriam House COVID Co	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0190 COVID Au	\$3,759.30 \$0.00
EJ2022030033-095	03/23/2022	LEVY Miriam House Jan 22 Se	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0192 Feb 2022	\$5,494.31 \$0.00
EJ2022030033-097	03/23/2022	LEVY Miriam House Jan 22 Se	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0191 Jan 2022	\$5,125.87 \$0.00
EJ2022030033-099	03/23/2022	LEVY Miriam House Nov 21 Se	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0188 Nov 2021	\$4,032.99 \$0.00
EJ2022030033-101	03/23/2022	LEVY Miriam House Dec 21 Se	CK0000207600-01	PO2022-00277 Catholic Charities Diocese of	22-0189 Dec 2021	\$3,964.35 \$0.00
EJ2022030033-103	03/23/2022	ATP Inv 2316 from 333689 - 20	CK0000414991-01	PO2022-00277 Firelands Counseling & Recov	22-0196 Inv 2316	\$167.55 \$0.00
EJ2022030033-105	03/23/2022	SOR Innovation Technology Gr	CK0000414990-01	PO2022-00277 Huron County Public Defender	22-0205	\$20,126.16 \$0.00
EJ2022030033-109	03/23/2022	LEVY QRT Feb 22 from 33368	CK0000207602-01	PO2022-00277 Oriana House Inc	22-0213 Inv AR168	\$75.00 \$0.00
EJ2022030033-111	03/23/2022	LEVY Education Services from	CK0000207602-01	PO2022-00277 Oriana House Inc	22-0212 March 20	\$70.00 \$0.00
EJ2022030033-113	03/23/2022	SOR Recovery Navigator Feb	CK0000207602-01	PO2022-00277 Oriana House Inc	22-0214 Inv AR169	\$1,819.62 \$0.00
EJ2022030033-115	03/23/2022	LEVY QRT Feb 22 from 33368	CK0000207603-01	PO2022-00277 Lets Get Real Inc	22-0209 February	\$600.00 \$0.00

