

Finance Committee Meeting

Meeting date: Tuesday, November 9, 2021

Meeting time: 12:30pm – 1:438pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Ashley Morrow

Committee Members Present:

	Ben Chaffee, Jr., Second Vice Chair, Committee Chair - excused	X	Sandy Hovest
X	Mitch Cawrse	X	Carol Anderson
X	Tom Sharpnack	X	John Soisson
X	Nora Knople		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Community Engagement & Resource Manager
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Unfinished business/updates:

- Summary of Program Committee (no quorum for Program so no minutes to review)
 - Vandalism
 - Ms. Cardone shared that the Board experienced some vandalism at the office over the weekend. Someone had gotten into the dumpster and flung old paint on the parking lot and the trees nearby. Ms. Cardone informed committee members that she filed a police report and will be getting the paint removed.
 - Security Cameras
 - Ms. Cardone stated she is looking at estimates provided by multiple companies for a security system for the Board office. Each company has provided a webinar on how each system works for Board staff to review. Ms. Cardone shared that many of the estimates seem high and she would like to speak to the Board's electrician about additional options.
 - Committee members discussed other ideas for outdoor cameras and motion censored lights.
 - Ms. Cardone will provide a summary of the options to Board members by the end of next week.
 - Ms. Cardone asked committee members if they would support a motion to be added to the Board meeting agenda to approve funding up to an identified amount so that Ms. Cardone can move forward with a security system before the next Board meeting in January.
 - Committee members were in support of the motion being added to the Board meeting agenda.

- Position update
 - Ms. Cardone shared with committee members that she spoke with Mr. Randal Strickler (the Board's legal representative) regarding the motion to post the Office/Fiscal Position. Mr. Strickler advised that another motion is not necessary and Ms. Cardone can repost the position for three weeks at a time.
 - Ms. Cardone shared that she has decided to do two rounds of interviews for this position. The first round will include the county's Human Resources Director and the second round of the interview will include a hands-on approach, asking potential candidates to complete tasks such as paying invoices, building spreadsheets, taking sample meeting minutes, etc.
 - Committee members were in support of reposting the position and interview process.
- Board Meeting Presentations
 - Ms. Cardone shared that the following organizations would be presenting at this month's Board meeting:
 - Catholic Charities
 - Riley's Angels
 - Monroeville Local School District
- Reviewed Quarterly Reports
 - Ms. Cardone shared that Quarterly Reports have been submitted by contracted agencies and are available to review.
- Duffle Bags
 - Ms. Cardone shared an update on the potential Duffle Bag project. She reached out to Huron County Department of Job and Family Services for the number of youths in foster and kinship care. She will report back to the Board with the number of youths provided and discuss next steps for moving forward with putting together and distributing bags in the county.
- Shirt update
 - Ms. Cardone shared that the polo shirts she ordered for Board members are still on backorder. The company making the shirts stated that their supplier is currently out of stock on that shirt. Ms. Cardone will update the Board as she learns more and will possibly have to order shirts from a different company.
- School Crisis Training
 - Ms. Cardone shared that since the Board's last meeting, Willard City Schools has added a team member to the county's School Crisis team. Due to adding a new team member, an additional \$275.00 is needed for the crisis training, taking the total funding to \$5,225.00.
 - Committee members were in support of the additional funding. A motion will be added to the agenda.
- Monroeville Local Schools (potential motion)
 - Ms. Cardone shared that Monroeville Local Schools will be requesting funding as part of their presentation. The funding request is between \$1,000.00 - \$2,000.00.
- House of Hope Men's
 - Ms. Cardone shared that the funding request for House of Hope is still to be determined. Ms. Cardone shared that it was recommended that the house change from a Level 2 to a Level 3 to increase the supervision of the house, however, the budget to increase the level of supervision is more than what the Board can currently afford and sustain. The funds that would be used to increase the level of the house would come from levy reserves and it would not be possible to have the House of Hope

(men's recovery housing) and the upcoming women's recovery house both operating at a Level 3 without bringing in additional grant funding to support and sustain this change. Ms. Cardone shared that there will be security installed at each house so discussions will continue around the houses remaining a Level 2 with sufficient security and then possibly changing them to a Level 3 if funding becomes available.

