

Finance Committee Meeting

Meeting date: Tuesday, October 19, 2021

Meeting time: 12:31pm – 1:29pm

Meeting location: 2 Oak Street, Norwalk

Recorder: Ashley Morrow

Committee Members Present:

	Ben Chaffee, Jr., Second Vice Chair, Committee Chair - excused	X	Sandy Hovest
X	Mitch Cawrse		Carol Anderson - excused
X	Tom Sharpnack	X	John Soisson
X	Nora Knople		

Board Staff Present:

X	Kristen Cardone, Executive Director	X	Ashley Morrow, Community Engagement & Resource Manager
X	Veronica Genovesi, Office & Fiscal Manager		

Unfinished business/updates:

- Summary of Program Committee
 - Norwalk St. Paul (Attachment I, potential motion) (See Program Minutes for more information)
 - Funding request: \$18,700.00
 - Additional conversation from Finance Committee members:
 - Committee members asked how often Family Life Counseling (FLC) would be offering services in the school.
 - Ms. Cardone stated that they will be there two days a week.
 - Committee members asked how the intake process works.
 - Ms. Cardone said they can be either direct referrals or be a request from the student or family member.
 - Committee members asked if a review of counselors is conducted to ensure the services are being performed.
 - Ms. Cardone said that she would have to check with FLC to see what that process looks like.
 - Committee members stated they would like to know how outcomes are going to be measured to identify the benefit of the program.
 - Committee members asked if anything was in place if a crisis arises on the days a counselor is not scheduled.

- Ms. Cardone shared that FLC offers crisis services.
 - Committee members questioned the funding request in relation to the hours of work.
 - Ms. Cardone stated that that is a question for FLC, not St. Paul.
 - Ms. Cardone shared that feedback she has received from school counselors are the students' needs are increasing and they don't have the capacity to meet the needs. For this reason, schools that currently have counseling services in place are asking for more days from FLC.
- New London (Attachment II and email attachment, potential motion) (See Program Minutes for more information)
 - Funding request: \$7,000.00
 - Additional conversation from Finance Committee members:
 - Committee members asked where the in-kind donation was coming from.
 - Ms. Cardone stated she does not have that information but that is a good question to ask during the presentation.
- SOR Funding (See Program Minutes for more information)
 - FY22 Allocations (motion)
 - \$121,800 Family Life Counseling
 - \$60,900 Firelands Counseling & Recovery Services
 - \$50,000 Let's Get Real
 - \$60,900 Oriana House
 - At least \$14,019.96 to be retained for Board administration
 - \$37,759.96 unallocated (Recovery Housing)
 - Mr. Cawrse asked why Firelands will only be a part time position for the Recovery Navigator this year.
 - Ms. Cardone informed him that this decision was made based on GPRA data (data required for SOR funding) and that Firelands' numbers from last fiscal year did not justify a full time position for this year.
- Recovery House update
 - Contractor bids (motion)
 - Ms. Cardone shared that contractor bids are due by 1pm this Friday. The Board is required to accept the lowest and best bid and Ms. Cardone plans to work with Mr. Randal Strickler on how to identify the "best". Ms. Cardone will make a recommendation to the Board on Tuesday evening and a motion will be added for approval. Ms. Cardone said that ideally, the Board would have time for committees to review all bids, however, every day they wait to select a contractor is another day in which the Board does not have women's recovery housing in Huron County.
- SAR Audit (email attachment)
 - Ms. Cardone shared the completed SAR Audit that was received from the state. Ms. Cardone shared that the state looked at 10 different areas and all objectives have been satisfied and the Board received 100%.
- Therapy Dog Presentation

- Ms. Cardone shared that Ms. Sandy Hovest sent an email a couple of weeks ago regarding Riley's Angels, a local organization that serves Huron and Erie County with therapy dogs in schools, nursing homes, law enforcement interviews, hospitals, etc. Ms. Hovest wanted to find out if the Board would be interested in having the organizations come in for a presentation.
- Ms. Cardone shared that this presentation would not be a funding request but to learn about the organization and the services they offer. Not for funding but to learn.
 - Committee members were in support of the presentation.

Discussion Items:

- Miriam House (Attachment III, potential motion)
 - March 2019 (\$8,697.05)
 - Committee members did not have any questions or concerns. A motion will be added to the agenda.
- September 2021 Financial Report (Attachment IV, motion)
 - Revenues: \$48,534.12
 - Expenditures: \$670,871.75
 - Cash Balance: \$3,114,709.90
 - Encumbrances: \$1,172,277.17
 - Ending Balance: \$1,942,432.73
 - Committee members did not have any questions or concerns. A motion will be added to the agenda.
- September 2021 List of Bills (Attachment V, motion)
 - Committee members did not have any questions or concerns. A motion will be added to the agenda.

Attachment I



93 East Main Street
Norwalk, Ohio 44857
419.668.7223

September 28, 2021

Summary of Request to Huron County Board of Mental Health and Addiction Services

Norwalk Catholic is partnering with Family Life Counseling so enhance and expand our social-emotional learning experiences for our students. Family Life Counseling will provide individual counseling for students and work with families to support the student outside of school as needed. In addition to this much needed support, Family Life will also provide evidence-based prevention programming to our students in conjunction with our school counseling department.

