

## Program Committee Meeting

**Meeting date:** Monday, February 14, 2022

**Meeting time:** 5:03pm – 6:09pm

**Meeting location:** 2 Oak Street, Norwalk

**Recorder:** Cari Williamson

### Committee Members Present:

	Katie Chieda, Board Chair	x	Lenora Minor
x	Amber Boldman, Committee Chair	x	Laura M. Wheeler
	Julie Landoll - excused	x	Silvia Hernandez
x	Erin Bohne		

### Board Staff Present:

x	Kristen Cardone, Executive Director	x	Ashley Morrow, Community Engagement & Resource Manager
x	Cari Williamson, Office & Fiscal Manager		

### Unfinished business/updates:

- Monthly presentations
  - Ms. Cardone shared the following organizations will be presenting at this month's Board meeting:
  - Family and Children First Council
  - IVY
    - Ms. Cardone shared IVY is not requesting funding, they just want to introduce themselves and share with the Board their services.
- State Update
  - Ms. Cardone shared State update the Ohio Senate amended HB 51 with language that would allow public bodies to meet virtually through June of 2022. The Senate unanimously passed the measure with an emergency clause on January 26, 2022. The bill went back to the House for a concurrence vote on February 9, 2022 and passed—allowing virtual meetings temporarily through June 30, 2022. We anticipate the Governor will sign this bill in the near future and are trying to get info on when he is expected to sign the bill. Because the bill included an emergency clause, it will become immediately effective when signed.
- Strategic Plan
  - Ms. Cardone shared an update on the Board's Strategic Plan. Ms. Cardone stated the first part of the strategic plan survey will be sent to all Board members February 15, 2022 with a due date of February 25, 2022. The second part of the strategic plan survey will be sent on February 29, 2022.

### Discussion Items:

- Policy Updates (Attachment I, potential motion)
  - Ms. Cardone reviewed the following policy updates:

- Ms. Cardone shared due to not having a quorum for the quarterly Governance Committee, policy review and discussions will take place with the Program Committee. Ms. Cardone shared that the Board will continue going through policies annually to ensure polices are consistently reviewed and updated as needed.
        - The first policy reviewed was “Professional Appearance.” The current policy and the recommended policy change can be found in Attachment I. Ms. Cardone shared the reason for this recommended policy change is due to the Board staff participation in many outreach efforts throughout the year and depending on the location and type of event, Board staff may have to dress more casually (Huron County fair week, for example). Ms. Cardone shared she currently has been allowing a casual dress code when appropriate, but it is important that the Board’s policy reflects that.
          - There were no questions or concerns from committee members.
        - The second policy reviewed was the list of holidays. Ms. Cardone shared the Huron County Commissioners adopted Juneteenth as a county holiday in September 2021 as June 19<sup>th</sup> is a nationally recognized holiday. Ms. Cardone shared the Board follows the county’s holiday schedule and Juneteenth has been added to the Board’s holiday calendar to reflect that change.
          - There were no questions or concerns from the committee members.
- State Opioid Response (SOR) Innovations (Attachment II, motion for Finance)
  - Ms. Cardone shared last year the Board received over \$483,000.00 to use for technology purposed through SOR funding. The Board received a second year of SOR Innovations funding in the same amount as the first year. Attachment II outlines the requests from each agency that will utilize technology funding to increase access to services and supports for individuals with Opioid Use Disorder or Stimulant Use Disorder. Items requested include, but are not limited to, smart boards, chrome books, computers, recording system that allows for improved virtual court cases, a security system for the women and men’s recovery houses, laptops for staff and residents, tablets and hot spots for clients, and funds to help purchase a behavioral health vehicle.
    - Ms. Cardone shared when voting for this motion, Ms. Minor, Ms. Chieda, and Mr. Cawrse will need to abstain.
  - Ms. Cardone asked for any questions or concerns.
    - There were no questions or concerns from the committee members.
- Afterschool Programming Grant (Attachment III, motion)
  - Ms. Cardone shared that the Board has an opportunity to partner with local school districts and youth outreach centers on a grant to support partnerships between nonprofits and schools that seek to provide out-of-school time services designed to address students’ academic, social, and emotional needs. The award is one-time emergency funding to be utilized to address the negative impact of COVID-19 on youth. Funds must be used to establish or expand comprehensive afterschool programs and/or evidence-based summer learning and enrichment programs.
  - Organizations that have agreed to partner for this grant opportunity include Norwalk Catholic St. Paul, Western Reserve School District, South Central School District, Monroeville School District, Willard City School District, Caleb’s Angels/Caleb’s House of Hope in Monroeville, and Hope Center in Willard. Bellevue City Schools and Norwalk City Schools declined to participate and New London Schools are already partnering with another agency.
  - Ms. Cardone shared that when the grant opportunity was announced, she had spoken with another organization who possibly could have been the fiscal agent however, this organization did not have the capacity and they also provide direct services so it was determined the Board would be the best fit to apply on behalf of the school districts. The Board would oversee the grant and collect data from participating organizations for reporting.