- Early Childhood MH
 - Ms. Cardone shared that the Board will have carryover funds from last year for Early Childhood Mental Health (ECMH) services. Currently the Board contracts with OhioGuidestone for ECMH. Once Ms. Cardone receives the award letter from the state, there will need to be a motion to allocate those funds to OhioGuidestone.
 - Ms. Cardone stated that OhioGuidestone is struggling with getting referrals. She said the outreach is being done, however, it is unknown what the barriers are and why the services aren't being taken advantage of. Ms. Cardone shared a list of organizations that OhioGuidestone has reached out to with committee members. Currently OhioGuidestone has reached out via email to all organizations but will soon be going out in person to visit locations.
 - Committee members discussed other possible solutions to increase engagement and participation in services.
 - Ms. Cardone will set up a meeting with OhioGuidestone and discuss the ideas to come up with a possible solution.
- Medical Marijuana
 - Ms. Cardone shared that she has received multiple calls regarding Medical Marijuana due to the possibility of dispensaries coming into the city. Ms. Cardone reached out to the Board's state association to find out if other Boards have taken a formal stance on this issue or not.
 - Feedback is that the Board has not taken a formal stance on the issue of medical marijuana at this time.
 - Ms. Cardone stated that this topic will need to be addressed in the Board's Drug Free Workplace Policy and she will have a sample policy to present to Board members in January.

Discussion Items:

- October 2021 Financial Report (Attachment I, motion)
 - Revenues: \$307,801.81
 - Expenditures: \$342,820.85
 - Cash Balance: \$3,079,690.86
 - Encumbrances: \$851,468.49
 - Ending Balance: \$2,228,222.37
- October 2021 List of Bills (Attachment II, motion)
 - There were no questions or concerns regarding the financial report or list of bills.
- Q&A
 - Committee members discussed concerns regarding multiple mental health calls law enforcement responded to over the weekend. The individuals in distress were taken to Mercy Health. Committee members discussed concerns regarding the process in which Mercy links individuals with mental health support. Ms. Cardone will contact Mercy and find out what their process is.

Attachment I

Calendar Year 2021 Receipts and Cash Journal

October 2021							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	39,948.00	0.00	39,948.00	99.2%	40,285.00
MH Block Grant	100.100.10126	Fed MH	31,728.00	10,576.00	42,304.00	62.9%	67,304.00
ADTR Block Grant	100.100.10122	Fed AOD	142,269.00	47,423.00	189,692.00	100.0%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	586,660.24	48,792.56	635,452.80	406.0%	156,527.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	665,107.25	181,916.25	847,023.50	93.2%	909,131.00
Recovery Housing	100.100.10123	State AOD	45,900.00	0.00	45,900.00	100.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	75,732.00	12,844.00	88,576.00	116.3%	76,176.00
State Grants	100.100.10166	State MH & Aod	6,250.00	6,250.00	12,500.00	12.0%	104,393.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	549,877.37	0.00	549,877.37	104.7%	525,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	87.50	0.00	87.50	2.9%	3,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	16,037.02	0.00	16,037.02	89.1%	18,000.00
Other Receipts	100.100.10170	Other Receipts	6,922.41	0.00	6,922.41	9.2%	75,000.00
IDAT	100.100.10168	IDAT	0.00	0.00	0.00	0.0%	10,000.00
TOTAL RECEIPTS:			\$ 2,166,518.79	\$ 307,801.81	\$ 2,474,320.60	111.4%	2,220,408.00
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,114,709.90				
Plus: Receipts			307,801.81				
Equals: Total Balance			\$ 3,422,511.71				
Minus: Expenditures			342,820.85				
Equals: Ending Balance			\$ 3,079,690.86				
Minus: Encumbrances			851,468.49				
Equals:			\$ 2,228,222.37				

