

Program Committee Meeting

Meeting date: Monday, June 12, 2023

Meeting time: 5:01pm – 6:44pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Cari Williamson

Committee Members Present:

	Katie Chieda – excused, attended via Zoom	X	Lenora Minor
X	Amber Boldman, Committee Chair	X	Laura M. Wheeler
X	Julie Landoll, First Vice Chair	X	Silvia Hernandez
X	Erin Bohne		

Board Staff Present:

X	Kristen Cardone, Executive Director		Ashley Morrow, Community Engagement & Resource Manager - Excused
	Cari Williamson, Office & Fiscal Manager- Excused		

Unfinished business/updates:

- June Meeting
 - Location: Huron County DJFS, Norwalk
 - Presentations: Huron County Juvenile Court, Ohio Guidestone
 - Executive Session
- Budget Update
 - Family Life Counseling funding reduction in FY24 General Services contract from \$128,466.00 to \$109,205.10 due to cuts in funding from OhioMHAS for prevention services.
- Board member training
 - One hour of trainings, needs completed by June 30, 2023.
 - Cari will check and email each Board member if they still need to complete the training.
- Board Seats
 - John Soisson has been reappointed to the Board by the Huron County Commissioners. There will be a motion added to the agenda to swear him in. (Motion)
 - Open Board Seat (Mitch Cawrse resignation)
 - Ms. Cardone engaged committee members in discussion to identify any specific qualifications they would like the new Board member to have. Ideas for the new Board member include a behavioral health professional, a person with personal lived experience or a staff member from the Huron County Health Department.
- Agency Updates
 - Family Life Counseling, Willard
 - Ms. Cardone informed committee members that Family Life Counseling will be closing their Willard office later this month. She shared that she spoke with Dr. Burggraf regarding this and he informed her that the current clients will be seen by clinicians based in Norwalk. Ms. Cardone recommended he identify local partners in

Willard that would share space with Family Life, allowing them to offer community-based services to reduce the burden on the clients. Ms. Cardone sent Dr. Burggraf a list of organizations in Willard to contact regarding this.

- Committee members voiced their concerns regarding this change. Concerns discussed include lack of transportation for many residents, lack of ability to engage in telehealth services, and how to ensure the community is aware of the change.
- Committee members asked if the Board cut Family Life's funding in response to this change. Ms. Cardone stated that there have not been any funding cuts to date regarding this, however, she asked Dr. Burggraf for data on the number of individuals served in Willard; she has not yet received this information.
- Board staff will draft a press release to send to the local papers which will include information on how to access services and Ms. Cardone will be contacting community partners later this week to let them know of the change.
- Firelands Counseling hotline
 - Ms. Cardone informed the committee that effective July 31st, Firelands Hotline will be changing its name and associated number to Firelands Hopeline and will only be available during the hours of 8am – 12am. The line will redirect callers to 988 during the hours of 12am – 8am. The reasons for these changes include low demand for services during third shift, workforce shortages, and the availability of other crisis support lines.
 - Committee members asked if the Board cut funding in response to these changes. Ms. Cardone stated that the Board has not cut funding as of now, and that she will gather information regarding the total cost for third shift coverage and EMS transports and will share that with the Board. Concerns discussed include the need for additional training for emergency room physicians and staff, transportation to psychiatric hospitals during third shift, and the ongoing issues with 988.
- Grievance
 - Ms. Cardone informed committee members that the Board recently received a grievance regarding Family Life Counseling. She will be sending the grievance to Family Life and the Governance Committee, per the Board's policy.
- Praxis Update
 - A meeting was held in Willard on June 1st with Landmark Recovery Praxis to discuss ongoing concerns. In addition to Praxis leadership, attendees included Willard Fire, Willard Police, the Willard City Manager, staff from Mercy Willard, Huron County Public Health, MHAS, Huron County Prosecutor's Office, and OhioMHAS. Attendees shared their concerns with Praxis and Praxis leadership made promises to address the concerns.
- Norwalk
 - Ms. Cardone and Tim Hollinger, Huron County Public Health, attended a meeting this morning with Norwalk City Schools to discuss a recent article in the paper regarding vaping and drug use by students. According to Norwalk City School staff, they believe approximately 50 – 70% of students are engaging in vaping and/or drug use. They are planning to implement a drug testing process for students involved in after-school activities and sports. If a student tests positive, they will be referred for an assessment at a local treatment provider.
 - Discussions included wanting to know if there is a rule or law that prevents schools from testing students if they suspect drug use, what other schools are doing drug testing and what their process is, wanting to know how many students are vaping nicotine vs. using drugs, and the need to promote where parents are able to get free drug tests.

