

Finance Committee Meeting

Meeting date: Tuesday, June 13, 2023

Meeting time: 12:49pm – 1:50pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Cari Williamson

Committee Members Present:

X	Ben Chaffee, Jr., Board Chair - 12:49pm	X	Sandy Hovest
	Mitch Cawrse, Committee Chair - Excused		Carol Anderson - Excused
	Tom Sharpnack - Excused	X	John Soisson
X	Nora Knople		

Board Staff Present:

X	Kristen Cardone, Executive Director		Ashley Morrow, Community Engagement & Resource Manager
X	Cari Williamson, Office & Fiscal Manager		

Gracyn Shupp, Intern

Unfinished business/updates:

- May Meeting
 - Location: Huron County DJFS, Norwalk
 - Presentations: Huron County Juvenile Court, Ohio Guidestone
 - Executive Session
- Budget Update
 - FLC funding reduction in General Services contract from \$128,466.00 to \$109,205.10.
- Board member training
 - One hour of trainings, needs completed by June 30th
 - Cari emailed reminders to all Board members who still need to complete this training.
- Board Seats
 - John Soisson has been reappointed by the Huron County Commissioners. There will be a motion added to the agenda to swear him in. (Motion)
 - Open Board Seat (Mitch Cawrse resignation)
 - Ms. Cardone shared that in the Program Committee meeting the committee members discussed potential areas of interest for a new Board member would be a behavioral health professional, a person with lived experience, or a staff member from Huron County Public Health.
 - Finance committee members gave Ms. Cardone some suggestions of specific people who may meet the criteria discussed at the Program Committee meeting.
 - Katie Chieda was able to renew her board seat with OhioMHAS because she has been in her appointment for less than two years.

- Agency Updates
 - Family Life Counseling, Willard
 - Ms. Cardone informed committee members that Family Life Counseling will be closing their Willard office later this month. She shared that she spoke with Dr. Burggraf regarding this information, and he informed her that the current clients will be seen by clinicians in the Norwalk office or via telehealth. Ms. Cardone recommended he identify local partners in Willard that would share space with Family Life Counseling, allowing them to offer community-based services to reduce the burden on the clients. Ms. Cardone sent Dr. Burggraf a list of organizations to contact regarding this.
 - Concerns include lack of transportation for many residents, lack of the ability to engage in telehealth, and how to ensure the community is aware of the change.
 - Board staff will draft a press release to send out to the local papers which will include information on how to access services and Ms. Cardone will be contacting community partners later this week to let them know of the change.
 - Program Committee members questioned if there is going to be a reduction in funding to Family Life because of these changes. Ms. Cardone has requested data regarding number of clients served at the Willard location and will share this information with the Board once she receives it.
 - Firelands Counseling hotline
 - Ms. Cardone informed the committee members that effective July 31st will be changing its name and associated number to Firelands Hopeline and will only be in operation during the hours of 8am-12am. The line will redirect calls to 988 during the hours of 12am-8am. The reasons for these changes include low demand for services during 3rd shift, workforce shortages, and the availability of other crisis supports. The impact will be felt primarily by the hospital.
 - Ms. Cardone shared that Program committee members questioned if there was going to be a cut to Firelands contract. Currently, there is no cut to their contract. She will gather information regarding the total cost for third shift coverage and EMS transports, then share with the Board.
 - Grievance
 - Ms. Cardone informed committee members that the Board recently received a grievance regarding Family Life Counseling. She sent the grievance to Family Life and Governance Committee, per the policy.
- Praxis Update
 - A meeting was held June 1st with Landmark Recovery Praxis to discuss ongoing concerns. In addition to Praxis leadership, attendees included Willard Fire, Willard Police, the Willard City Manager, staff from Mercy Willard, Huron County Public Health, MHAS, Huron County Prosecutor's Office and OhioMHAS. Attendees shared their concerns with Praxis and Praxis leadership made promises to address the concerns.
- Norwalk City School Data
 - Ms. Cardone and Tim Hollinger, Huron County Public Health, attended a meeting with Norwalk City Schools to discuss a recent newspaper article regarding vaping and/or drug use in students. According to the Norwalk City School staff, they believe 50-70% of students are engaging in vaping and/or drug use. They are planning to implement a drug testing process for students involved in after-school activities and sports. If a student tests positive, they will be referred for an assessment at a local treatment provider.
- Brown Consulting

- Brown Consulting recently completed annual audits of Family Life Counseling, Firelands Counseling & Recovery, Oriana House, and Let's Get Real. Ms. Cardone will share the findings with the Board in July.
- Robert's Rules of Order/Board Meeting processes
 - Ms. Cardone shared with the Board that how we have been handling motions, per Roberts Rules of Order, is not correct and needs to be corrected. Currently, the Board is discussing the topic of the motion prior to making a motion. The proper procedure is for someone to make a motion, another person will second the motion, and then the topic can be discussed. She clarified that by making a motion and seconding the motion, the Board member is not voting or voicing favor for the motion, they are just adding it to the table for discussion.
 - She also shared that according to Robert's Rules of Order, the Board Chair should not be voting unless it is a tie and also should not be engaging in debate or sharing their opinion on the matter being discussed.
 - Ms. Cardone also reminded the committee members that they are always able to vote no or abstain from voting if they do not agree with the motion.
- Community Partners Survey
 - Last year, the Board agreed to send out a survey to community partners to assess how the Board is doing. Ms. Cardone presented a draft survey for committee members to review.
 - Let Ms. Cardone know if there is any feedback or suggested changes to the survey.
- Grant Application (Motion)
 - ODH Adolescent Health Resiliency
 - Motion: To authorize the Executive Director to apply for the Ohio Department of Health Adolescent Health Resiliency grant in an amount not to exceed \$125,000.00 per year.
 - Ms. Cardone shared that Board staff would like to apply for the ODH Adolescent Health Resiliency grant as a regional application in collaboration with Seneca, Sandusky, Ottawa, Wyandot, Marion, and Crawford counties. Ms. Cardone informed committee members that this 3-year grant will train individuals to be trauma informed care trainers, and those trainers will be responsible for training adults who work with youth in each of these counties. The grant maximum is \$125,000 per year.
 - Committee members were in support of Board staff applying for this grant.