October 2021	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES 100.100.00125	17,796.15	114,387.50	67.9%	0.00	168,491.00	54,103.50
SUPPLIES 100.100.00175	4,629.73	14,848.14	97.7%	346.51	15,194.65	0.00
EQUIPMENT 100.100.00200	0.00	0.00	0.0%	0.00	2,000.00	2,000.00
CONTRACT REPAIRS 100.100.00275	308,336.03	2,921,969.58	78.0%	824,939.36	3,746,908.94	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	#DIV/0!	0.00	0.00	0.00
TRAVEL 100.100.00300	298.35	2,258.87	35.6%	4,091.95	6,350.82	0.00
O.P.E.R.S. 100.100.00400	1,519.84	15,687.92	38.8%	0.00	40,438.00	24,750.08
WORKERS' COMP 100.100.00425	0.00	0.00	0.0%	0.00	3,202.00	3,202.00
UNEMPLOYMENT 100.100.00450	0.00	0.00	#DIV/0!	0.00	0.00	0.00
MEDICARE 100.100.00460	152.78	1,512.39	61.9%	0.00	2,444.00	931.61
OTHER EXPENSES 100.100.00475	7,544.57	28,209.33	56.1%	22,090.67	50,300.00	0.00
HOSPITALIZATION 100.100.00500	2,543.40	25,434.00	70.7%	0.00	36,000.00	10,566.00
TOTAL:	342,820.85	3,124,307.73	76.7%	851,468.49	4,071,329.41	95,553.19

Attachment II

Huron County
Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 10/1/2021 to 10/31/2021