- Ms. Cardone shared the following information regarding the funding:
  - Awards will be announced and grant cycle begins April 1, 2022.
  - Funds will be distributed annually throughout 2022-2023 and 2023-2024 school years.
  - Funding available for Afterschool Create is \$500,000.00 (annually).
  - Funding available for Afterschool Expand and Summer Create is \$300,000.00 (annually).
  - Funding available for Summer Expand is \$200,000.00 (annually).
- Ms. Cardone shared that due to the number of organizations interested in the funding, the total amount of funding to be distributed was calculated and divided among interested applicants based on enrollment and utilization.
- Ms. Cardone shared that the Ohio Department of Education has listed potential programs that organizations can implement. Unfortunately, the programs listed are geared more toward academics and less social-emotional challenges, however, the schools are submitting for programs that address both areas.
- Ms. Silva Hernandez asked if St. Francis Catholic school, who run the migrant summer program, was included in the application?
  - Ms. Cardone shared that she was unsure, however, Willard City School district was submitting for multiple types of programming, and she would reach out to them to see if they would have access to their programs.
  - There were no additional questions or concerns regarding applying for the grant.
- Rural Communities Opioid Response Program (RCORP) -Behavioral Health Care Support grant (Attachment IV, motion for Finance)
  - Ms. Cardone shared the Board has an opportunity to apply for another grant, RCORP funding opportunity is a multi-year initiative aimed at reducing the morbidity and mortality of substance use disorder (SUD), including opioid use disorder in high-risk rural communities. The overall goal is to improve access to and quality of SUD and other behavioral health services in rural communities.
  - The purpose of this grant is to improve rural behavioral health care service delivery which includes increasing access to and utilization of prevention, treatment, and recovery services to improve the care for those affected by behavioral health conditions which may include substance use and mental health disorders.
  - The funds can be utilized to increase a variety of services in the rural service area. A description of the services can be found in Attachment IV. Ms. Cardone reached out to the Huron County Commissioners to discuss this opportunity as one of the items the funding may be used for is transportation, including the purchase of vehicles. The Commissioners were in support of applying for the funding and would be interested in partnering on this grant to reduce the transportation barrier in the county. Another possible partner discussed was Enrichment Centers for Huron County as they currently oversee the Huron County Transit.
    - Ms. Lenora Minor shared that Christie Lane Industries (CLI) offers transportation as well and suggested Ms. Cardone reach out to them to see if they would be interested in participating. Ms. Minor also asked if these funds could be used for getting a vehicle for Recovery House. Ms. Cardone stated yes, this is an avenue we will be looking at also.
    - Ms. Amber Boldman was in support of applying for the grant and expanding transportation, however, she recommended not offering transportation for 12-step meetings for the fact that building sober relationships with others in recovery is important and many times transportation is needed and that can help create important relationships and allows those in recovery to give back.
  - The committee had no further questions or concerns regarding applying for the grant.
- 120 Day Notices (Attachment V, motion)