Family Life Counseling has provided a proposal outlining the specifics of the program:

“Family Life Counseling will provide 13 hours (2 school days) of services to Norwalk Catholic schools per week for the duration of the school year (36 weeks). These services include, but are not limited to the following:

- Prevention activities in the classroom. Examples may include skills for self-regulation, positive relationships, building resilience, developmental assets
- Small groups. Examples may include ROX, Adventure Based Programming, DBT, substance use refusal.
- ‘Walk-in’ services. Meeting with students on demand for limited short term counseling services. Students with more intense needs will be referred for more longterm clinical services.”

The cost for this support is \$18,700 before any allowable re-imbursements from insurances for services provided to individual students.

Norwalk Catholic is requesting the Huron County Board of Mental Health appropriate an amount not to exceed \$18,700 for the contracted services between Norwalk Catholic and Family Life Counseling for the 2021-2022 School Year.

Thank you,

Martin Linder
President
Norwalk Catholic

CC: Kirsten Cardone Executive Director: Huron County Board of Mental Health and Addition Services
Susan Wilson-Director of School: Based Counseling Services: Family Life Counseling
Emily Riley-Chairperson: Norwalk Catholic Governing Board



Family Life Counseling and psychiatric services

Steven Burggraf, Ph.D., LPCC-S, IMFT • Founder and CEO

Counseling that Makes a Difference

Service proposal – Norwalk Catholic Schools September 21, 2021

Family Life Counseling will provide 13 hours (2 school days) of services to Norwalk Catholic schools per week for the duration of the school year (36 weeks). These services include, but are not limited to the following:

Prevention activities in the classroom. Examples may include skills for self-regulation, positive relationships, building resilience, developmental assets

Small groups. Examples may include ROX, Adventure Based Programming, DBT, substance use refusal.

“Walk-in” services. Meeting with students on demand for limited short term counseling services. Students with more intense needs will be referred for more longterm clinical services.

Service proposal Cost

The cost for two (2) school days of services per week for thirty-six (36) weeks would be Eighteen thousand seven hundred (\$18,700.00) dollars. These services could be billed monthly or Quarterly.

Susan Wilson LISW-S, IMFT-S, Director School Based Services

MANSFIELD (Main Campus) • 151 Marion Ave. • 44903 • 419-774-9969 • fax 419-756-5642 • MANSFIELD • 222 Marion Ave. • 44903 • 567-560-3582
BELLEVUE • 3000 Seneca Industrial Pkwy. • 44811 • 567-560-3587 • DANVILLE • 304 S. Market St. • 43014 • 740-599-2950
GALION • #6 Public Square • 44833 • 567-560-3583 • LOUDONVILLE • 127 N. Water St. • 44842 • 567-560-3151 • MILLERSBURG • 10 S. Clay St. • 44654 • 330-275-0573
NORWALK • 87 W. Main St., Ste. A • 567-560-3584 • SHELBY • 169 Mansfield Ave. • 44875 • 567-292-9211 • WILLARD • 114 Blossom Centre Blvd. • 567-560-3586



Attachment II

Huron County Board of Mental Health and Addiction Services (MHAS) Developmental Assets Initiative Grant

Organization Name:

New London Local Schools

Organization Contact:

Steve Fowler, Director of Student Services

Brad Romano, Superintendent

Date of Proposal:

October 13, 2021

Description of Need:

Behavioral Intervention - Each year there continues to be an increase in the number of students coming to school with a need for behavioral interventions and supports. In a 2019 student conducted by EAB Technology, a leading education consulting firm in Washington D.C., disruptive behavior, on average, accounts for 144 minutes of lost instructional time per week (14.5 school days per year).

Alignment with MHAS Initiative:

While behavioral interventions transcend all of the 40 Developmental Assets, they specifically address the following:

- **Other Adult Relationships**—Child receives support from adults other than her or his parent(s), with the child sometimes experiencing relationships with a nonparent adult
- **Caring School Climate**—Child experiences warm, welcoming relationships with teachers, caregivers, and peers at school.
- **Parent Involvement in Schooling**—Parent(s) talk about the importance of education and are actively involved in the child's school success.
- **Community Values Children**—Children are welcomed and included throughout community life.
- **Safety**—Parents and community adults ensure the child's safety while keeping in mind her or his increasing independence.
- **School Boundaries**—Schools have clear, consistent rules and consequences and use a positive approach to discipline.
- **Adult Role Models**—Parent(s) and other adults model positive, responsible behavior and encourage the child to follow these examples.