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00125 Salaries						
PR2021100001-045	10/01/2021	Gross: 2021.10.01 Payroll			\$5,428.05	\$0.00
PR2021100002-080	10/15/2021	Gross: 2021.10.15 Payroll			\$5,428.05	\$0.00
PR2021100003-048	10/29/2021	Gross: 2021.10.29 Payroll			\$6,940.05	\$0.00
100.100.00125 Total:					\$17,796.15	\$0.00
100.100.00175 Supplies						
EJ2021100016-007	10/14/2021	Advertisement from 324664 - 2	CK0000410757-01 PO2021-00091 Norwalk Ohio News LLC	21-0557 inv 180	\$25.00	\$0.00
EJ2021100016-197	10/14/2021	HP SB 255 Laptops from 3246	CK0000410759-01 PO2021-00091 CDW Government	21-0542 Inv L1801	\$1,344.42	\$0.00
EJ2021100016-205	10/14/2021	Laptops for Board Members fro	CK0000410756-01 PO2021-00091 Computer Systems Developm	21-0546 Inv 19709	\$2,517.96	\$0.00
EJ2021100016-257	10/14/2021	First Responder Grant - Coffee	CK0000410758-01 PO2021-00091 Thanksmgmt LLC	21-0558 Inv 11036	\$562.00	\$0.00
EJ2021100022-031	10/20/2021	Copy paper and notebooks fro	CK0000410946-01 PO2021-00091 Amazon Capital Services	21-0561 Inv 1FQJ-	\$62.03	\$0.00
EJ2021100022-033	10/20/2021	Highlighters pens desk organiz	CK0000410946-01 PO2021-00091 Amazon Capital Services	21-0562 Inv 1YP9-	\$51.32	\$0.00
EJ2021100022-117	10/20/2021	Board Member Name Plate fro	CK0000410977-01 PO2021-00091 Insight Type & Graphics	21-0575 Inv 14169	\$12.00	\$0.00
EJ2021100028-193	10/27/2021	Business cards from 325676 -	CK0000411178-01 PO2021-00091 Insight Type & Graphics	21-0595 Inv 14195	\$55.00	\$0.00
100.100.00175 Total:					\$4,629.73	\$0.00
100.100.00275 Contract Repairs						
EJ2021100007-085	10/06/2021	GRF 421 MH GOSH 092821 fr	CK0000206086-01 PO2021-00093 Family Life Counseling and Ps	21-0531 GOSH 09	\$655.44	\$0.00
EJ2021100007-103	10/06/2021	LEVY Clinical Exceptions Inv 2	CK0000410593-01 PO2021-00093 Firelands Counseling & Recov	21-0532 Inv 2058	\$1,783.52	\$0.00
EJ2021100007-107	10/06/2021	SOR Inv 2057 from 324373 - 2	CK0000410591-01 PO2021-00093 Firelands Counseling & Recov	21-0534 Inv 2057	\$33,607.99	\$0.00
EJ2021100007-115	10/06/2021	Lawncare Services from 32437	CK0000410592-01 PO2021-00093 Neil Hansberger	21-0536	\$30.00	\$0.00
EJ2021100007-121	10/06/2021	Sept 21 Cell Phone & Zoom Re	CK0000410586-01 PO2021-00093 Kristen Cardone	21-0541	\$74.99	\$0.00
EJ2021100007-151	10/06/2021	082821-092421 Electric Servic	CK0000410590-01 PO2021-00093 Ohio Edison	21-0537 Acct 110	\$220.57	\$0.00
EJ2021100007-191	10/06/2021	LEVY FY21 GOSH 092821 fro	CK0000410594-01 PO2021-00093 Firelands Counseling & Recov	21-0533 GOSH 09	\$20,299.21	\$0.00
EJ2021100016-001	10/14/2021	ATP Inv 2031 from 324664 - 20	CK0000410765-01 PO2021-00093 Firelands Counseling & Recov	21-0549 Inv 2031	\$177.50	\$0.00
EJ2021100016-005	10/14/2021	CTP Inv 2032 from 324664 - 20	CK0000410761-01 PO2021-00093 Firelands Counseling & Recov	21-0551 Inv 2032	\$100.00	\$0.00
EJ2021100016-009	10/14/2021	GRF 421 MH Inv 2073 from 32	CK0000410760-01 PO2021-00093 Firelands Counseling & Recov	21-0553 Inv 2073	\$1,797.94	\$0.00
EJ2021100016-011	10/14/2021	082421-092421 Water Service	CK0000206099-01 PO2021-00093 City of Norwalk	21-0543 Acct E041	\$33.90	\$0.00
EJ2021100016-029	10/14/2021	Remote IT Support Services fro	CK0000206100-01 PO2021-00093 ES Consulting Inc	21-0547 Inv ESI55	\$75.00	\$0.00
EJ2021100016-057	10/14/2021	GRF 421 MH GOSH 100421 fr	CK0000206102-01 PO2021-00093 Family Life Counseling and Ps	21-0548 GOSH 10	\$1,842.17	\$0.00
EJ2021100016-059	10/14/2021	SAPT TX GOSH 100421 from	CK0000206102-01 PO2021-00093 Family Life Counseling and Ps	21-0548 GOSH 10	\$417.90	\$0.00
EJ2021100016-083	10/14/2021	ATP Admin Services from 3246	CK0000410762-01 PO2021-00093 Huron County Juvenile Court	21-0555	\$1,190.00	\$0.00
EJ2021100016-099	10/14/2021	CTP Inv 2072 from 324664 - 20	CK0000410763-01 PO2021-00093 Firelands Counseling & Recov	21-0552 Inv 2072	\$688.41	\$0.00
EJ2021100016-125	10/14/2021	LEVY Basement Wall Repair fr	CK0000410767-01 PO2021-00093 Legends LLC	21-0556 Inv 2021-	\$2,850.00	\$0.00
EJ2021100016-127	10/14/2021	092421-102421 Copier Lease	CK0000410766-01 PO2021-00093 US Bank Equipment Finance	21-0559 Inv 45431	\$752.51	\$0.00
EJ2021100016-133	10/14/2021	Sept 21 Cell Phone Reimburse	CK0000410755-01 PO2021-00093 Ashley Morrow	21-0560	\$60.00	\$0.00
EJ2021100016-149	10/14/2021	092221-102121 Copier Usage f	CK0000206106-01 PO2021-00093 ComDoc Inc	21-0544 Inv IN455	\$48.83	\$0.00
EJ2021100016-151	10/14/2021	SOR 2.0 Innovations Job Rout	CK0000206106-01 PO2021-00093 ComDoc Inc	21-0545 Inv IN455	\$124,029.00	\$0.00