Discussion Items:

- Northpoint ESC Contract (Motion)
 - The Board recently received the FY24 contract with Northpoint Educational Service Center to cover Devin Pollick's wages and benefits for prevention services.
 - Motion: To authorize Executive Director to enter into a SFY 2024 contract with Northpoint Educational Service Center in the amount of \$78,710.12.
 - Committee members were in support of entering into a SFY 2024 contract with Northpoint ESC.
- HEALing Communities Funding Contracts (Motion)
 - The Board will be receiving \$20,000.00 from the HEALing Communities study to help reduce barriers to treatment for individuals with Opioid Use Disorder. Oriana House has already received funds directly from the study for this which is why the Board will only be allocating funds to Firelands, Family Life, and Let's Get Real. The funds will need to be expended by the end of calendar year 2023.
 - Transportation vouchers for Huron County Transit
 - Total funding: \$4,960 (FCRS \$1,860, FLC \$2,600, LGR \$500)
 - Gas vouchers
 - Total funding: \$4,960 (FCRS \$2,110, FLC \$2,350, LGR \$500)

- Hotel vouchers
 - Total funding: \$10,080 (FCRS \$6,980, FLC \$2,600, LGR \$500)
 - Motion: Authorize Executive Director to enter into a calendar year 2023 contract with the following agencies, utilizing HEALing Communities funding.
 - Family Life Counseling \$7,550.00
 - Firelands Counseling and Recovery Services \$10,950.00
 - Let's Get Real \$1,500.00
 - Committee members were in support of entering into this contract.
- Debit Card reimbursement
 - Ms. Cardone requested permission to reimburse Ashley Morrow for parking on Legislative Day, since there is a policy approving the use of personal debit card reimbursement.
 - Committee members were in support of reimbursing debit card charges.
- May 2023 Financial Report & Statement of Activities (Attachment I, motion)
 - Revenues: \$2,626.88
 - Expenditures: \$299,062.41
 - Cash Balance: \$2,858,386.66
 - Encumbrances: \$2,536,391.59
 - Ending Balance: \$321,995.07
 - Committee members had no questions or concerns regarding May 2023 Financial Report and Statement of Activities. They were in support of adding this motion to the agenda.
- May 2023 List of Bills (Attachment II, motion)
 - Cari Williamson reviewed May 2023 List of Bills with the committee members.
 - Family Life Counseling has expended all their Mental Health funding for FY23. They are still within their total contract budget, most of the funding left in their contract is for prevention services.
 - Committee members had no questions or concerns regarding the May 2023 List of Bills. They were in support of adding this to the agenda.