- Ms. Cardone shared that annually the Board is required to send a 120 Day Notice to all agencies the Board has contracts with, per the Ohio Revised Code. These letters inform contracted providers if any substantial changes are being proposed to the upcoming fiscal year's contract, including funding changes.
- The Ohio Association of County Behavioral Health Authorities (OACBHA) recommended Board's approves the 120 Day Notice prior to sending them out to the current providers, which is different than what has been done in the past.
- Ms. Cardone shared a sample letter that OACBHA sent for the Board to use. Ms. Cardone informed Board members that the document was reviewed and approved by the Board's legal representative, Mr. Randal Strickler.
- The committee members had no questions or concerns regarding the 120 Day Notices.
- Alcohol Use Disorder funding (Attachment VI, motion for Finance)
  - Ms. Cardone shared she recently received notification from OhioMHAS regarding funding available for Alcohol Use Disorder. This funding was made available to all contracted treatment providers; however, Firelands Counseling & Recovery Services was the only agency interested in utilizing the funds. Attachment VI provides more information on how Firelands Counseling & Recovery Services intends to utilize the funds.
  - There were no questions or concerns from the committee members.
- Ms. Cardone reviewed COVID Mitigation Funds (motion for Finance)
  - Ms. Cardone shared the Board was recently awarded \$15,702.42 in COVID Mitigation Funds from OhioMHAS to be utilized for items such as rapid onsite testing, establishment of new testing sites, strategies to combat COVID, PPE, etc. Ms. Cardone reached out to all contracted treatment providers and only two providers were interested in the funding.
    - \$3,000 to Family Life Counseling
    - \$5,000 to Firelands Counseling and Recovery Services
    - There were no questions or concerns regarding the COVID mitigation funds.
- After Prom (potential motion)
  - Ms. Cardone shared, in prior years, the Board has offered funding to local school districts for up to \$3,000.00, per school, in effort to encourage youth to participate in drug and alcohol free pro-social after prom activities. Ms. Cardone asked committee members if they were interested in offering support of sober After Prom activities again this year.
  - Committee members were in support of supporting the After Prom requests.
  - The committee discussed the funding amount for each school district and decided on a total amount of \$18,000.00. The amount of funding each district would receive will be determined based on the percentage of students in attendance.
  - Ms. Cardone will contact each school district to determine who is interested in the funding.
  - There were no questions or concerns regarding After Prom.

## Attachment I

### 202.8 SECTION 8

#### PROFESSIONAL APPEARANCE

Current:

Every employee is required to present a professional appearance at all times while on the job, whether in the Board Offices or when representing the Board off-site.

Professional appearance encompasses both business attire and proper grooming. Professional appearance shall be determined by the appointing authority.

#### **Recommended:**

Employees are required to present a professional appearance at all times while on the job, whether at the Board Office or when representing the Board off-site.

Professional appearance includes appropriate attire and proper grooming. Appropriate attire may vary on a case-by-case basis and will be determined and approved by the Executive Director.

### 207.1 SECTION 1

#### HOLIDAYS

Board employees shall follow the County Commissioner's annual schedule of holidays, which generally include the following:

NEW YEAR'S DAY	FIRST DAY OF JANUARY
MARTIN LUTHER KING DAY	THIRD MONDAY IN JANUARY
PRESIDENT'S DAY	THIRD MONDAY IN FEBRUARY
MEMORIAL DAY	LAST MONDAY IN MAY
INDEPENDENCE DAY	FOURTH DAY OF JULY
LABOR DAY	FIRST MONDAY IN SEPTEMBER
COLUMBUS DAY	SECOND MONDAY IN OCTOBER
VETERAN'S DAY	ELEVENTH DAY OF NOVEMBER
THANKSGIVING DAY	FOURTH THURSDAY IN NOVEMBER
CHRISTMAS DAY	TWENTY-FIFTH OF DECEMBER
<b>JUNETEENTH</b>	<b>NINETEENTH DAY OF JUNE</b>

## Attachment II

### 1. Huron County Sheriff's Office

- Estimated number served: 12,000
- Huron County Sheriff's Office total funding request: \$188,700.96