Discussion Items:

- Brown Consulting Audits
 - Brown Consulting recently completed the annual audits of Family Life Counseling, Firelands Counseling, Let's Get Real, and Oriana House. Ms. Cardone will share the findings with the Board in July.
- Robert's Rules of Order/Board Meeting processes
 - Ms. Cardone informed the Board that how we have been handling motions, per Roberts Rules of Order, is not correct and needs to be corrected. Currently, the Board is discussing the topic prior to making a motion. The proper procedure is for someone to make a motion, another person will second, and then the topic can be discussed. She clarified that by making a motion and seconding a motion, the Board member is not voting or voicing favor for the motion, they are just adding it to the table for discussion.
 - Ms. Cardone also reminded Board members that they are always able to say no if they do not agree with a motion.
- Community Partner Survey (Attachment I)
 - Last year, Board members agreed to send out a survey to community partners to assess how the Board is doing. Ms. Cardone presented a draft survey for committee members to review. Feedback was provided and is highlighted in yellow in Attachment I.
- Grant Application (Motion)
 - ODH Adolescent Health Resiliency
 - Motion: To authorize the Executive Director to apply for the Ohio Department of Health Adolescent Health Resiliency grant in an amount not to exceed \$125,000.00 per year.
 - Ms. Cardone shared that Board staff would like to apply for the ODH Adolescent Health Resiliency grant as a regional application in collaboration with Seneca, Sandusky, Ottawa, Wyandot, Marion and Crawford counties. Ms. Cardone informed committee members that this 3-year grant will train individuals to be trauma informed care trainers, and those trainers will be responsible for training adults who work with youth in each of the counties. The grant is for a maximum amount of \$125,000.00 per year.
 - Committee members were in support of Board staff applying for this grant.

Attachment I

1. In your opinion, what are the 3 main issues the Board should be addressing? Or, what are the 3 main barriers/gaps in the community the Board should be addressing?
2. The Board's Mission is to ensure access to mental health and addiction services and resources for prevention, treatment, and recovery supports while educating and advocating for all community members. On a scale of 1-10, 1 being very poor and 10 being very well, please let us know how you feel we are doing in making progress toward our mission statement.
 - a. If score is less than 6, please leave feedback to help us understand why.
3. On a scale of 1-10, 1 being very poor and 10 being very well, please let us know how well the Board communicates information with community members and partners.
 - a. If score is less than 6, please leave feedback to help us understand why.
4. On a scale of 1-10, 1 being very poor and 10 being very well, how well does the Board collaborate with community partners and stakeholders.
 - a. If score is less than 6, please leave feedback to help us understand why.
5. On a scale of 1-10, 1 being not at all satisfied/confident and 10 being very satisfied/confident, how satisfied/confident do you feel with the Board's leadership and decision-making when addressing the needs of the community.
 - a. If score is less than 6, please leave feedback to help us understand why.
6. On a scale of 1-10, 1 being not at all satisfied and 10 being very satisfied, how satisfied are you with your relationship with the Board?
 - a. If score is less than 6, please leave feedback to help us understand why.
7. What are the strengths of the MHAS Board?
8. What are the Board's areas for improvement?
9. If you have anything else you would like the Board to know, please include it here.

Have timing align with refresh of strategic plan and use feedback to update strategic plan