Expense Audit Trail Report
From: 10/1/2021 to 10/31/2021

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2021100016-153	10/14/2021	ATP Inv 2055 from 324664 - 20	CK0000410764-01 PO2021-00093 Firelands Counseling & Recov	21-0550 Inv 2055	\$38.80	\$0.00
EJ2021100016-217	10/14/2021	SOR 2.0 Inv 2061 from 324664	CK0000410768-01 PO2021-00093 Firelands Counseling & Recov	21-0554 Inv 2061	\$990.00	\$0.00
EJ2021100022-003	10/20/2021	SAPT PREV Aug-Sep 21 Servi	CK0000206172-01 PO2021-00093 Reach Our Youth (ROY) Inc	21-0584	\$5,629.31	\$0.00
EJ2021100022-005	10/20/2021	GRF 421 MH Peer Support Inv	CK0000410989-01 PO2021-00093 Firelands Counseling & Recov	21-0572 Inv 2088	\$945.00	\$0.00
EJ2021100022-013	10/20/2021	GRF 421 MH Clinical Exceptio	CK0000410967-01 PO2021-00093 Firelands Counseling & Recov	21-0568 Inv 2084	\$3,280.54	\$0.00
EJ2021100022-017	10/20/2021	ATP Inv 2082 from 325175 - 20	CK0000410965-01 PO2021-00093 Firelands Counseling & Recov	21-0566 Inv 2082	\$67.90	\$0.00
EJ2021100022-023	10/20/2021	GRF 421 MH Inv 2085 from 32	CK0000410968-01 PO2021-00093 Firelands Counseling & Recov	21-0569 Inv 2085	\$111.11	\$0.00
EJ2021100022-025	10/20/2021	LEVY Sept 21 shared funding f	CK0000410976-01 PO2021-00093 Huron County Board of DD	21-0574	\$616.80	\$0.00
EJ2021100022-035	10/20/2021	QRT Sept 21 Services from 32	CK0000206173-01 PO2021-00093 Lets Get Real Inc	21-0577	\$600.00	\$0.00
EJ2021100022-037	10/20/2021	OPN Sept 21 Services from 32	CK0000206173-01 PO2021-00093 Lets Get Real Inc	21-0576	\$364.00	\$0.00
EJ2021100022-039	10/20/2021	GRF 421 MH Peer Support Au	CK0000206173-01 PO2021-00093 Lets Get Real Inc	21-0579	\$5,400.00	\$0.00
EJ2021100022-041	10/20/2021	SOR Sept 21 Services from 32	CK0000206173-01 PO2021-00093 Lets Get Real Inc	21-0578	\$36,562.26	\$0.00
EJ2021100022-069	10/20/2021	110121-113021 Cloud Services	CK0000410980-01 PO2021-00093 Mitel	21-0580/37783165	\$196.00	\$0.00
EJ2021100022-119	10/20/2021	Forensic Monitoring Inv 2089 fr	CK0000410970-01 PO2021-00093 Firelands Counseling & Recov	21-0573 Inv 2089	\$921.00	\$0.00
EJ2021100022-123	10/20/2021	GRF 421 MH Inv 2087 from 32	CK0000410964-01 PO2021-00093 Firelands Counseling & Recov	21-0571 Inv 2087	\$28.12	\$0.00
EJ2021100022-125	10/20/2021	091421-101321 Gas Service fr	CK0000410954-01 PO2021-00093 Columbia Gas of Ohio	21-0563 Acct 2070	\$39.56	\$0.00
EJ2021100022-147	10/20/2021	SAPT TX GOSH 101221 from	CK0000206182-01 PO2021-00093 Oriana House Inc	21-0582 GOSH 10	\$1,048.69	\$0.00
EJ2021100022-149	10/20/2021	SOR Sept 21 Services from 32	CK0000206182-01 PO2021-00093 Oriana House Inc	21-0583/AR169HU	\$1,464.25	\$0.00
EJ2021100022-155	10/20/2021	GRF 421 MH Inv 2086 from 32	CK0000410971-01 PO2021-00093 Firelands Counseling & Recov	21-0570 Inv 2086	\$485.00	\$0.00
EJ2021100022-177	10/20/2021	GOSH 101221 from 325175 - 2	CK0000206185-01 PO2021-00093 Family Life Counseling and Ps	21-0565 GOSH 10	\$1,170.31	\$0.00