Attachment I

HURON COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES STATEMENT OF ACTIVITIES FISCAL YEAR 2023

MAY 2023 YTD	MONTH TO DATE ACTIVITES	YEAR TO DATE ACTIVITES	ANNUAL BUDGET	SOVER/UNDER BUDGET	% OF BUDGET
INCOME					
REAL ESTATE TAX	\$0.00	\$569,490.36	\$540,000.00	\$29,490.36	105.46%
TANGIBLE PERSONAL TAX	\$0.00	\$0.00	\$80.00	(\$80.00)	0.00%
TAXES-ROLLBACK & HOMESTEAD	\$0.00	\$14,718.49	\$16,000.00	(\$1,281.51)	91.99%
MH SUBSIDY	\$0.00	\$865,442.25	\$886,758.00	(\$21,315.75)	97.60%
ADTR BLOCK GRANT	\$0.00	\$239,692.00	\$239,692.00	\$0.00	100.00%
RECOVERY HOUSING	\$0.00	\$70,762.00	\$70,762.00	\$0.00	100.00%
MH BLOCK GRANT	\$0.00	\$45,671.75	\$44,504.00	\$1,167.75	102.62%
AOD SUBSIDY	\$0.00	\$76,176.00	\$76,176.00	\$0.00	100.00%
TITLE XX	\$0.00	\$29,919.00	\$40,513.00	(\$10,594.00)	73.85%
STATE GRANTS	\$0.00	\$174,318.96	\$282,785.50	(\$108,466.54)	61.64%
FEDERAL GRANTS	\$0.00	\$420,086.17	\$1,085,936.03	(\$665,849.86)	38.68%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
OTHER RECEIPTS	\$2,626.88	\$18,836.46	\$5,000.00	\$13,836.46	376.73%
TOTAL INCOME	\$2,626.88	\$2,525,980.97	\$3,288,206.53	(\$762,225.56)	76.82%
EXPENSES					
ADMIN	\$27,305.72	\$165,022.27	\$290,499.00	(\$125,476.73)	56.81%
ADULT ADVOCACY	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
BROWN CONSULTING	\$0.00	\$10,260.00	\$28,250.00	(\$17,990.00)	36.32%
BUILDING REPAIRS	\$0.00	\$13,600.00	\$15,000.00	(\$1,400.00)	90.67%
DARE/SRO CONTRACTS	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
CARLA DAVIS	\$0.00	\$475.00	\$2,000.00	(\$1,525.00)	23.75%
FAMILY & CHILDREN FIRST COUNCIL	\$0.00	\$2,000.00	\$2,000.00	\$0.00	100.00%
FAMILY LIFE COUNSELING	\$6,234.56	\$75,908.81	\$128,466.00	(\$52,557.19)	59.09%
FAMILY LIFE COUNSELING-WOMENS HOUSE OF HOPE UTILITIES (LEVY)	\$1,043.43	\$9,073.49	\$7,000.00	\$2,073.49	129.62%
FIRELANDS COUNSELING & RECOVERY	\$63,172.53	\$547,636.10	\$748,478.10	(\$200,842.00)	73.17%
GEISLER IT-GOSH	\$0.00	\$2,534.00	\$2,500.00	\$34.00	101.36%
GUARDIANSHIP LEGAL FEES	\$0.00	\$225.00	\$3,000.00	(\$2,775.00)	7.50%
HURON COUNTY JUVENILE COURT	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
HURON COUNTY SCHOOLS-AFTERPROM	\$1,867.82	\$6,499.99	\$6,500.00	(\$0.01)	100.00%
HURON COUNTY SHERIFF-PSYCH JAIL MEDS	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
LET'S GET REAL	\$9,488.00	\$71,027.00	\$85,000.00	(\$13,973.00)	83.56%
MHFA ADMIN-A. MORROW INSTRUCTOR REIMBURSEMENT	\$0.00	\$2,036.96	\$0.00	\$2,036.96	#DIV/0!
MHR SB CLARKE, GREENE, MADISON-GOSH	\$0.00	\$10,500.00	\$10,500.00	\$0.00	100.00%
MHR SB SOSW	\$0.00	\$9,000.00	\$12,000.00	(\$3,000.00)	75.00%
MIRIAM HOUSE	\$10,144.83	\$44,426.53	\$45,000.00	(\$573.47)	98.73%
NAMI NW - CISM & CIT	\$0.00	\$37,220.00	\$38,000.00	(\$780.00)	97.95%
OACHBHA	\$0.00	\$7,000.00	\$7,000.00	\$0.00	100.00%
OHIO GUIDESTONE	\$429.93	\$7,163.90	\$19,998.00	(\$12,834.10)	35.82%
ORIANA HOUSE	\$11,643.75	\$99,438.88	\$165,918.00	(\$66,479.12)	59.93%
PREVENTION	\$7.04	\$5,869.62	\$6,102.00	(\$232.38)	96.19%
PROMO-Board Operating Expenses	\$253.03	\$12,760.15	\$12,500.00	\$260.15	102.08%
REACH OUR YOUTH	\$0.00	\$19,005.31	\$40,000.00	(\$20,994.69)	47.51%
SERVICES FOR AGING	\$1,673.88	\$14,446.64	\$20,516.00	(\$6,069.36)	70.42%
ZEPF CENTER	\$0.00	\$0.00	\$2,918.10	(\$2,918.10)	0.00%
ORIGINAL CONTRACT TOTAL	\$133,264.52	\$1,242,129.65	\$1,771,145.20	(\$529,015.55)	70.13%
Additional Funding					
ADDICTION TREATMENT PROGRAM (ATP) & CARRYOVER	\$3,748.69	\$39,794.55	\$70,249.00	(\$30,454.45)	56.65%
ARPA (FCFC)	\$3,091.00	\$28,800.00	\$60,000.00	(\$31,200.00)	48.00%
CADCA Scholarship	\$0.00	\$2,976.33	\$3,200.00	(\$223.67)	93.01%
COMMUNITY TRANSITION PROGRAM (CTP) CARRYOVER	\$60.18	\$172.90	\$42,693.91	(\$42,521.01)	0.40%
FAMILY & CHILDREN FIRST COUNCIL (LEVY)	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.00%
FAMILY LIFE COUNSELING-RECOVERY HOUSING	\$0.00	\$70,762.00	\$70,762.00	\$0.00	100.00%
FAMILY LIFE COUNSELING-RECOVERY HOUSING (LEVY)	\$0.00	\$55,075.47	\$106,824.00	(\$51,748.53)	51.56%
HEALING COMMUNITIES	\$480.00	\$2,365.03	\$27,963.00	(\$25,597.97)	8.46%
IDAT	\$0.00	\$867.53	\$0.00	\$867.53	#DIV/0!
MHBG FORENSIC MONITORING-ADDITONAL FUNDING	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	0.00%
MHBG COVID MITIGATION FUNDING CARRYOVER	\$0.00	\$4,427.89	\$7,026.38	(\$2,598.49)	63.02%
MHBG COVID FORENSIC MONITORING	\$0.00	\$0.00	\$614.45	(\$614.45)	0.00%
MRSS	\$8,881.16	\$167,385.47	\$237,787.50	(\$70,402.03)	70.39%
MULTI-SYSTEM ADULT	\$2,777.29	\$10,170.00	\$12,712.00	(\$2,542.00)	80.00%
NAMI NW	\$0.00	\$0.00	\$10,000.00	(\$10,000.00)	0.00%

NORTHPOINT ESC-DEVIN WAGES	\$0.00	\$0.00	\$2,024.63	(\$2,024.63)	0.00%
OACHBHA Crisis Text Line Mini Grant	\$0.00	\$2,465.00	\$2,465.00	\$0.00	100.00%
COMMUNITY TALKS-PROSPER (TOWNHALL)	\$0.00	\$0.00	\$750.00	(\$750.00)	0.00%
SAPT AUD COVID MITIGATION FUNDING	\$0.00	\$0.00	\$7,611.84	(\$7,611.84)	0.00%
SAPT COVID AUD TX ADULT WITH AUD (CARRYOVER THROUGH 3/14/2)	\$0.00	\$17,537.30	\$23,165.42	(\$5,628.12)	75.70%
ADDITIONAL FUNDING TOTAL	\$19,038.32	\$432,799.47	\$718,049.13	(\$285,249.66)	60.27%
SUBTOTAL	\$152,302.84	\$1,674,929.12	\$2,489,194.33	(\$814,265.21)	67.29%
FEDERAL FY23					
COSSAP	\$770.31	\$15,910.54	\$42,346.11	(\$26,435.57)	37.57%
DRUG FREE COMMUNITIES (10/1/22-9/30/23)	\$3,882.43	\$93,925.83	\$125,000.00	(\$31,074.17)	75.14%
Sandusky County SPF Grant	\$1,826.84	\$1,880.34	\$30,000.00	(\$28,119.66)	6.27%
SOS 3.0	\$19,079.99	\$167,372.14	\$247,511.25	(\$80,139.11)	67.62%
SOR 2.0 NCE	\$0.00	\$0.00	\$97,868.67	(\$97,868.67)	0.00%
SOS 3.0 Innovation	\$121,200.00	\$366,837.15	\$483,210.00	(\$116,372.85)	75.92%
FEDERAL FISCAL YEAR TOTAL	\$146,759.57	\$645,926.00	\$1,025,936.03	(\$380,010.03)	62.96%
TOTAL EXPENSES	\$299,062.41	\$2,435,354.12	\$3,515,130.36	(\$1,079,776.24)	69.28%
REPORTING PERIOD THRU	5/31/2023		% OF BUDGET / YTD (OVER/UNDER)		-30.72%
			YTD % OF ANNUAL BUDGET		-23.18%
FY23 YTD Revenues - Expenses	\$90,626.85				