- Positive Peer Influence—Parent(s) monitor the child’s friends and encourage spending time with those who set good examples.
- High Expectations—Parent(s), teachers, and other influential adults encourage the child to do her or his best in all tasks and celebrate their successes.
- Achievement Motivation—Child is encouraged to remain curious and demonstrates an interest in doing well at school.
- Learning Engagement—Child is enthused about learning and enjoys going to school.
- Homework—With appropriate parental support, child completes assigned homework.
- Bonding to School—Child is encouraged to have and feels a sense of belonging at school.
- Reading for Pleasure—Child listens to and/or reads books outside of school daily.
- Caring—Parent(s) help child grow in empathy, understanding, and helping others.
- Equality and Social Justice—Parent(s) encourage child to be concerned about rules and being fair to everyone.
- Integrity—Parent(s) help child develop her or his own sense of right and wrong behavior.
- Honesty—Parent(s) encourage child’s development in recognizing and telling the truth.
- Responsibility—Parent(s) encourage child to accept and take responsibility for her or his actions at school and at home.
- Self-Regulation—Parents encourage child’s growth in regulating her or his own emotions and behaviors and in understanding the importance of healthy habits and choices.
- Planning and Decision Making—Parent(s) help child think through and plan school and play activities.
- Interpersonal Competence—Child seeks to build friendships and is learning about self-control.
- Resistance Skills—Child is learning to recognize risky or dangerous situations and is able to seek help from trusted adults.
Peaceful Conflict Resolution—Child continues learning to resolve conflicts without hitting, throwing a tantrum, or using hurtful language.
- Personal Power—Child has a growing sense of having influence over some of the things that happen in her or his life.
- Self-Esteem—Child likes herself or himself and feels valued by others.
- Sense of Purpose—Child welcomes new experiences and imagines what he or she might do or be in the future.
- Positive View of Personal Future—Child has a growing curiosity about the world and finding her or his place in it.

Target Audience:

PK-8 grade students

725 students

Proposal:

Using Applied Behavioral Analysis (ABA), teachers will understand how behavior works, how behavior is affected by the environment, and how learning takes place. ABA therapy increases language and communication skills, improves attention, focus, social skills, memory, and academics, and decreases behavioral problems.

ABA therapy involves many techniques for understanding and changing behavior. ABA is flexible and can be adapted to meet the needs of each unique person, can be provided in many different locations, and teaches skills that are useful in everyday life.

Positive reinforcement is one of the main strategies used in ABA. When a behavior is followed by something that is valued (a reward), a person is more likely to repeat the behavior. Over time, this encourages positive behavior change.

Therapists first identify a goal behavior. Each time the person uses the behavior or skill successfully, they get a reward. The reward is meaningful to the individual (can include praise, a small token, watching a short video, access to the playground, etc). Positive rewards encourage the person to continue using the skill. Over time this leads to meaningful behavior changes.

Proactive Behavioral Services has been providing ABA Therapy since 2008. They have been contracted to do occasional consultative work on extreme cases at New London.

Proposal Evaluation Process:

Teacher referrals to the office, discipline data tracking, parent phone calls, and student achievement scores are all evaluation tools that will be used to help understand the impact ABA therapy has on our students.

Estimated Cost:

In Kind Contributions: \$1000

Grant Contribution: \$7000

Person(s) responsible:

All district personnel, PK-8 and district/building administrators.

Attachment III

Huron County Board of Mental Health and Addiction Services SFY 2019 Budget/Expenditure Form

Implementing Agency: Miriam House-Catholic Charities Toledo Diocese
Grant Program Area: Recovery Housing
Budget Period: July 1, 2018 through June 30, 2019
Month(s) of Invoice: Mar-19

APPROVED BY	DATE

- Budget Revision***
 Expenditure Report

A. Budget Categories:	B. Budget	July	August	September	October	November	December	January	February	March	April	May	June	D. Total Funds	
Category I: Personnel Costs															
A1. Personnel (wage & fica)	\$23,548	\$732	\$1,130	\$2,067	\$1,865	\$1,954	\$1,909	\$2,353	\$1,954	\$1,936				\$16,921	\$7,627
A2. Fringe Benefits	630			70	64	66	65	77	66	65				\$473	\$157
Category II: Non-Personnel Costs															
A3. Consultants	0									61	4,571			\$5,479	\$2,251
A4. R & M	7,730	244	167	77	359			12			21			\$32	\$428
A5. Supplies (Office)	480													\$0	\$0
A6. Subscriptions	0													\$0	\$0
A7. Rent/Lease Expenses	0													\$0	\$0
A8. Phone/Utilities	3,677	173	223	210	134	232	241	508	261	264				\$2,246	\$1,431
A9. Maintenance/Repair	0													\$0	\$0
A10. Rentals	0													\$0	\$0
A11. Insurance (Property/Liability)	0													\$0	\$0
A12. Client Medical/Transportation	6,834	604	330	712	684	294	413	771	761	531				\$5,101	\$1,733
A13. Client Furnishings/Misc	0													\$0	\$0
A14. Client Food	0													\$0	\$0
A15. Program Supplies	2,121		97	262	262	0				1,310				\$1,931	\$190
A16. Equipment/Equipment Maintenance	0													\$0	\$0
A17. Furniture	0													\$0	\$0
E. Totals	\$45,000	\$1,752.84	\$1,947.98	\$3,418.16	\$3,367.40	\$2,546.23	\$2,640.29	\$3,710.50	\$3,102.93	\$8,697.66	\$0.00	\$0.00	\$0.00	\$31,183	\$13,817

When this form is completed as an expenditure report the person submitting must print or type name and sign the document.