**Expense Audit Trail Report**  
**From: 3/1/2022 to 3/31/2022**

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
EJ2022030033-117	03/23/2022	SOR Innovation Cloud-based cl	CK0000207603-01	PO2022-00277 Lets Get Real Inc	22-0210	\$20,000.00	\$0.00
EJ2022030033-133	03/23/2022	LEVY Age Exchange Feb 22 fr	CK0000207604-01	PO2022-00277 Services for Aging Inc	22-0215 Inv 22820	\$3,634.28	\$0.00
EJ2022030033-137	03/23/2022	Crisis Flex Funds Feb 22 Inv 2	CK0000414983-01	PO2022-00277 Firelands Counseling & Recov	22-0197 Inv 2317	\$4,375.00	\$0.00
EJ2022030033-179	03/23/2022	SOR Innovation Laptops, docki	CK0000414993-01	PO2022-00277 Norwalk Municipal Court	22-0211 Inv 2022-	\$48,705.54	\$0.00
EJ2022030033-181	03/23/2022	SAPT TX GOSH 031622 from	CK0000207608-01	PO2022-00277 Family Life Counseling and Ps	22-0199 GOSH 03	\$485.83	\$0.00
EJ2022030033-183	03/23/2022	SAPT TX House of Hope Jan 2	CK0000207608-01	PO2022-00277 Family Life Counseling and Ps	22-0200 HOH Jan	\$8,602.98	\$0.00
EJ2022030039-125	03/30/2022	Crisis Flex after-hours crisis su	CK0000415155-01	PO2022-00277 Firelands Counseling & Recov	22-0227 Inv 2334	\$18,961.75	\$0.00
EJ2022030039-149	03/30/2022	SOR Gas Cards from 334158 -	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0223 Inv 1248	\$500.00	\$0.00
EJ2022030039-151	03/30/2022	SAPT TX GOSH 032222 from	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0220 GOSH	\$537.57	\$0.00
EJ2022030039-153	03/30/2022	GRF 421 MH LGBTQ MH Grou	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0225 Inv 1254	\$21.80	\$0.00
EJ2022030039-155	03/30/2022	LEVY Norwalk School Wellnes	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0221 Inv 1256	\$9,600.00	\$0.00
EJ2022030039-157	03/30/2022	GRF 421 MH GOSH Huron Co	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0222 Inv 1241	\$1,741.75	\$0.00
EJ2022030039-159	03/30/2022	LEVY Adventure Therapy Norw	CK0000207651-01	PO2022-00277 Family Life Counseling and Ps	22-0224 Inv 1253	\$43.60	\$0.00
EJ2022030039-211	03/30/2022	Office Gas Services 021622-03	CK0000415157-01	PO2022-00277 Columbia Gas of Ohio	22-0219 Acct # 20	\$22.72	\$0.00
EJ2022030039-245	03/30/2022	Office Electric Service 022622-	CK0000415156-01	PO2022-00277 Ohio Edison	22-0228/90366914	\$187.29	\$0.00
100.100.00275 Total:						\$613,064.58	\$100.00
<b>100.100.00300 Travel</b>							
EJ2022030009-001	03/09/2022	Feb 22 Mileage Reimbursemen	CK0000414564-01	PO2022-00278 Carolyn Williamson	22-0167	\$101.32	\$0.00
EJ2022030009-071	03/09/2022	Feb 22 Mileage Reimbursemen	CK0000414562-01	PO2022-00278 Kristen Cardone	22-0168 Kristen Ca	\$53.76	\$0.00
EJ2022030009-145	03/09/2022	Feb 22 Mileage Reimbursemen	CK0000414565-01	PO2022-00278 Ashley Morrow	22-0165 Ashley Mo	\$101.02	\$0.00
100.100.00300 Total:						\$256.10	\$0.00
<b>100.100.00400 OPERS</b>							
EJ2022030017-075	03/16/2022	Matching for OPERS 2129-08 (	CK0000020195-57	O,P,E,R,S.	Inv_150515	\$995.12	\$0.00
EJ2022030017-125	03/16/2022	Matching for OPERS 2129-08 (	CK0000020195-25	O,P,E,R,S.	Inv_149836	\$995.12	\$0.00
100.100.00400 Total:						\$1,990.24	\$0.00
<b>100.100.00425 Workers Compensation</b>							
EJ2022030035-091	03/30/2022	Installment 2022 from 334207 -	CK0000020270-01	Ohio Bureau of Workers Compensation	33900001-0	\$97.68	\$0.00
100.100.00425 Total:						\$97.68	\$0.00
<b>100.100.00460 Medicare</b>							
EJ2022030007-069	03/07/2022	Matching for Medicare (Matchi	CK0000020193-68	Civista Bank-Payroll Taxes	Inv_150511	\$99.29	\$0.00
EJ2022030027-007	03/21/2022	Matching for Medicare (Matchi	CK0000020196-41	Civista Bank-Payroll Taxes	Inv_151644	\$99.29	\$0.00
100.100.00460 Total:						\$198.58	\$0.00
<b>100.100.00475 Other Expenses</b>							
EJ2022030009-069	03/09/2022	Board Minutes Training for Cari	CK0000414562-01	PO2022-00279 Kristen Cardone	22-0169 Kristen Ca	\$22.51	\$0.00
EJ2022030009-149	03/09/2022	Recovery House Open House-	CK0000414565-01	PO2022-00279 Ashley Morrow	22-0166 Ashley Mo	\$36.84	\$0.00
EJ2022030009-151	03/09/2022	Feb 22 Newspaper from 33268	CK0000414565-01	PO2022-00279 Ashley Morrow	22-0166 Ashley Mo	\$20.00	\$0.00
EJ2022030033-211	03/23/2022	Levy Stepping Up Meeting Lun	CK0000414997-01	PO2022-00279 Catering by Design	22-0186 Inv 6476	\$207.00	\$0.00
EJ2022030039-107	03/30/2022	Mileage for TIC Speaker Kelly	CK0000415158-01	PO2022-00279 Findlay City Schools	22-0226 Inv 483	\$73.13	\$0.00
100.100.00475 Total:						\$359.48	\$0.00
<b>100.100.00500 Hospitalization</b>							

**Expense Audit Trail Report**  
**From: 3/1/2022 to 3/31/2022**

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2022030003-019	03/03/2022	Deduction: Hartford Life Insura	CK0000414515-18 The Hartford	Inv_149833	\$5.01	\$0.00
EJ2022030025-045	03/18/2022	March 2022 Health Insurance fr	CK0000414932-01 Huron County Treasurer	March 2022	\$3,681.44	\$0.00
100.100.00500 Total:					\$3,686.45	\$0.00
<b>Mental Health Totals:</b>					\$622,269.78	\$100.00
<b>Fund: 100 Total:</b>					\$622,269.78	\$100.00
<b>Grand Total:</b>					\$622,269.78	\$100.00