FY 2023 - Huron County Levy

	<u>Anticipated Amount</u>	<u>DATE AND MOTION NUMBER</u>	<u>% Actual Amount</u>	<u>Actual %</u>
REVENUES				
Cash Balance from FY22			\$ 844,980.29	
Levy Settlement	\$ 572,000.00		\$ 572,573.16	102.13%
Homestead/Rollback	\$ 16,080.00		\$ 11,635.69	72.36%
Anticipated Levy Amount	\$ 588,080.00	Total Levy Amount Received	\$ 584,208.85	
		Total Actual Cash Amount	\$ 1,429,189.14	
EXPENSES				
	<u>Contract/ Allocations</u>		<u>Actual Expenditures</u>	
Firelands Counseling & Recovery Services	\$ 5,084.00	5/17/2022	\$ 1,025.49	20.17%
Family Life Counseling	\$ 900.00	5/17/2022	\$ -	0.00%
FLC-Recovery Housing	\$ 106,824.00	11/22/2022	\$ 69,013.12	64.60%
Oriana House	\$ 78,872.00	5/17/2022	\$ 23,253.31	
Catholic Charities-Miriam House	\$ 45,000.00	5/17/2022	\$ 44,426.53	98.73%
Enrichment Centers for Huron County	\$ 20,516.00	5/17/2022	\$ 14,446.64	70.42%
Family & Children First Council	\$ 30,000.00	9/20/2022	\$ 30,000.00	100.00%
Brown Consulting	\$ 22,230.00	5/17/2022	\$ 4,240.20	19.07%
Huron County Schools-After Prom	\$ 6,500.00	1/17/2023	\$ 6,499.99	100.00%
Huron County Sheriff's Office	\$ 6,000.00	5/17/2022	\$ 6,000.00	100.00%
NAMI NW (CIT & CISM)	\$ 38,000.00	5/17/2022	\$ 37,220.00	97.95%
NAMI NW	\$ 10,000.00	7/19/2022	\$ -	0.00%
Northpoint ESC	\$ 2,024.63	9/20/2022	\$ -	0.00%
Nowalk Police Department	\$ 3,000.00	5/17/2022	\$ -	0.00%
OACHBHA Membership Fees	\$ 7,000.00		\$ 7,000.00	100.00%
Reach Our Youth	\$ 40,000.00	5/17/2022	\$ 19,005.31	47.51%
Willard Police Department	\$ 3,000.00	5/17/2022	\$ 3,000.00	100.00%
Board Operated Expenses-Promotional Items Etc	\$ 12,500.00	1/17/2023	\$ 12,760.15	102.08%
Admin Costs	\$ 178,000.00	1/17/2023	\$ 165,054.07	92.73%
Admin-FLC WHOH Expenses	\$ 7,000.00		\$ 9,557.86	136.54%
Building Repairs	\$ 15,000.00	5/17/2022	\$ 13,600.00	90.67%
Total Expenditures	\$ 637,450.63		\$ 466,102.67	73.12%

FY23 ANTICIPATED LEVY RESERVES DIFFERENCE*****
 \$ (49,370.63)

- *Actual Cash Amount minus Actual Total Expenditures
- **Contract Total Expenditures minus Actual Total Expenditures
- ***Anticipated Levy Amount minus Total Levy Amount Received
- ****FY23 Cash Balance minus FY23 Unspent Obligations plus FY23 Anticipated Levy Amount
- *****Anticipated Levy Amount minus Total Contracted Expenditures

FY23 CASH Balance* \$ 963,086.47
FY23 Unspent Obligations \$ 171,347.96**
FY23 Anticipated Levy Amount Remaining* \$ 3,871.15**
Projected FY23 CASH/Carryover Balance** \$ 795,609.66**

Calendar Year 2023 Receipts and Cash Journal

May 2023							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title XX	100.100.10165	Fed MH	11,425.00	0.00	11,425.00	28.2%	40,513.00
MH Block Grant	100.100.10126	Fed MH	22,319.75	0.00	22,319.75	52.8%	42,304.00
ADTR Block Grant	100.100.10122	Fed AOD	124,815.50	0.00	124,815.50	52.1%	239,692.00
Federal Grants	100.100.10167	Federal Grants	412,520.10	0.00	412,520.10	73.7%	560,000.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	364,408.75	0.00	364,408.75	41.1%	886,758.00
Recovery Housing	100.100.10123	State AOD	22,950.00	0.00	22,950.00	50.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	25,688.00	0.00	25,688.00	33.7%	76,176.00
State Grants	100.100.10166	State MH & Aod	192,557.46	0.00	192,557.46	68.1%	282,785.50
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	331,428.16	0.00	331,428.16	59.2%	560,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	0.00	0.00	0.00	0.0%	80.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	7,192.85	0.00	7,192.85	45.0%	16,000.00
Other Receipts	100.100.10170	Other Receipts	6,415.00	2,626.88	9,041.88	180.8%	5,000.00
IDAT	100.100.10168	IDAT	0.00	0.00	0.00	#DIV/0!	0.00
TOTAL RECEIPTS:			\$ 1,521,720.57	\$ 2,626.88	\$ 1,524,347.45	55.3%	2,755,208.50
CASH JOURNAL RECONCILIATION							
Beginning Cash Balance:			\$ 3,154,822.19				
Plus: Receipts			2,626.88				
Equals: Total Balance			\$ 3,157,449.07				
Minus: Expenditures			299,062.41				
Equals: Ending Balance			\$ 2,858,386.66				
Minus: Encumbrances			2,536,391.59				
Equals:			\$ 321,995.07				