Prepared By: Donna Stefansky
 Fiscal Signature: *Donna Stefansky*
 4/26/2019

Attachment IV

Calendar Year 2021 Receipts and Cash Journal

September 2021							
	Account Number	Description	Accumulated From Previous Report	Current Month's Report	Accumulated Year-to-Date	% of Anticipated Revenue	Anticipated CY Revenue
FEDERAL FUNDS							
Title 19	100.100.10165		0.00	0.00	0.00	#DIV/0!	0.00
Title XX	100.100.10165	Fed MH	29,784.00	10,164.00	39,948.00	99.2%	40,285.00
MH Block Grant	100.100.10126	Fed MH	31,728.00	0.00	31,728.00	47.1%	67,304.00
ADTR Block Grant	100.100.10122	Fed AOD	142,269.00	0.00	142,269.00	75.0%	189,692.00
ODADAS Medicaid	100.100.10128	Fed AOD Medicaid	0.00	0.00	0.00	#DIV/0!	0.00
Federal Grants	100.100.10167	Federal Grants	576,635.12	10,025.12	586,660.24	374.8%	156,527.00
STATE FUNDS							
MH Subsidy	100.100.10121	State MH	643,072.25	22,035.00	665,107.25	73.2%	909,131.00
Recovery Housing	100.100.10123	State AOD	45,900.00	0.00	45,900.00	100.0%	45,900.00
AOD Subsidy	100.100.10127	State AOD	75,732.00	0.00	75,732.00	99.4%	76,176.00
State Grants	100.100.10166	State MH & Aod	0.00	6,250.00	6,250.00	6.0%	104,393.00
LOCAL FUNDS							
Real Estate Tax	100.100.10100	Huron Levy	549,877.37	0.00	549,877.37	104.7%	525,000.00
Tangible Personal Tax	100.100.10101	Huron Levy	87.50	0.00	87.50	2.9%	3,000.00
Taxes- Rollback & Homestead	100.100.10102	Huron Levy	16,037.02	0.00	16,037.02	89.1%	18,000.00
Other Receipts	100.100.10170	Other Receipts	6,862.41	60.00	6,922.41	9.2%	75,000.00
IDAT	100.100.10168	IDAT	0.00	0.00	0.00	0.0%	10,000.00
TOTAL RECEIPTS:			\$ 2,117,984.67	\$ 48,534.12	\$ 2,166,518.79	97.6%	2,220,408.00
CASH JOURNAL							
RECONCILIATION							
Beginning Cash Balance:			\$ 3,737,047.53				
Plus: Receipts			48,534.12				
Equals: Total Balance			\$ 3,785,581.65				
Minus: Expenditures			670,871.75				
Equals: Ending Balance			\$ 3,114,709.90				
Minus: Encumbrances			1,172,277.17				
Equals:			\$ 1,942,432.73				

September 2021	EXPENDITURES					
LINE ITEM ACCOUNT	CURRENT MONTH EXPENDITURES	YEAR-TO-DATE EXPENDITURES	YEAR-TO-DATE PERCENTAGE	* OUTSTANDING ENCUMBRANCES	BUDGETED APPROPRIATION	UNENCUMBERED BALANCE
SALARIES 100.100.00125	10,856.10	96,591.35	57.3%	0.00	168,491.00	71,899.65
SUPPLIES 100.100.00175	1,953.96	10,218.41	67.3%	4,976.24	15,194.65	0.00
EQUIPMENT 100.100.00200	0.00	0.00	0.0%	0.00	2,000.00	2,000.00
CONTRACT REPAIRS 100.100.00275	652,500.12	2,613,633.55	69.8%	1,133,275.39	3,746,908.94	0.00
RESIDENTIAL PROGRAM 100.100.00280	0.00	0.00	#DIV/0!	0.00	0.00	0.00
TRAVEL 100.100.00300	164.63	1,960.52	30.9%	4,390.30	6,350.82	0.00
O.P.E.R.S. 100.100.00400	1,519.84	14,168.08	35.0%	0.00	40,438.00	26,269.92
WORKERS' COMP 100.100.00425	0.00	0.00	0.0%	0.00	3,202.00	3,202.00
UNEMPLOYMENT 100.100.00450	0.00	0.00	#DIV/0!	0.00	0.00	0.00
MEDICARE 100.100.00460	152.78	1,359.61	55.6%	0.00	2,444.00	1,084.39
OTHER EXPENSES 100.100.00475	1,180.92	20,664.76	41.1%	29,635.24	50,300.00	0.00
HOSPITALIZATION 100.100.00500	2,543.40	22,890.60	63.6%	0.00	36,000.00	13,109.40
TOTAL:	670,871.75	2,781,486.88	68.3%	1,172,277.17	4,071,329.41	117,565.36