### 2. Huron County Common Pleas Court

- Estimated number served: 500
- Total funding request: \$50,028.72

### 3. Catholic Charities

- Estimated number served: 20 - 30
- Total funding request: \$11,218.00

### 4. Huron County Public Defender

- Estimated number served: 1,181
- Total funding request: \$20,126.16

### 5. Huron County Adult Probation

- Estimated number served: 500
- Total funding request: \$14,167.98

### 6. Huron County Department of Job and Family Services

- Estimated number served: 6000
- Total funding request: \$7,059.72

### 7. Let's Get Real

- Estimated number served: 319
- Total funding request: \$20,000

### 8. Huron County Juvenile Court/Family Dependency Treatment Court

- Estimated number served: 10
- Total funding request: \$4,163.88

### 9. Norwalk Municipal Court/Drug Court

- Estimated number served: 250
- Total funding request: \$48,705.54

### 10. Family Life Counseling & Psychiatric Services

- Estimated number served: 25
- Total funding request: \$61,981.51

11. Oriana House

- Estimated number served: 100
- Total funding request: \$15,977.00

12. Firelands Counseling & Recovery Services

- Anticipated number served: 1400
- Total funding request: \$21,080.41

13. North Central EMS

- Funding request: \$20,000.00
- Anticipated number served: 200

## Attachment III

# Afterschool Grant Opportunity

### Emergency One Time Funds to address the needs resulting from Covid 19

**Intent to apply due: 2/1/22**

**Grant submission due: 2/22/22**

*Purpose of Grant.* The Department will award competitive grants, totaling up to \$89 million of the state's federal relief funds, with half the funds supporting afterschool programming and half the funds supporting summer programming. The grants will support partnerships between nonprofits and schools that seek to provide out-of-school time (OST) services designed to address students' academic, social and emotional needs. Funds must be used to establish or expand comprehensive afterschool programs and/or evidence-based summer learning and enrichment programs. Services must be provided during periods of time when school is not in session, designed to meet the needs of students who have experienced disruptions to learning and did not engage consistently in school during the pandemic. Proposals should focus on students most in need of services, address academic, social, and emotional needs and provide ongoing support for students with chronic absenteeism or lack of school attendance as a result of the pandemic. Students of any age may be served with these grant dollars, including preschool.

This grant opportunity will fund afterschool and/or summer learning and enrichment programs, including but not limited to:

- Summer camps and/or opportunities to experience new learning such as programming which occurs at museums, zoos, libraries, sports clinics or camps, Science, Technology, Engineering, Arts, and Math (STEAM), cultural arts, etc.
- Bridge programs to help students make the successful transition to the next grade level, postsecondary education, training, etc.
- Pre-apprenticeships, registered apprenticeships or other career pathway programs;
- Programs that provide training, work-based learning and jobs to high school students, including service learning or other volunteer opportunities for high school students; and/or
- Credit recovery (retake a course through alternate means) or advancement opportunities Necessary and reasonable costs to reduce barriers for students to attend high-quality programs (such as transportation and other costs related to attending) are also allowable under this funding opportunity.

*Funding Priorities.* Proposals that provide supporting evidence of any (or all) of the following will be given priority points in scoring:

1. Non-profit organizations who apply.
2. Applicants who partner with school districts and schools that serve students attending schools that are implementing comprehensive support and improvement activities or targeted support (per Title I designation).



3. Applicants who provide direct services for students were not consistently engaged in school during the pandemic, for economic, academic, social, or emotional reasons. Examples of direct services include academic, social and emotional needs, and/or supports to reduce chronic absenteeism or increase engagement.

4. Applicants who propose to serve students in areas where there is a lack of existing programming within the geographic boundaries of the school district(s) of service.

### **Allowable Expenses**

- Transportation costs
- Curriculum materials
- Program staff salary
- Student & staff incentives
- Field trips; meals and transportation
- Rent
- Supplies for programs
- Professional development

### **Not Allowable Expense**

- Grant writing
- Capital; land
- Building repairs; renovations
- Supplies for fundraisers
- Purchase of a vehicle

### **Award Types**

#### *Grant Type 1: Afterschool Create*

• Provides up to \$500,000 each year for the 2022 – 2023 and 2023 – 2024 school years to create a new afterschool program where one does not currently exist.

#### *Grant Type 2: Afterschool Expand*

• Provides up to \$300,000 each year for the 2022 – 2023 and 2023 – 2024 school years to expand (serve more students, extend hours of program, provide more activities/programming, implement an evidence-based program) an existing afterschool program where one currently exists.

#### *Grant Type 3: Summer Create*

• Provides up to \$300,000 each year for the 2022, 2023, and 2024 summers to create a new summer program where one does not currently exist.

#### *Grant Type 4: Summer Expand*

• Provides up to \$200,000 each year for the 2022, 2023, and 2024 summers to expand (serve more students, extend hours of program, provide more activities/programming, implement an evidence-based program) an existing summer program where one currently exists.

## Attachment IV

# Rural Communities Opioid Response Program-Behavioral Health Care Support

Application Due Date: April 19, 2022

Estimated Annual Award Amount: Up to \$500,000.00 per award year.

Period of Performance: September 1, 2022-August 31<sup>st</sup>, 2026 (4 years)

Match: No

### Overview

The RCORP funding opportunity is a multi-year initiative aimed at reducing the morbidity and mortality of substance use disorder, including opioid use disorder in high-risk rural communities. The overall goal is to improve access to and quality of SUD and other behavioral health services in rural communities.

The purpose of this NOFO is to improve rural behavioral health care service delivery which includes increasing access to and utilization of prevention, treatment, and recovery services to improve the care for those affected by behavioral health conditions which may include substance use and mental health disorders.