EJ2021100022-185	10/20/2021	GOSH 101221 from 325175 - 2	CK0000410966-01 PO2021-00093 Firelands Counseling & Recov	21-0567 GOSH 10	\$26,721.50	\$0.00
EJ2021100022-187	10/20/2021	Trash Service from 325175 - 2	CK0000410956-01 PO2021-00093 Cyclone Services Inc	21-0564 Inv 86809	\$110.00	\$0.00
EJ2021100028-015	10/27/2021	101421-111321 Services from	CK0000411182-01 PO2021-00093 FTG of Greater Ohio LLC	21-0593 Inv 30291	\$199.00	\$0.00
EJ2021100028-017	10/27/2021	IDAT Inv 1863 from 325676 - 2	CK0000411185-01 PO2021-00093 Firelands Counseling & Recov	21-0588 Inv 1863	\$132.60	\$0.00
EJ2021100028-019	10/27/2021	GRF 421 MH Sept 21 Services	CK0000206255-01 PO2021-00093 Catholic Charities Diocese of	21-0586	\$1,512.50	\$0.00
EJ2021100028-037	10/27/2021	IDAT Inv 1903 from 325676 - 2	CK0000411187-01 PO2021-00093 Firelands Counseling & Recov	21-0589 Inv 1903	\$102.31	\$0.00
EJ2021100028-073	10/27/2021	Jul-Sept 21 Prevention Service	CK0000411184-01 PO2021-00093 Huron County Job & Family S	21-0594	\$18,479.00	\$0.00
EJ2021100028-091	10/27/2021	SOR Inv 2105 from 325676 - 2	CK0000411181-01 PO2021-00093 Firelands Counseling & Recov	21-0592 Inv 2105	\$280.50	\$0.00
EJ2021100028-123	10/27/2021	101621-111521 Services from	CK0000411186-01 PO2021-00093 Time Warner Cable Northeast	21-0598 Inv 31486	\$187.96	\$0.00
EJ2021100028-129	10/27/2021	First Half FY22 GOSH Services	CK0000411183-01 PO2021-00093 MHRD of Clark Green & Madi	21-0597 Inv 00017	\$5,000.00	\$0.00
EJ2021100028-151	10/27/2021	SOR Inv 2104 from 325676 - 2	CK0000411188-01 PO2021-00093 Firelands Counseling & Recov	21-0591 Inv 2104	\$4,375.75	\$0.00
EJ2021100028-165	10/27/2021	IDAT Inv 2083 from 325676 - 2	CK0000411180-01 PO2021-00093 Firelands Counseling & Recov	21-0590 Inv 2083	\$116.79	\$0.00
EJ2021100028-195	10/27/2021	GOSH 101821 from 325676 - 2	CK0000206262-01 PO2021-00093 Family Life Counseling and Ps	21-0587 GOSH 10	\$424.59	\$0.00
100.100.00275 Total:					\$308,336.03	\$0.00
100.100.00300 Travel						
EJ2021100007-007	10/06/2021	FY21 Mileage Reimbursement	CK0000410583-01 PO2021-00090 Thomas Sharpnack	21-0540	\$10.97	\$0.00
EJ2021100007-117	10/06/2021	Sept 21 Mileage Reimburseme	CK0000410586-01 PO2021-00090 Kristen Cardone	21-0541	\$159.20	\$0.00
EJ2021100007-199	10/06/2021	FY21 Mileage Reimbursement	CK0000410584-01 PO2021-00090 Amber Boldman	21-0538	\$7.11	\$0.00
EJ2021100007-209	10/06/2021	FY21 Mileage Reimbursement	CK0000410585-01 PO2021-00090 Mitchel Cawrse	21-0539	\$7.84	\$0.00
EJ2021100016-131	10/14/2021	Sept 21 Mileage Reimburseme	CK0000410755-01 PO2021-00090 Ashley Morrow	21-0560	\$113.23	\$0.00
100.100.00300 Total:					\$298.35	\$0.00
100.100.00400 OPERS						
EJ2021100014-025	10/20/2021	Matching for OPERS 2129-08 (CK0000020168-57 O.P.E.R.S.	Inv_140559	\$759.92	\$0.00
EJ2021100014-191	10/20/2021	Matching for OPERS 2129-08 (CK0000020168-32 O.P.E.R.S.	Inv_141530	\$759.92	\$0.00