Attachment V

Huron County Expense Audit Trail Report

Accounts: 100.100.00125 to 100.100.00500
From: 9/1/2021 to 9/30/2021

Include Inactive Accounts: No

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
100.100.00125 Salaries						
PR2021090001-047	09/03/2021	Gross: 2021.09.03 Payroll			\$5,428.05	\$0.00
PR2021090002-084	09/17/2021	Gross: 2021.09.17 Payroll			\$5,428.05	\$0.00
100.100.00125 Total:					\$10,856.10	\$0.00
100.100.00175 Supplies						
EJ2021090009-035	09/09/2021	Copy paper from 322773 - 202	CK0000409768-01	PO2021-00091 Amazon Capital Services	21-0475 1LYL-M4	\$27.00
EJ2021090017-035	09/15/2021	Cleaning supplies and postage	CK0000409889-01	PO2021-00091 Ashley Morrow	21-0500	\$118.13
EJ2021090017-273	09/15/2021	LEVY Huddle Camera from 32	CK0000409891-01	PO2021-00091 CDW Government	21-0482 Inv J9083	\$295.12
EJ2021090017-275	09/15/2021	LEVY Netgear desktop switch f	CK0000409891-01	PO2021-00091 CDW Government	21-0481 Inv J4532	\$36.39
EJ2021090024-101	09/22/2021	SOR 2.0 Innovations Mobile Ca	CK0000410217-01	PO2021-00091 ComDoc Inc	21-0503 Inv XIND2	\$707.32
EJ2021090024-107	09/22/2021	Brochures from 323493 - 2021.	CK0000410218-01	PO2021-00091 Laser Images Inc	21-0512 Inv 21-04	\$660.00
EJ2021090030-049	09/29/2021	T-shirts from 324051 - 2021.09.	CK0000410406-01	PO2021-00091 MAAD Impressions LLC	21-0526 Inv 5768	\$110.00
100.100.00175 Total:					\$1,953.96	\$0.00
100.100.00275 Contract Repairs						
EJ2021090001-001	09/01/2021	MH GOSH 082421 from 32250	CK0000409595-01	PO2021-00093 Firelands Counseling & Recov	21-0465 GOSH 08	\$5,330.06
EJ2021090001-003	09/01/2021	LEVY CTP Inv 1935 from 3225	CK0000409596-01	PO2021-00093 Firelands Counseling & Recov	21-0466 Inv 1935	\$274.62
EJ2021090001-011	09/01/2021	LEVY Clinical Exceptions Inv 2	CK0000409601-01	PO2021-00093 Firelands Counseling & Recov	21-0468 Inv 2010	\$1,131.41
EJ2021090001-015	09/01/2021	MH GOSH 082421 from 32250	CK0000205845-01	PO2021-00093 Family Life Counseling and Ps	21-0461 GOSH 08	\$470.70
EJ2021090001-017	09/01/2021	AOD GOSH 082421 from 3225	CK0000205845-01	PO2021-00093 Family Life Counseling and Ps	21-0461 GOSH 08	\$177.21
EJ2021090001-019	09/01/2021	SOR 2.0 Services Inv 1080 fro	CK0000205845-01	PO2021-00093 Family Life Counseling and Ps	21-0463 Inv 1080	\$18,530.00
EJ2021090001-021	09/01/2021	LEVY Jun 21 Recovery Housin	CK0000205845-01	PO2021-00093 Family Life Counseling and Ps	21-0462	\$7,050.44
EJ2021090001-055	09/01/2021	LEVY Inpatient Inv 2000 from 3	CK0000409597-01	PO2021-00093 Firelands Counseling & Recov	21-0467 Inv 2000	\$5,095.97
EJ2021090001-069	09/01/2021	SOR 2.0 Jul 21 Services from 3	CK0000205847-01	PO2021-00093 Lets Get Real Inc	21-0473	\$11,944.75
EJ2021090001-071	09/01/2021	OPN July 21 Services from 322	CK0000205847-01	PO2021-00093 Lets Get Real Inc	21-0471	\$42.25
EJ2021090001-073	09/01/2021	GRF 421 MH Jul 21 Peer Supp	CK0000205847-01	PO2021-00093 Lets Get Real Inc	21-0470	\$3,300.00
EJ2021090001-075	09/01/2021	LEVY QRT Jul 21 Services fro	CK0000205847-01	PO2021-00093 Lets Get Real Inc	21-0472	\$900.00
EJ2021090001-103	09/01/2021	MH GOSH 081721 from 32250	CK0000409603-01	PO2021-00093 Firelands Counseling & Recov	21-0464 GOSH 08	\$12,974.38
EJ2021090001-119	09/01/2021	AOD GOSH 082421 from 3225	CK0000409598-01	PO2021-00093 Firelands Counseling & Recov	21-0465 GOSH 08	\$44.81
EJ2021090001-143	09/01/2021	AOD GOSH 081721 from 3225	CK0000409600-01	PO2021-00093 Firelands Counseling & Recov	21-0464 GOSH 08	\$861.53
EJ2021090001-151	09/01/2021	LEVY MH GOSH 081721 from	CK0000409602-01	PO2021-00093 Firelands Counseling & Recov	21-0464 GOSH 08	\$3,374.64
EJ2021090001-155	09/01/2021	Promo-brochures from 322502	CK0000409604-01	PO2021-00093 Laser Images Inc	21-0469 Inv 21-04	\$355.00
EJ2021090001-195	09/01/2021	LEVY Policy Endorsement #1	CK0000409599-01	PO2021-00093 The Cincinnati Insurance Com	21-0460 Acct 1000	\$70.00
EJ2021090009-135	09/09/2021	072921-082721 Electric Serv	CK0000409768-01	PO2021-00093 Ohio Edison	21-0477 110 141 4	\$197.18
EJ2021090014-001	09/09/2021	15 A&B Adams Street Purchas	CK0000020255-01	PO2021-00093 First American Title Insurance	21-0478 File No 27	\$194,998.29
EJ2021090017-023	09/15/2021	Aug 21 Cell Phone, Zoom, Go	CK0000409890-01	PO2021-00093 Kristen Cardone	21-0501	\$163.84
EJ2021090017-037	09/15/2021	Aug 21 Cell Phone Reimburse	CK0000409889-01	PO2021-00093 Ashley Morrow	21-0500	\$60.00
EJ2021090017-045	09/15/2021	LEVY Thank You Cards from 3	CK0000409904-01	PO2021-00093 Insight Type & Graphics	21-0497 Inv 14125	\$619.43