May 2023	EXPENDITURES					
LINE ITEM ACCOUNT	BUDGETED APPROPRIATION	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
SALARIES 100.100.00125	220,000.00	15,503.04	85,266.71	38.8%	0.00	134,733.29
SUPPLIES 100.100.00175	25,538.51	631.19	11,539.10	45.2%	13,999.41	0.00
EQUIPMENT 100.100.00200	0.00		0.00	#DIV/0!	0.00	0.00
CONTRACT REPAIRS 100.100.00275	3,717,315.58	274,278.88	1,239,002.47	33.3%	2,478,313.11	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	0.00	#DIV/0!	0.00	0.00
TRAVEL 100.100.00300	10,578.76	642.93	3,895.35	36.8%	6,683.41	0.00
O.P.E.R.S. 100.100.00400	28,000.00	2,170.42	11,937.31	42.6%	0.00	16,062.69
WORKERS' COMP 100.100.00425	2,150.00		57.89	2.7%	0.00	2,092.11
UNEMPLOYMENT 100.100.00450	0.00		0.00	#DIV/0!	0.00	0.00
MEDICARE 100.100.00460	3,200.00	325.38	1,196.99	37.4%	0.00	2,003.01
OTHER EXPENSES 100.100.00475	52,318.74	1,746.79	14,923.08	28.5%	37,395.66	0.00
HOSPITALIZATION 100.100.00500	45,000.00	3,763.78	18,818.90	41.8%	0.00	26,181.10
TOTAL:	4,104,101.59	299,062.41	1,386,637.80	33.8%	2,536,391.59	181,072.20

Attachment II Huron County Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500