Expense Audit Trail Report
From: 10/1/2021 to 10/31/2021

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00400 Total:					\$1,519.84	\$0.00
100.100.00460 Medicare						
EJ2021100001-009	10/04/2021	Matching for Medicare (Matchi	CK0000020166-40 Civista Bank-Payroll Taxes	Inv_141528	\$76.39	\$0.00
EJ2021100020-107	10/18/2021	Matching for Medicare (Matchi	CK0000020169-63 Civista Bank-Payroll Taxes	Inv_142310	\$76.39	\$0.00
100.100.00460 Total:					\$152.78	\$0.00
100.100.00475 Other Expenses						
EJ2021100007-081	10/06/2021	Meeting expense-catering from	CK0000410589-01 PO2021-00092 Catering by Design	21-0529 inv 6234	\$284.20	\$0.00
EJ2021100007-119	10/06/2021	First Responder Grant, CNA gi	CK0000410586-01 PO2021-00092 Kristen Cardone	21-0541	\$4,953.88	\$0.00
EJ2021100007-179	10/06/2021	Meeting expense-catering from	CK0000410587-01 PO2021-00092 The Cincinnati Insurance Com	21-0530 Acct 1000	\$25.00	\$0.00
EJ2021100007-213	10/06/2021	Membership Dues from 324373	CK0000410588-01 PO2021-00092 Huron County Job & Family S	21-0535 Inv 0122	\$2,000.00	\$0.00
EJ2021100016-135	10/14/2021	Meeting expense-water and ne	CK0000410755-01 PO2021-00092 Ashley Morrow	21-0560	\$23.00	\$0.00
EJ2021100022-015	10/20/2021	First Responder Appreciation	CK0000410998-01 PO2021-00092 Wired Coffee Bar LLC	21-0585 Inv 2	\$106.00	\$0.00
EJ2021100022-213	10/20/2021	Legal Notice-Recovery House	CK0000410986-01 PO2021-00092 Norwalk Reflector	21-0581 Acct T448	\$86.49	\$0.00
EJ2021100028-097	10/27/2021	First Responder Appreciation	CK0000411179-01 PO2021-00092 LynMaries Coffee on Main	21-0596	\$66.00	\$0.00
100.100.00475 Total:					\$7,544.57	\$0.00
100.100.00500 Hospitalization						
EJ2021100002-031	10/05/2021	Deduction: Hartford Life Insura	CK0000410554-34 The Hartford	Inv_140557	\$3.34	\$0.00
EJ2021100025-033	10/20/2021	Health Insurance-October from	CK0000411154-01 Huron County Treasurer	October	\$2,540.06	\$0.00
100.100.00500 Total:					\$2,543.40	\$0.00
Mental Health Totals:					\$342,820.85	\$0.00
Fund: 100 Total:					\$342,820.85	\$0.00
Grand Total:					\$342,820.85	\$0.00