Expense Audit Trail Report
From: 9/1/2021 to 9/30/2021

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount
EJ2021090017-079	09/15/2021	SAPT TX GOSH 083021 from	CK0000409898-01 PO2021-00093 Firelands Counseling & Recov	21-0491 GOSH 08	\$96.45	\$0.00
EJ2021090017-089	09/15/2021	LEVY FY21 Crisis After Hours	CK0000409905-01 PO2021-00093 Firelands Counseling & Recov	21-0493 Inv 1987	\$13,856.63	\$0.00
EJ2021090017-105	09/15/2021	GRF 421 MH GOSH 083021 fr	CK0000409906-01 PO2021-00093 Firelands Counseling & Recov	21-0491 GOSH 08	\$4,908.63	\$0.00
EJ2021090017-143	09/15/2021	SOR 1.0 NCE Inv 2034 from 32	CK0000409892-01 PO2021-00093 Firelands Counseling & Recov	21-0496 Inv 2034	\$4,670.18	\$0.00
EJ2021090017-145	09/15/2021	SAPT TX GOSH 083021 from	CK0000205928-01 PO2021-00093 Family Life Counseling and Ps	21-0488 GOSH 08	\$133.00	\$0.00
EJ2021090017-147	09/15/2021	SOR 2.0 Inv 1083 from 322968	CK0000205928-01 PO2021-00093 Family Life Counseling and Ps	21-0490 Inv 1083	\$2,250.00	\$0.00
EJ2021090017-149	09/15/2021	GRF 421 MH GOSH 083021 fr	CK0000205928-01 PO2021-00093 Family Life Counseling and Ps	21-0488 GOSH 08	\$593.29	\$0.00
EJ2021090017-151	09/15/2021	SOR 2.0 Inv 1082 from 322968	CK0000205928-01 PO2021-00093 Family Life Counseling and Ps	21-0489 Inv 1082	\$39,588.87	\$0.00
EJ2021090017-153	09/15/2021	LEVY MH GOSH 083021 from	CK0000205928-01 PO2021-00093 Family Life Counseling and Ps	21-0488 GOSH 08	\$42.44	\$0.00
EJ2021090017-157	09/15/2021	SAPT TX GOSH 090721 from	CK0000409895-01 PO2021-00093 Firelands Counseling & Recov	21-0492 GOSH 09	\$294.51	\$0.00
EJ2021090017-183	09/15/2021	072221-082421 Water Service	CK0000205929-01 PO2021-00093 City of Norwalk	21-0480 Acct E041	\$365.70	\$0.00
EJ2021090017-233	09/15/2021	SOR 2.0 Innovation Profession	CK0000409907-01 PO2021-00093 ComDoc Inc	21-0483 Inv IN448	\$28,000.00	\$0.00
EJ2021090017-235	09/15/2021	SOR 2.0 Innovation Job Router	CK0000409907-01 PO2021-00093 ComDoc Inc	21-0484 Inv IN448	\$7,200.00	\$0.00
EJ2021090017-237	09/15/2021	SOR 2.0 Innovation Job Router	CK0000409907-01 PO2021-00093 ComDoc Inc	21-0486 Inv XIN02	\$6,251.00	\$0.00
EJ2021090017-239	09/15/2021	SOR 2.0 Innovation Job Router	CK0000409907-01 PO2021-00093 ComDoc Inc	21-0485 Inv IN448	\$138,124.77	\$0.00
EJ2021090017-241	09/15/2021	Printer usage from 322968 - 20	CK0000409907-01 PO2021-00093 ComDoc Inc	21-0487 Inv IN448	\$17.09	\$0.00
EJ2021090017-245	09/15/2021	LEVY MH GOSH 090721 from	CK0000409897-01 PO2021-00093 Firelands Counseling & Recov	21-0492 GOSH 09	\$14,287.19	\$0.00
EJ2021090017-251	09/15/2021	LEVY MH GOSH 083021 from	CK0000409899-01 PO2021-00093 Firelands Counseling & Recov	21-0491 GOSH 08	\$6,854.07	\$0.00
EJ2021090017-265	09/15/2021	LEVY Community Education In	CK0000409900-01 PO2021-00093 Firelands Counseling & Recov	21-0495 Inv 2033	\$32.00	\$0.00
EJ2021090017-279	09/15/2021	100121-103121 Cloud Services	CK0000409903-01 PO2021-00093 Mitel	21-0498 Inv 37495	\$196.00	\$0.00
EJ2021090017-281	09/15/2021	SOR 1.0 NCE Inv 2034 from 32	CK0000409901-01 PO2021-00093 Firelands Counseling & Recov	21-0496 Inv 2034	\$10,828.25	\$0.00
EJ2021090017-293	09/15/2021	LEVY June 21 remaining Adult	CK0000205934-01 PO2021-00093 Catholic Charities Diocese of	21-0479	\$1,927.50	\$0.00
EJ2021090017-299	09/15/2021	LEVY FY21 MH Inpatient Inv 2	CK0000409896-01 PO2021-00093 Firelands Counseling & Recov	21-0494 Inv 2021	\$8,585.61	\$0.00