From: 5/1/2023 to 5/31/2023

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
100.100.00175 Supplies							
EJ2023050003-163	05/03/2023	LEVY Law Mower from 357615	CK0000426070-01	PO2023-00425 Amazon Capital Services	23-0318 Inv 1M1F-	\$399.00	\$0.00
EJ2023050003-165	05/03/2023	LEVY Copy Paper from 357615	CK0000426070-01	PO2023-00425 Amazon Capital Services	23-0319 Inv 1KR3-	\$78.20	\$0.00
EJ2023050003-167	05/03/2023	LEVY Books and Screws from	CK0000426070-01	PO2023-00425 Amazon Capital Services	23-0320 Inv 16L1-	\$43.97	\$0.00
EJ2023050009-319	05/10/2023	PREVENTION Hardware for M	CK0000426226-01	PO2023-00425 Devin Pollick	23-0352 April 2023	\$7.04	\$0.00
EJ2023050028-175	05/24/2023	LEVY Toilet Paper/Envelopes/	CK0000426705-01	PO2023-00425 Amazon Capital Services	23-0380 Inv 14RN-	\$64.57	\$0.00
EJ2023050028-177	05/24/2023	LEVY Trash Bags/Paper Towel	CK0000426705-01	PO2023-00425 Amazon Capital Services	23-0381 Inv 1RX4-	\$38.41	\$0.00
100.100.00175 Total:					\$631.19	\$0.00	
100.100.00275 Contract Repairs							
EJ2023050003-169	05/03/2023	LEVY LGR Copier service term	CK0000211485-01	PO2023-00426 ComDoc Inc	23-0321 Inv IN565	\$311.88	\$0.00
EJ2023050003-171	05/03/2023	GRF 421 MH GOSH 042523 fr	CK0000211486-01	PO2023-00426 Family Life Counseling and Ps	23-0322 MH March	\$1,494.06	\$0.00
EJ2023050003-173	05/03/2023	GRF 421 MH GOSH 042523 fr	CK0000211486-01	PO2023-00426 Family Life Counseling and Ps	23-0322 SUD Marc	\$0.00	\$172.28
EJ2023050003-175	05/03/2023	BOTH COMM INVEST WRAP	CK0000426071-01	PO2023-00426 Firelands Counseling & Recov	23-0323 Inv 2956	\$5,504.67	\$0.00
EJ2023050003-177	05/03/2023	GRF 421 MH WRAP Group Ho	CK0000426076-01	PO2023-00426 Firelands Counseling & Recov	23-0323 Inv 2956	\$1,975.57	\$0.00
EJ2023050003-179	05/03/2023	GRF 421 MH WRAP EMS Prep	CK0000426075-01	PO2023-00426 Firelands Counseling & Recov	23-0324 Inv 2955	\$7,429.31	\$0.00
EJ2023050003-181	05/03/2023	Crisis Infra After-hours crisis se	CK0000426073-01	PO2023-00426 Firelands Counseling & Recov	23-0325 Inv 2952	\$5,530.58	\$0.00
EJ2023050003-183	05/03/2023	SOS 3.0 INNOVATION Laborat	CK0000426077-01	PO2023-00426 Fisher-Titus Medical Center	23-0326 Inv 1 SOR	\$121,200.00	\$0.00
EJ2023050003-185	05/03/2023	LEVY DAATC Subscription GO	CK0000426072-01	PO2023-00426 LegitScript LLC	23-0328 Inv C7DA	\$99.00	\$0.00
EJ2023050003-187	05/03/2023	LEVY Ofc Electric Services 032	CK0000426078-01	PO2023-00426 Ohio Edison	23-0329/90367386	\$242.19	\$0.00
EJ2023050003-189	05/03/2023	LEVY WHOH-A Electric Servic	CK0000426078-01	PO2023-00426 Ohio Edison	23-0330 Acct 1101	\$141.45	\$0.00
EJ2023050003-191	05/03/2023	LEVY WHOH-B Electric Servic	CK0000426078-01	PO2023-00426 Ohio Edison	23-0331 Acct 1101	\$161.30	\$0.00
EJ2023050003-193	05/03/2023	LEVY Ofc Copier Services 040	CK0000426074-01	PO2023-00426 US Bank Equipment Finance	23-0332 Inv 49920	\$522.93	\$0.00
EJ2023050003-195	05/03/2023	LEVY Cell phone reimburseme	CK0000426079-01	PO2023-00426 Ashley Morrow	23-0333 March 20	\$60.00	\$0.00
EJ2023050009-283	05/10/2023	LEVY Miriam House Feb 23 Se	CK0000211516-01	PO2023-00426 Catholic Charities Diocese of	23-0335 February	\$5,644.28	\$0.00
EJ2023050009-285	05/10/2023	LEVY Ofc Water & Sewer Servi	CK0000211517-01	PO2023-00426 City of Norwalk	23-0336 Acct E041	\$15.00	\$0.00
EJ2023050009-287	05/10/2023	LEVY WHOH-A Water & Sewer	CK0000211517-01	PO2023-00426 City of Norwalk	23-0337 Acct D274	\$119.10	\$0.00
EJ2023050009-289	05/10/2023	LEVY WHOH-B Water & Sewer	CK0000211517-01	PO2023-00426 City of Norwalk	23-0338 Acct D274	\$79.20	\$0.00
EJ2023050009-291	05/10/2023	GRF 421 MH GOSH 050223 fr	CK0000211518-01	PO2023-00426 Family Life Counseling and Ps	23-0339 MH GOS	\$829.32	\$0.00
EJ2023050009-293	05/10/2023	GRF 421 MH GOSH 050223 fr	CK0000211518-01	PO2023-00426 Family Life Counseling and Ps	23-0339 SUD GOS	\$330.51	\$0.00
EJ2023050009-295	05/10/2023	MRSS Client Services from 35	CK0000211518-01	PO2023-00426 Family Life Counseling and Ps	23-0340 Inv 1523	\$8,881.16	\$0.00
EJ2023050009-297	05/10/2023	ATP HCJC, Emergency Needs,	CK0000426233-01	PO2023-00426 Firelands Counseling & Recov	23-0341 Inv 2968	\$2,342.70	\$0.00
EJ2023050009-299	05/10/2023	CRISIS INFRA Crisis Flex from	CK0000426234-01	PO2023-00426 Firelands Counseling & Recov	23-0342 Inv 2969	\$3,500.00	\$0.00
EJ2023050009-301	05/10/2023	LEVY Youth Group Gas Cards	CK0000426227-01	PO2023-00426 Firelands Counseling & Recov	23-0343 Inv 2970	\$256.38	\$0.00
EJ2023050009-303	05/10/2023	MULTI-SYSTEM ADULT Progr	CK0000426232-01	PO2023-00426 Firelands Counseling & Recov	23-0344 Inv 2971	\$531.88	\$0.00
EJ2023050009-305	05/10/2023	SOR 3.0 SOS Transportation,	CK0000426231-01	PO2023-00426 Firelands Counseling & Recov	23-0345 Inv 2972	\$3,487.35	\$0.00
EJ2023050009-307	05/10/2023	DFC Devin Pollick Personnel C	CK0000426228-01	PO2023-00426 North Point Educational Servic	23-0346 Cust # 35	\$5,523.02	\$0.00
EJ2023050009-309	05/10/2023	LEVY After-Prom from 357868	CK0000426230-01	PO2023-00426 Norwalk City School District	23-0347 Inv 217	\$1,867.82	\$0.00
EJ2023050009-311	05/10/2023	ECMH Consultation from 3578	CK0000426229-01	PO2023-00426 OhioGuidestone	23-0348 Inv 14692	\$429.93	\$0.00