Overarching program goals over the 4-year period:

1. Address structural and system level barriers to improve rural residents' access to quality, integrated SUD, and other behavioral health care services.
2. Improve the quality and sustainability of rural behavioral health care services through supporting rural health care providers to offer coordinated, evidence based, trauma informed SUD and other behavioral health care services.
3. Improve the capacity of the behavioral health care system to address rural community risk factors and social determinants of health that affect the behavioral health of rural residents.

### Consortium

Applicant must have a consortium that includes at least four or more separately owned entities, including the applicant organization. Example of potential consortium members:

- Public school systems
- Criminal justice entities
- Health Care Providers
- Workforce development boards

### Funding Restrictions

*Funds can NOT be used for the following purposes:*

- To acquire real estate

- To purchase syringes
- For construction
- To pay equipment costs not directly related to the purposed for the grant award
- To supplant any services that already exist in the service area

*Funds may be used for:*

- Minor alteration and renovation costs
- Mobile Units or Vehicles
- Medication

### **Examples of allowable activities**

*Goal 1:* Address structural and system level barriers to improve the rural residents access to quality, integrated SUD, and other behavioral health care services. Allowable activities include but are not limited to:

- Promoting broadband access through collaboration with state, local and federal stakeholders.
- Increasing access to transportation by implementing rural transportation models
- Performing minor alteration and renovation to facilitate co-location of SUD, behavioral health, and primary care services.

*Goal 2:* Improve the capacity of behavioral health care system to address rural community risk factors and social determinants of health that affect the behavioral health of rural residents. Allowable activities include but are not limited to:

- Improving capacity to screen for Adverse Childhood Experiences
- Collaborating with schools to provide life skills
- Training community members in Mental Health First Aid
- Increasing education access among the target population; job-readiness trainings, establishing a campaign to recruit or increase employers that hire people in recovery, etc.

**Attachment V**

**120 DAY NOTICE TO [INSERT PROVIDER NAME] OF  
SUBSTANTIAL CHANGES TO FY 2023 SERVICE CONTRACT  
February XX, 2022**

In accordance with the requirements of Ohio Revised Code Section 340.036(D) and the fiscal year 2022 service contract between the Huron County Board of Mental Health and Addiction Services (“Board”) and your organization, the Board is hereby providing notice of the following:

1. The Board is not currently proposing substantial changes to the current contract terms but revisions may become necessary as a result of changes to applicable law, requirements of oversight, funding entities, and other information that the Board is not aware of at this time. The Board will provide notice of any such changes as a supplement to this Notice as soon as it becomes aware of said changes.
2. FY2023 Allocations – It is the Board’s intention to provide a FY2023 allocation amount that is based on the Board’s initial FY22 allocation to your agency, considering previous under-utilization of allocated funds (i.e., not including any supplemental amounts allocated in FY22). However, there may be substantial changes in allocation amounts and services purchased because of changes to the Board’s and/or the State’s priorities for services, supports, populations, changes in the number of people seeking services, the type of services being sought, and in consideration of the final allocation amounts received by the Board from local, state, and federal sources. The Board will notify providers of final FY23 allocation amounts and services to be purchased once all information is available and final determinations are made by the Board.

Disputes concerning substantial changes to contract terms proposed by either party for FY22 contracts will be addressed in accordance with the requirements of section 340.036(D) of the Revised Code, 5122:2-1-06 of the Administrative Code and provisions for contract renewal dispute resolution contained in the current contract.

Please contact the Board with any questions or concerns about the content of this Notice.

## **Attachment VI**

*A. Reducing financial associated with treatment services: One of the Board's providers, Firelands Counseling & Recovery Services, will identify patients at intake who have high deductibles and co-pays. They will complete a financial assessment of needs, apply Board funds, and then utilize these funds to help reduce the financial burden of patients receiving services at LOC 2.1 or higher. These funds will also assist patients whose insurance requires an independently licensed clinician and there is not a clinician offering IOP within the county.*

*Additionally, when patients receive MAT, Firelands' staff will identify those in need of assistance to pay for medications and associated lab fees. This will be especially helpful when serving inmates.*

*B. Increase transportation resources – Funds will be used to purchase vouchers for public transportation, taxi fees and gas vouchers.*

*C. Bolster behavioral health workforce/recruitment initiatives – Funds will be used to provide paid internships to students and hiring incentives.*

*D. Support tele-services – Funds will be used to support web applications associated with tele-services.*