EJ2021090017-305	09/15/2021	LEVY AOD GOSH 083021 fro	CK0000409902-01 PO2021-00093 Firelands Counseling & Recov	21-0491 GOSH 08	\$252.18	\$0.00
EJ2021090017-307	09/15/2021	GRF 421 MH GOSH 090721 fr	CK0000409894-01 PO2021-00093 Firelands Counseling & Recov	21-0492 GOSH 09	\$23,047.51	\$0.00
EJ2021090017-309	09/15/2021	082421-092421 Copier Lease	CK0000409893-01 PO2021-00093 US Bank Equipment Finance	21-0499 Inv 45189	\$508.04	\$0.00
EJ2021090024-007	09/22/2021	OPN Aug 21 Services from 323	CK0000205981-01 PO2021-00093 Lets Get Real Inc	21-0513	\$201.00	\$0.00
EJ2021090024-009	09/22/2021	SOR Aug 21 Services from 323	CK0000205981-01 PO2021-00093 Lets Get Real Inc	21-0515	\$10,494.25	\$0.00
EJ2021090024-011	09/22/2021	QRT Aug 21 Services from 323	CK0000205981-01 PO2021-00093 Lets Get Real Inc	21-0514	\$600.00	\$0.00
EJ2021090024-055	09/22/2021	SOR Inv 2052 from 323493 - 2	CK0000410221-01 PO2021-00093 Firelands Counseling & Recov	21-0509 Inv 2052	\$6,456.59	\$0.00
EJ2021090024-057	09/22/2021	SOR 2.0 Inv 1086 from 323493	CK0000205985-01 PO2021-00093 Family Life Counseling and Ps	21-0506 Inv 1086	\$3,955.62	\$0.00
EJ2021090024-059	09/22/2021	MH GOSH 091421 from 32349	CK0000205985-01 PO2021-00093 Family Life Counseling and Ps	21-0507 GOSH 09	\$715.87	\$0.00
EJ2021090024-061	09/22/2021	GRF 421 MH Adventure Thera	CK0000205985-01 PO2021-00093 Family Life Counseling and Ps	21-0505 Inv 1084	\$1,351.60	\$0.00
EJ2021090024-063	09/22/2021	AOD GOSH 091421 from 3234	CK0000205985-01 PO2021-00093 Family Life Counseling and Ps	21-0507 GOSH 09	\$135.93	\$0.00
EJ2021090024-109	09/22/2021	081321-091421 Gas Service fr	CK0000410219-01 PO2021-00093 Columbia Gas of Ohio	21-0502 Acct 2070	\$39.89	\$0.00
EJ2021090024-111	09/22/2021	Prevention Services Inv 2051 fr	CK0000410220-01 PO2021-00093 Firelands Counseling & Recov	21-0508 Inv 2051	\$718.00	\$0.00
EJ2021090024-113	09/22/2021	Jun 21 Wraparound Services fr	CK0000410222-01 PO2021-00093 Huron County Family & Childr	21-0510	\$12,867.00	\$0.00
EJ2021090024-129	09/22/2021	LEVY Aug 21 MH Services fro	CK0000205987-01 PO2021-00093 Oriana House Inc	21-0517 AR162HU	\$420.00	\$0.00
EJ2021090024-131	09/22/2021	LEVY July 21 MH Services fro	CK0000205987-01 PO2021-00093 Oriana House Inc	21-0516 AR162HU	\$760.50	\$0.00
EJ2021090024-133	09/22/2021	SAPT TX GOSH 091421 from	CK0000205987-01 PO2021-00093 Oriana House Inc	21-0518 GOSH 09	\$380.49	\$0.00
EJ2021090024-135	09/22/2021	SOR 2.0 Inv AR169HURONSO	CK0000205987-01 PO2021-00093 Oriana House Inc	21-0519 Inv AR169	\$1,001.83	\$0.00
EJ2021090024-147	09/22/2021	091421-101321 MIP Program	CK0000410224-01 PO2021-00093 FTG of Greater Ohio LLC	21-0511 Inv 30097	\$199.00	\$0.00
EJ2021090024-153	09/22/2021	Trash Service from 323493 - 2	CK0000410223-01 PO2021-00093 Cyclone Services Inc	21-0504 Inv 85353	\$110.00	\$0.00
EJ2021090024-163	09/22/2021	1QFY22 Financial Services fro	CK0000205990-01 PO2021-00093 Mental Health & Recovery Ser	21-0520 Inv 2021-	\$11,250.00	\$0.00
EJ2021090036-002	09/29/2021	Void Pmt for Inv 21-0493 Inv 1	CK0000409905-01 PO2021-00093 Firelands Counseling & Recov	21-0493 Inv 1987	\$0.00	\$13,656.63
EJ2021090036-005	09/29/2021	MH GOSH 092021 from 32405	CK0000410407-01 PO2021-00093 Firelands Counseling & Recov	21-0524 GOSH 09	\$24,325.57	\$0.00