Expense Audit Trail Report
From: 5/1/2023 to 5/31/2023

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
EJ2023050009-313	05/10/2023	SAPT TX GOSH 050223 from	CK0000211519-01	PO2023-00426 Oriana House Inc	23-0349 SUD GOS	\$311.73	\$0.00
EJ2023050009-315	05/10/2023	CPT Services from 357868 - 2	CK0000211519-01	PO2022-00277 Oriana House Inc	23-0350 Nov 22	\$60.18	\$0.00
EJ2023050009-321	05/10/2023	DFC Cell phone stipend from 3	CK0000426226-01	PO2023-00426 Devin Pollick	23-0352 April 2023	\$60.00	\$0.00
EJ2023050009-325	05/10/2023	LEVY Cell phone reimburseme	CK0000426236-01	PO2023-00426 Kristen Cardone	23-0353 April 2023	\$60.00	\$0.00
EJ2023050009-329	05/10/2023	LEVY Cell phone reimburseme	CK0000426235-01	PO2023-00426 Ashley Morrow	23-0354 April 2023	\$60.00	\$0.00
EJ2023050009-335	05/10/2023	LEVY SurveyMonkey, Adobe,	CK0000426237-01	PO2023-00426 Elan Financial Services	23-0359 Acct 4798	\$777.79	\$0.00
EJ2023050021-133	05/17/2023	LEVY Miriam House Mar 23 Se	CK0000211581-01	PO2023-00426 Catholic Charities Diocese of	23-0360 March 20	\$4,500.55	\$0.00
EJ2023050021-135	05/17/2023	LEVY Remote Support New E	CK0000211582-01	PO2023-00426 ES Consulting Inc	23-0361 Inv ESI63	\$150.00	\$0.00
EJ2023050021-137	05/17/2023	GRF 421 MH GOSH 050923 fr	CK0000211583-01	PO2023-00426 Family Life Counseling and Ps	23-0362 MH GOS	\$745.55	\$0.00
EJ2023050021-139	05/17/2023	SAPT TX GOSH 050923 from	CK0000211583-01	PO2023-00426 Family Life Counseling and Ps	23-0362 SUD GOS	\$296.60	\$0.00
EJ2023050021-141	05/17/2023	LEVY Phone Services 060123-	CK0000426503-01	PO2023-00426 Mitel	23-0372 Inv 43473	\$191.88	\$0.00
EJ2023050021-145	05/17/2023	GRF 421 MH CROSSWAEH A	CK0000211584-01	PO2023-00426 Oriana House Inc	23-0374 Inv AR162	\$1,224.00	\$0.00
EJ2023050021-147	05/17/2023	LEVY NOBARS April 2023 fro	CK0000211584-01	PO2023-00426 Oriana House Inc	23-0375 Inv AR164	\$9,924.97	\$0.00
EJ2023050021-149	05/17/2023	SOS Recovery Nav, Jail Servic	CK0000211584-01	PO2023-00426 Oriana House Inc	23-0376 Inv AR169	\$3,868.15	\$0.00
EJ2023050021-151	05/17/2023	LEVY Age Exchange Program	CK0000211585-01	PO2023-00426 Services for Aging	23-0377 Inv 04302	\$1,673.88	\$0.00
EJ2023050021-153	05/17/2023	LEVY WHOH-A Internet Servic	CK0000426504-01	PO2023-00426 Spectrum	23-0378 Acct 8361	\$76.43	\$0.00
EJ2023050021-155	05/17/2023	LEVY WHOH-B Internet Servic	CK0000426504-01	PO2023-00426 Spectrum	23-0379 Acct 8361	\$96.79	\$0.00
EJ2023050021-317	05/17/2023	GRF 421 MH GOSH 050923 fr	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0363 MH GOS	\$18,234.73	\$0.00
EJ2023050021-319	05/17/2023	GRF 421 AOD GOSH 050923 f	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0363 SUD GOS	\$0.00	\$593.30
EJ2023050021-321	05/17/2023	GRF 421 MH Linkage from 358	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0364 Inv 2976	\$111.11	\$0.00
EJ2023050021-323	05/17/2023	GRF 421 AOD Clinical Excepti	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0365 Inv 2977	\$486.26	\$0.00
EJ2023050021-325	05/17/2023	GRF 421 MH Clinical Exceptio	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0365 Inv 2977	\$6,835.42	\$0.00
EJ2023050021-327	05/17/2023	GRF 421 MH Denials Crisis &	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0366 Inv 2978	\$504.80	\$0.00
EJ2023050021-329	05/17/2023	CRISIS INFRA Denials Crisis fr	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0366 Inv 2978	\$274.71	\$0.00
EJ2023050021-331	05/17/2023	CRISIS INFRA MCR IP Crisis fr	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0367 Inv 2979	\$511.29	\$0.00
EJ2023050021-333	05/17/2023	GRF 421 MH Out of State Crisi	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0368 Inv 2980	\$929.68	\$0.00
EJ2023050021-335	05/17/2023	GRF 421 MH Out of State Crisi	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0369 Inv 2981	\$365.34	\$0.00
EJ2023050021-337	05/17/2023	GRF 421 MH WRAP EMS Prep	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0370 Inv 2986	\$3,200.00	\$0.00
EJ2023050021-339	05/17/2023	GRF 421 MH WRAP Group Ho	CK0000426505-01	PO2023-00426 Firelands Counseling & Recov	23-0371 Inv 2987	\$5,359.19	\$0.00
EJ2023050040-249	05/24/2023	GRF 421 MH GOSH 052323 fr	CK0000211822-01	PO2023-00426 Family Life Counseling and Ps	23-0391 MH GOS	\$718.02	\$0.00
EJ2023050040-251	05/24/2023	SAPT TX GOSH 052323 from	CK0000211822-01	PO2023-00426 Family Life Counseling and Ps	23-0391 SUD GOS	\$190.34	\$0.00
EJ2023050040-253	05/24/2023	MSA Multi System Adult Progra	CK0000426868-01	PO2023-00426 Firelands Counseling & Recov	23-0392 Inv 3000R	\$2,245.41	\$0.00
EJ2023050040-255	05/24/2023	ARPA Strengthening Families	CK0000426867-01	PO2023-00426 Huron County Job & Family S	23-0393 April 2023	\$3,091.00	\$0.00
EJ2023050040-259	05/24/2023	LEVY Ofc Electric Services 042	CK0000426869-01	PO2023-00426 Ohio Edison	23-0395/90197524	\$213.12	\$0.00
EJ2023050040-261	05/24/2023	LEVY WHOH-A Electric Servic	CK0000426869-01	PO2023-00426 Ohio Edison	23-0396/90507377	\$139.18	\$0.00
EJ2023050040-263	05/24/2023	LEVY WHOH-B Electric Servic	CK0000426869-01	PO2023-00426 Ohio Edison	23-0397/90507377	\$163.83	\$0.00
EJ2023050040-265	05/24/2023	LEVY Ofc Internet Services 05	CK0000426866-01	PO2023-00426 Spectrum	23-0398 Inv 01577	\$237.97	\$0.00
EJ2023050040-267	05/24/2023	LEVY Ofc Copier Services 050	CK0000426865-01	PO2023-00426 US Bank Equipment Finance	23-0399 Inv 50149	\$343.71	\$0.00
EJ2023050028-179	05/24/2023	Ofc Gas Services 041723-0516	CK0000426706-01	PO2023-00426 Columbia Gas of Ohio	23-0382 Acct 2070	\$47.86	\$0.00
EJ2023050028-181	05/24/2023	WHOH-A Gas Services 041123	CK0000426706-01	PO2023-00426 Columbia Gas of Ohio	23-0383 Acct 2070	\$66.15	\$0.00
EJ2023050028-183	05/24/2023	WHOH-B Gas Services 041123	CK0000426706-01	PO2023-00426 Columbia Gas of Ohio	23-0384 Acct 2070	\$55.18	\$0.00
EJ2023050028-185	05/24/2023	GRF 421 MH GOSH 051623 fr	CK0000211706-01	PO2023-00426 Family Life Counseling and Ps	23-0385 MH GOS	\$2,447.61	\$0.00
EJ2023050028-187	05/24/2023	SAPT TX GOSH 051623 from	CK0000211706-01	PO2023-00426 Family Life Counseling and Ps	23-0385 SUD GOS	\$887.62	\$0.00
EJ2023050028-189	05/24/2023	SAPT TX Peer Support April 20	CK0000211707-01	PO2023-00426 Lets Get Real Inc	23-0386 April 2023	\$9,488.00	\$0.00
EJ2023050028-191	05/24/2023	SOS WHO/Rec Nav/Rec Ride/	CK0000211707-01	PO2023-00426 Lets Get Real Inc	23-0387 April 2023	\$11,724.49	\$0.00
EJ2023050028-193	05/24/2023	COSSAP Personnel & Auto fro	CK0000211707-01	PO2023-00426 Lets Get Real Inc	23-0388 April 2023	\$770.31	\$0.00

