



HURON COUNTY
**BOARD OF MENTAL
 HEALTH & ADDICTION**
 SERVICES

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**STATE OPIOID RESPONSE INNOVATIONS
 REQUEST FOR PROPOSAL (RFP)**

Revised 10.13.2022

Issue Date	October 25, 2022
Deadline for Submissions	November 23, 2022
Technical Assistance The Board will respond to written questions only. Questions may only be posed through email at director@huroncountymhas.org . All questions and responses will be distributed to all applicants. Questions must be submitted by <u>November 15, 2022 @ 4:00 pm</u> . Any question submitted after this deadline will not be issued a reply.	Kristen Cardone, LPCC-S, LICDC Executive Director Email: director@huroncountymhas.org
Presentations (if requested)	TBD
Final Award Acceptance (tentative)	Meeting of the HCBMHAS Board December 5, 2022

I. Background

The Huron County Board of Mental Health and Addiction Services (HCBMHAS) is a public agency organized under Chapter 340 of the Ohio Revised Code and created to establish a unified system of behavioral health care for Huron County citizens. The Board seeks to provide citizens of Huron County with services of the highest quality in a cost-effective manner and in a manner that promotes continuity of care.

The primary duties of the Board include the following:

- Planning (needs assessment)
- Setting system goals and priorities
- Contracting services with certified providers
- Monitoring and coordinating service delivery
- Evaluating service effectiveness and outcomes

II. Program Objectives

1. To provide innovative approaches to integrated care for individuals with opioid or stimulant use/misuse disorder.

III. Scope of Service

HCBMHAS seeks applications from organizations to expand the utilization of technology to manage co-occurring substance use disorders (SUD) and mental health conditions. This will include the use of web applications, medical devices, and technology that assists with coordinating activities of state agencies and local county systems through an integrated approach to multi-system needs.

Innovative technology will especially assist those with co-occurring disorders through partnerships with community behavioral health agencies and ongoing connection to telehealth and recovery support services including housing, MAT, peer recovery supports and vocational programs. Attention to services and supports which address improving the social determinants of health are important areas of focus for community partners.

Total funding allocated for accepted proposals will be made available up to \$483,210.00 for SFY 2023. This funding must comply with State Opioid Response (SOR) guidelines as detailed in Attachment 3.

IV. Requirements for Applicants

a. General

The project must expand the utilization of technology to manage co-occurring SUD and mental health conditions and must align with the Scope of Service detailed above.

b. Contract for Accepted Proposals

A specific contract for State Opioid Response Innovations projects funded by the Board will be required for all programs who are awarded funding. This contract will stand alone and be one time funding. Providers with existing Board contracts will be required to have this additional contract specific to the State Opioid Response Innovations project.

c. Reporting Requirements

Additionally, all accepted programs will be required to submit an annual report to the Board detailing utilization of funding.

V. Review Criteria

a. Considerations

Members of the Huron County Board of Mental Health and Addiction Services will review submitted responses. Responses that do not conform to the requirements of the application, do not address the criteria of the program, or are submitted late will be returned without comment. Proposals will be evaluated on the basis of the following criteria:

- The Board will consider the structure of the project, anticipated number served, and potential community impact of the project.

- The Board will also consider the responsiveness of the proposal to the description of the required scope of service elements.
- The Board will review proposals with OhioMHAS to ensure projects are approved for funding; OhioMHAS has final approval of all proposals.
- The Board reserves the right to allocate funding to some, none or all of the applicants.
- The Board reserves the right to negotiate with any or all applicants and thereafter alter any terms of the proposal submitted by the applicants with whom negotiations have been undertaken.

b. Evaluation & Scoring

The Huron County Board of Mental Health and Addiction Services will review and evaluate all proposals. Board staff will assist Board members by reviewing all proposals and provide content summaries highlighting areas of focus for Board members including relevant questions for applicant during RFP presentations (if requested) and review. A standard evaluation scoring grid (Attachment 2) will be used offering a maximum score of 105 points. RFP applicants may be asked to present their proposal and address any questions from the members of the Board.

VI. Responses shall include the following information

- a. **Coversheet** – Agency Contact Information, Total Funding Request & Certifications, if applicable (Attachment 1)
- b. **Abstract** – provide a brief, no more than a two (2) page description of the project(s). Include how project will serve special population groups, improve social determinants of health, anticipated number served, and potential community impact. Clearly explain how the project aligns with Scope of Service.
- c. **Elements to be Included in the Proposal**
 - i. Your Customer
Describe who you are targeting with these program(s) and service(s). Define the characteristics of the population.
 - ii. Your Service
Describe your proposed project, mission and key policies, its key features and its comparative advantages over other approaches to achieve similar outcomes.

Highlight any aspects of the proposal that are innovative and that describe integrated best practices.
 - iii. Performance Targets/Outcomes
Define the specific client-focused performance targets/outcomes you are committed to achieving. Describe the methods you will use to verify that your performance targets/outcomes were achieved.
 - iv. Collaboration & Partnerships

Describe how the provider will network with organizations within the Board's provider system and any other key community stakeholders.

v. Organizational Supports

List specific financial, physical, staff and other resources that the provider will contribute to the program(s) and/or service(s) to help achieve the intended target outcome(s).

vi. Implementation Plan & Timelines

How will the provider put what has been proposed into place? Describe the timeline for the implementation of the project(s) from the date of the award.

vii. Accountability

A condition for consideration for an award is that the applicant, a) on the date of the award, is not delinquent with the submission of any required fiscal reports, reconciliations, governance and/or informational reports required under any prior agreements with the Board; and b) include an affirmative statement that the applicant will perform all fiscal and compliance audits; promptly submit claims and service invoices; and comply with contracted reporting guidelines.

e. **Budget**

Provide a detailed budget for the program(s) described in this proposal. Please include the following:

- Project Budget
 - Include all estimated expenses, detail revenue (if applicable) and expenses.
- Financial Audit Statements, if applicable

VII. Application Process

The Board may provide answers to written questions, submitted prior to November 15, 2022 at 4:00 pm. Any responses to the written questions will be disseminated to all interested entities who have indicated a desire to receive them by written notice given to the Board.

Proposals are to be in a PDF document and titled in the following format: "SOR Innovations RFP Proposal- *Agency Name*- *FY2023*".

Proposals must be received **no later than 4:00 PM, November 23, 2022**, by email to: director@huroncountymhas.org. The subject heading should follow the same format as the PDF document title and appropriate agency contact information (including designated contact person with phone number, email, and address) should be included in the coversheet of the document as well as the body of the email.

Proposals not submitted according to requirements indicated above may not be reviewed by the Board, pending the discretion of the Executive Director.

If desired by the Board, an RFP Presentation & Review meeting may be scheduled. Final recommendations will be considered at the subsequent Board meeting, December 5, 2022 at

4:00pm. The Board reserves the right to delay decisions on funding if additional information is needed.