Expense Audit Trail Report
From: 9/1/2021 to 9/30/2021

Journal ID	Date	Transaction Description	Source Doc.	Invoice#	Debit Amount	Credit Amount	
EJ2021090030-031	09/29/2021	LEVY LGBTQ Services from 32	CK0000208038-01	PO2021-00093 Family Life Counseling and Ps	21-0523 Inv 1088	\$43.60	\$0.00
EJ2021090030-033	09/29/2021	MH GOSH 092021 from 32405	CK0000208038-01	PO2021-00093 Family Life Counseling and Ps	21-0522 GOSH 09	\$1,252.20	\$0.00
EJ2021090030-035	09/29/2021	AOD GOSH 092021 from 3240	CK0000208038-01	PO2021-00093 Family Life Counseling and Ps	21-0522 GOSH 09	\$281.39	\$0.00
EJ2021090030-061	09/29/2021	091821-101521 Phone & Intem	CK0000410408-01	PO2021-00093 Time Warner Cable Northeast	21-0528 Inv 31488	\$378.74	\$0.00
EJ2021090030-071	09/29/2021	LEVY Aug 21 Shared Funding-	CK0000410409-01	PO2021-00093 Huron County Board of DD	21-0525	\$816.80	\$0.00
EJ2021090030-097	09/29/2021	GRF 421 MH AA Aug 21 Servic	CK0000208040-01	PO2021-00093 Catholic Charities Diocese of	21-0521	\$2,475.00	\$0.00
EJ2021090030-143	09/29/2021	FY21 GOSH 092021 from 3240	CK0000410411-01	PO2021-00093 Firelands Counseling & Recov	21-0524 GOSH 09	\$4,179.23	\$0.00
EJ2021090030-145	09/29/2021	AOD GOSH 092021 from 3240	CK0000410410-01	PO2021-00093 Firelands Counseling & Recov	21-0524 GOSH 09	\$459.23	\$0.00
EJ2021090030-187	09/29/2021	Lawncare Services from 32405	CK0000410412-01	PO2021-00093 Neil Hansberger	21-0527	\$30.00	\$0.00
100.100.00275 Total:					\$666,156.75	\$13,656.63	
100.100.00300 Travel							
EJ2021090017-021	09/15/2021	Aug 21 Mileage Reimbursemen	CK0000409890-01	PO2021-00090 Kristen Cardone	21-0501	\$129.80	\$0.00
EJ2021090017-033	09/15/2021	Aug 21 Mileage Reimbursemen	CK0000409889-01	PO2021-00090 Ashley Morrow	21-0500	\$34.83	\$0.00
100.100.00300 Total:					\$164.63	\$0.00	
100.100.00400 OPERS							
EJ2021090015-155	09/15/2021	Matching for OPERS 2129-08 (CK0000020163-22	O.P.E.R.S.	Inv_139196	\$759.92	\$0.00
EJ2021090015-293	09/15/2021	Matching for OPERS 2129-08 (CK0000020163-36	O.P.E.R.S.	Inv_139860	\$759.92	\$0.00
100.100.00400 Total:					\$1,519.84	\$0.00	
100.100.00460 Medicare							
EJ2021090006-083	09/07/2021	Matching for Medicare (Matchi	CK0000020161-41	Civista Bank-Payroll Taxes	Inv_139855	\$76.39	\$0.00
EJ2021090023-095	09/20/2021	Matching for Medicare (Matchi	CK0000020164-89	Civista Bank-Payroll Taxes	Inv_140556	\$76.39	\$0.00
100.100.00460 Total:					\$152.78	\$0.00	
100.100.00475 Other Expenses							
EJ2021090001-181	09/01/2021	LEVY glass award/gift from 322	CK0000409594-01	PO2021-00092 Nobils Sports & Trophies	21-0474	\$90.00	\$0.00
EJ2021090009-033	09/09/2021	Catering Services from 322773	CK0000409767-01	PO2021-00092 Catering by Design	21-0476 Inv 6165	\$1,032.00	\$0.00
EJ2021090017-025	09/15/2021	Meeting expense-water, coffee	CK0000409890-01	PO2021-00092 Kristen Cardone	21-0501	\$58.92	\$0.00
100.100.00475 Total:					\$1,180.92	\$0.00	
100.100.00500 Hospitalization							
EJ2021090004-027	09/02/2021	Deduction: Hartford Life Insura	CK0000409738-18	The Hartford	Inv_139203	\$3.34	\$0.00
EJ2021090027-001	09/22/2021	Health Insurance-September fr	CK0000410280-01	Huron County Treasurer	September	\$2,540.06	\$0.00
100.100.00500 Total:					\$2,543.40	\$0.00	
Mental Health Totals:					\$684,528.38	\$13,656.63	
Fund: 100 Total:					\$684,528.38	\$13,656.63	
Grand Total:					\$684,528.38	\$13,656.63	