Expense Audit Trail Report
From: 5/1/2023 to 5/31/2023

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2023050028-195	05/24/2023	ATP Personnel/Client Needs fr	CK0000211707-01 PO2023-00426 Lets Get Real Inc	23-0389 April 2023	\$1,405.99	\$0.00
EJ2023050028-197	05/24/2023	SAPT TX GOSH 051623 from	CK0000211705-01 PO2023-00426 Oriana House Inc	23-0390 April SUD	\$1,407.05	\$0.00
100.100.00275 Total:					\$275,044.46	\$765.58
100.100.00300 Travel						
EJ2023050003-197	05/03/2023	LEVY Travel Expenses from 35	CK0000426079-01 PO2023-00427 Ashley Morrow	23-0334 March 20	\$175.25	\$0.00
EJ2023050009-323	05/10/2023	DFC Travel Expenses from 357	CK0000426226-01 PO2023-00427 Devin Pollick	23-0358 April 2023	\$76.25	\$0.00
EJ2023050009-327	05/10/2023	LEVY Travel Expenses from 35	CK0000426236-01 PO2023-00427 Kristen Cardone	23-0355 April 2023	\$336.50	\$0.00
EJ2023050009-331	05/10/2023	LEVY Travel Expenses from 35	CK0000426235-01 PO2023-00427 Ashley Morrow	23-0357 April 2023	\$28.12	\$0.00
EJ2023050009-333	05/10/2023	LEVY Travel Expenses from 35	CK0000426238-01 PO2023-00427 Carolyn Williamson	23-0356 April 2023	\$26.81	\$0.00
100.100.00300 Total:					\$642.93	\$0.00
100.100.00400 OPERS						
EJ2023050007-177	05/17/2023	Matching for OPERS 2129-08 (CK0000020275-35 O.P.E.R.S.	Inv_176010	\$1,085.21	\$0.00
EJ2023050007-315	05/17/2023	Matching for OPERS 2129-08 (CK0000020275-36 O.P.E.R.S.	Inv_176965	\$1,085.21	\$0.00
100.100.00400 Total:					\$2,170.42	\$0.00
100.100.00460 Medicare						
EJ2023050001-119	05/01/2023	Matching for Medicare (Matchi	CK0000020273-43 Civista Bank-Payroll Taxes	Inv_176967	\$108.46	\$0.00
EJ2023050017-087	05/15/2023	Matching for Medicare (Matchi	CK0000020276-40 Civista Bank-Payroll Taxes	Inv_177775	\$108.46	\$0.00
EJ2023050038-037	05/30/2023	Matching for Medicare (Matchi	CK0000020278-38 Civista Bank-Payroll Taxes	Inv_178833	\$108.46	\$0.00
100.100.00460 Total:					\$325.38	\$0.00
100.100.00475 Other Expenses						
EJ2023050003-205	05/03/2023	LEVY 2023 Membership Fees f	CK0000426029-01 PO2022-00279 Huron County Chamber of Co	23-0327 2023 Me	\$255.00	\$0.00
EJ2023050009-317	05/10/2023	HEALING COMM Radio Ads fr	CK0000426239-01 PO2023-00428 WEOL-WKFM-WLKRFM-AM	23-0351 Ref 41011	\$480.00	\$0.00
EJ2023050009-337	05/10/2023	LEVY Committee Meeting Foo	CK0000426237-01 PO2023-00428 Elan Financial Services	23-0359 Acct 4798	\$548.76	\$0.00
EJ2023050009-339	05/10/2023	LEVY PROMO Appreciation Di	CK0000426237-01 PO2023-00428 Elan Financial Services	23-0359 Acct 4798	\$253.03	\$0.00
EJ2023050009-341	05/10/2023	SPF Ohio Coalition Institute Su	CK0000426237-01 PO2023-00428 Elan Financial Services	23-0359 Acct 4798	\$50.00	\$0.00
EJ2023050021-143	05/17/2023	Appreciation Crystal Board me	CK0000426506-01 PO2023-00428 Nobils Sports & Trophies	23-0373 Inv 36110	\$95.00	\$0.00
EJ2023050040-257	05/24/2023	LEVY Background Check for M	CK0000426870-01 PO2023-00428 Huron County Sheriff	23-0394 Inv 103	\$65.00	\$0.00
100.100.00475 Total:					\$1,746.79	\$0.00
100.100.00500 Hospitalization						
EJ2023050004-049	05/03/2023	Deduction: Hartford Life Insura	CK0000426081-22 The Hartford	Inv_176958	\$5.01	\$0.00
EJ2023050036-009	05/26/2023	May Health Insurance from 357	CK0000426810-01 Huron County Treasurer	May 2023	\$3,758.77	\$0.00
100.100.00500 Total:					\$3,763.78	\$0.00
Mental Health Totals:					\$284,324.95	\$765.58
Fund: 100 Total:					\$284,324.95	\$765.58
Grand Total:					\$284,324.95	\$765.58